# Tockwith with Wilstrop Parish Council
# North Yorkshire

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**Minutes of the Ordinary Meeting of Tockwith with Wilstrop Parish Council (TWWPC) held at 6:30pm on Monday 28 September 2026 at Tockwith Village Hall, 1 Marston Road, Tockwith, YO26 7PR.**

**Present:** Cllr Arnold Warneken (Chairman), Cllr Alex Marsh, Cllr Stuart McHenery, Cllr Simon Blake, Cllr Kriston Wright, Cllr David Cunningham, Cllr Debra Cumming.

**Apologies:** None.

**Guests:** County Councillor Andy Paraskos.

**In attendance:** Fiona Vicary, Clerk to the Parish Council.

Four members of the public were in attendance.

**MINUTES**

**83. Apologies**

i) To note any apologies received

None received.

ii) To approve any reasons for absence submitted for consideration

None received.

**84. To Note any Declarations of Interest**

i) To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting

None received.

ii) To approve any dispensation requests received

None received.

**85. Public Open Forum**

Four members of the public were present at the meeting.

No issues were raised.

**86. County Councillor Reports**

i) To receive reports from North Yorkshire County Councillors Warneken and Paraskos

None received.

**87. Minutes**

i) To approve the minutes of the Ordinary Meeting of Tockwith with Wilstrop Parish Council held 24 August 2026

**RESOLVED:** That the minutes of the Ordinary Meeting of Tockwith with Wilstrop Parish Council held 24 August 2026 be approved as true and accurate record of that meeting**.**

**88. Finance**

i) To approve payment of invoices

| **Payee** | **Description of goods/services** | **Total Value:** |
|---|---|---|
| Fiona Vicary | Clerk Salary & WFH Allowance | £1,414.34 |
| Fiona Vicary | Clerk Expenses | £29.70 |
| HMRC | PAYE+NIC Jul-Sep | £1,817.81 |
| Village Hall Management Committee | Utility Grant | £12.16 |
| HAGS | Play area inspection reports | £156.00 |
| YLCA | Training Course - Clerk | £40.00 |
| YLCA | Talking Tables Day | £105.00 |
| Gabby Construction Ltd | Resurfacing Village Hall Car Park | £16,200.00 |
| Resident | Bird wire at Marston Road Plan Area | £13.47 |
| Nest Pension | Employer Pension | £46.91 |
| O2 | Mobile Phone | £17.71 |
| Unipass | Village Hall locking system maintenance | £9.00 |
| | | **£19,862.10** |
| **Receipts** | | |
| Lloyds Bank | September 2026 Interest | £53.38 |
| Monta | EV Charger Income | £12.16 |
| NYC | Solicitors Fees - Commuted Sums | £2,600.00 |

**RESOLVED:** To approve the payments with immediate effect.

iii) To note receipts and payments against 2026/27 budget

Noted.

ii) To approve a bank reconciliation to 31/08/2026

**RESOLVED:** That the bank reconciliation to 31/08/2026 be approved. The Parish Council's bank balance as at 31/08/2026 is £103,158.73.

iii) To note receipts and payments against 2026/27 budget

Noted.

iv) To note the 2026/27 NALC Local Government Services Pay Agreement

Noted.

v) To note the External Auditors report for the 2025/2026 accounts

Not received.

vi) To note NYC's precept arrangements for 2027/2028

Noted.

vii) To approve training requests

None raised.

viii) To consider parish grant applications

None received.

**89. Planning**

i) To consider planning applications received

APPLICATION NO: 26/05478/FUL
PROPOSAL: Proposed Ground-Mounted Solar Panels
LOCATION: The Brambles Kendal Lane Tockwith North Yorkshire YO26 7QN
**A The Parish Council has no objections.**

APPLICATION NO: 26/04808/DVCON
PROPOSAL: Section 73 application to vary condition 2 (Approved Plans) of planning Reference Number: 25/01509/FUL (Erection of two detached self-build dwellings).
LOCATION: Manor Farm Oak Road Cowthorpe North Yorkshire LS22 5EY
**A The Parish Council has no objections.**

ii) To note all planning decisions received

None received.

iii) To consider any planning enforcement related matters

None received.

iv) To consider any other planning related matters

None received.

**90. Neighbourhood Development Plan**

i) To receive an update on the Neighbourhood Development Plan

Cllr McHenery circulated a report in advance of the meeting (see Appendix 1). Clerk to follow up with NDP Consultant to agree meeting availability.

**91. Tockwith Together**

i) To receive an update from Tockwith Together

Cllr McHenery circulated a report in advance of the meeting (see Appendix 2).

**92. Tockwith Sportsfield Trust**

i) To receive a report from the TWWPC representative on the Sportsfield Trust

Cllr Cumming circulated a report in advance of the meeting (see Appendix 3).

**93. Tockwith Village Hall**

i) To receive a report from the TWWPC representative on the Village Hall Management Committee

Cllr Blake circulated a report in advance of the meeting (see Appendix 4).

ii) To note an update on the village hall car park

It was noted that the village hall car park has been resurfaced. Waiting for final signage to be installed.

**94. Highways and Transport Matters**

i) To consider any matters received.

None received.

**95. Public Open Spaces**

i) To receive reports on play and gym equipment inspections

Cllr McHenery circulated a report in advance of the meeting (see Appendix 5). It was noted that repairs to the wetpour under the Seesaw have been made and bird deterrent wires and spikes have been installed on the top of the play equipment at Marston Road. Thanks were given to the neighbour who helped install the bird wire.

ii) To consider quote and issues with the Ash tree at Marston Road play area

It was noted that the dead branches of the Ash tree have been cut back. No further action required.

iii) To consider the reallocation of s106 money from Church Row allotments to the Bridlepath allotments

A meeting with an NYC Officer has been held at Church Row allotments. Awaiting confirmation that the reallocation of s106 money from Church Row allotments to the Bridlepath allotments is possible.

iv) To consider and sign the legal transfer of the community open space plot

The solicitor is working on completing the final paperwork to transfer the ownership of the plot to TWWPC. The solicitor is also chasing any invoices from the second (vendor) solicitor which may be due. To be considered at a future meeting.

It was noted that the grass had been cut.

v) To consider the installation and placement of interpretation boards

No update received. To be considered at a future meeting.

vi) To consider the purchase of litter picking equipment

The locations of litter picking equipment is to be confirmed. Cllr Warneken to find examples of litter picking boards. Cllr Wright to obtain quotes.

vii) To consider a resident's request to investigate transferring land on Town End View into TWWPC ownership

Further information about the plot is required. Clerk to action. Cllr Blake to meet with the resident.

**96. Allotments**

i) To consider any findings from the monthly allotment inspections (Cllr Wright)

Cllr Wright circulated a report in advance of the meeting (see Appendix 6). It was noted that some plots are looking untidy. Clerk and Cllr Wright to follow up.

ii) To consider quotes for a water system at the Bridlepath Allotments

A quote for £8,950 plus VAT had been received for a rainwater harvesting system at the Bridlepath Allotments.

*The Chairman suspended Standing Orders to allow an allotment holder to speak.*

More information about different ways to harvest water is required as well as how the project can be funded. Cllr Wright to investigate.

*Standing Orders were resumed.*

**97. Future Footprints**

i) To receive an update on the Community Green Energy Project

Cllr McHenery circulated a report in advance of the meeting (see Appendix 7).

ii) To receive an update on the EV Chargers (Cllr Marsh)

Cllr Marsh to check the payments and income from the EV Chargers. Cllr Blake reported that Tap and Pay is not working properly. Sync Energy are working to resolve the issue.

**98. Media/Press releases**

i) To consider any matters for press release or community news

**RESOLVED:** To schedule a social media post reporting the work to the car park, once it has been completed, i.e. signs are up.

ii) To receive an updated from Cllr Cunningham regarding a TWWPC directory

Cllr Cunningham is working on the directory and will seek quotes for printing. Aiming to distribute in the New Year.

**99. Correspondence**

i) To note list of correspondence received and circulated

Noted.

**100. Next Meeting**

i) To confirm the date for the next Parish Council meeting

**RESOLVED**: That the next Ordinary Meeting of the Council will be on Thursday 22 October 2026 at 6:30pm.

The Chairman closed the meeting at 19:28

**Appendix 1 – Neighbourhood Development Plan**

- Next NDP committee meeting will be scheduled for mid October.
- The initial analysis of the NDP survey is now available and will be the main topic of the October meeting.

**Appendix 2 - Tockwith Together**

DLM 29.08.26 DNM currently 10.10.26.

Main event has been the completion of the ballot to determine Tockwith resident's view of the Hallam Land development proposal. The ballot had 3 choices re the proposed Hallam Land development:

1. Support
2. Oppose
3. No opinion.

Points to note re the ballot:

1. This was a Tockwith Together initiative. No other parties were involved, although several were INFORMED.
2. The ballot closed, both on-line and physically on Sun 13 September.
3. The results have been independently analysed by a York university Data Science academic who lives in Tockwith. His findings are distributed separately which contains considerably more detail about the statistics and analysis than the bullet points below.
4. The headlines from his report are:
    a. Against the development - 97.31% (471) of those who responded.
    b. In favour of the development- 2.27% (11) of those who responded.
    c. No opinion – 0.41% (2) of those who responded.
    d. 958 houses received the ballot hard copy, 566 responses (mixed physical and on-line) were received, which is a 50.5% response rate.
    e. The result rates an assessment of 'Exceptional consensus for opposition'.
    f. Several measurements to assess the validity of the ballot were made.

**Appendix 3 – Sportsfield Trust**

There isn't much to report this month as there was low attendance and a few apologies from the group members.

Meeting held on 21/09/2026

The bowling and tennis season finishes in September, bowling will take place indoors over the winter.

The trust will be having an 'Open Day' on 15th November to celebrate the 50th anniversary.

Next meeting date to be confirmed.

**Appendix 4 – Tockwith Village Hall**

The car park is done and looks great. Unfortunately, the water meter wasn't found as the photo supplied, was actually incorrect. Apparently, the water meter is nearer the actual building so at some point Yorkshire Water will have to come out and locate it, so it can be accessed.

I've received a complaint from residents about the contractors apparently using their hosepipe and leaving mucky tar marks on it and on their land.

Secom undertook a fire safety assessment recently and there is a lot of things that the Parish Council need to do with the village hall to bring it line with standards. Attached is the report (if you want to read it) as well as an action plan the VHMC have put together. There are items for the VHMC to do as well as the PC.

The main ones for the PC are:

- Internal Fire door - survey and replace / repair as required to meet current safety standards
- Fire Alarm System - Upgrade Fire Alarm to a monitored system
- EV Charger - Safety Crash barrier and signage

As a PC, we need to get on and address these quickly.  I've spoken to the Clerk and we are hoping we can use some S106 money for these.

I have contacted the contractor about the insulation works to confirm the go ahead.  This is due to start on 14 December. I'm just waiting for a deposit invoice and some details from them.

**Appendix 5 - Playpark inspections, equipment and Defibs**

- Marston Road PP.
    - The external inspection report for MRPP has been received. No significant issues highlighted. The bird fouling observation has now been dealt with and preventative measures are being trialled (see below).
    - The damage caused to the wetpour surface by the Seesaw during the hot weather was still there at the time of this month's inspection but should be repaired by the time of the PC meeting (TBC).
    - A trial installation of the 'single wire pigeon deterrent' has been made. A local resident and myself are assessing the effectiveness of this approach before extending the installations. See inserted photograph.



- Drs surgery and PRD Defibs both OK.

- SFT outdoor gym
    - Old - One end cap on the 'ski movement' machine missing exposing the fixing screw.
    - Old - Sit-up eqpt has end cap missing
    - Old – Top cap of pedal machine missing. (diameter 14.5 cm)
    - No other observations.

- Berts Garden. No issues. The external inspection report for Berts Garden has been received.

**Appendix 6 – Allotments**

Bridlepath Allotment report:
Love the free surplus box that the Bridlepath one does, could the church one do it?
The plot behind 2B still a mess, have they contacted us back?

Church Allotment report:
3A still messy
9A getting messy
Some massive and impressive pumpkins!

**Appendix 7 – Tockwith Community Energy (TCE)**
DLM 25.08.26  DNM TBC.
Key points from 25.08 meeting (See minutes attached separately):

- Discussion on the future of the organisation given the obstacles being encountered. Pressing on for now.
- Quest for grant funding still ongoing.
- Several resignations from the management group were recorded.
- Qualified accountant willing to support TCE has been identified.

VHMC has now confirmed that the VH address CAN be used by TCE which removes a significant obstacle to registering TCE as a Community Benefit Society