



Tockwith with Wilstrop Parish Council

North Yorkshire

www.tockwith.gov.uk

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Minutes of the Ordinary Meeting of Tockwith with Wilstrop Parish Council (TWWPC) held at 7pm on Monday 22 June 2026 at Tockwith Village Hall, 1 Marston Road, Tockwith, YO26 7PR.

Present: Cllr Arnold Warneken (Chairman), Cllr Alex Marsh, Cllr Stuart McHenery, Cllr Simon Blake, Cllr Debra Cumming, Cllr Kriston Wright, Cllr David Cunningham.

Apologies: None.

Guests: County Councillor Andy Paraskos.

In attendance: None. Note: The Clerk was not in attendance and the minutes were transcribed from a recording of the meeting.

Two members of the public were in attendance.

MINUTES

27. Apologies

- i) To note any apologies received

None received.

- ii) To approve any reasons for absence submitted for consideration

None received.

28. To Note any Declarations of Interest

- i) To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting

None received.

- ii) To approve any dispensation requests received

None received.

29. Public Open Forum

The following issues were raised:

- Thanks were given to the Parish Council for holding a village meeting about the airfield.

- It was noted that County Councillor Warneken had received feedback from the developer's own public consultation and will circulate to the Parish Council.
- A request for an additional regular item regarding the airfield to be added to the agenda was received.
- A request for the commuted sums committee to be set up was received.

30. County Councillor Reports

- i) To receive reports from North Yorkshire County Councillors Warneken and Paraskos

No report received.

County Councillor Paraskos left the meeting.

31. Minutes

- i) To approve the minutes of the Annual Meeting of Tockwith with Wilstrop Parish Council held 28 May 2026, the Extraordinary Parish Council meeting held 11 June 2026 and the Staffing Committee meeting held on 15 June 2026

RESOLVED: That the minutes of the Annual Meeting of Tockwith with Wilstrop Parish Council held 28 May 2026, the Extraordinary Parish Council meeting held 11 June 2026 and the Staffing Committee meeting held on 15 June 2026 be approved as true and accurate record of those meetings.

32. Finance

- i) To approve payment of invoices

Payee	Description of goods/services	Total Value:
Fiona Vicary	Clerk Salary & WFH Allowance	£1198.94
Fiona Vicary	Clerk Expenses	£355.74
Village Hall Management Committee	Utility Grant	£40.90
Yorkshire Green Team	Grass Cutting	£972.00
HMRC	PAYE+NIC Apr-Jun	£1602.23
Mike Corbett	NDP Survey Printing	£169.65
Nest Pension	Employer Pension	£31.88
O2	Mobile Phone	£17.71
Unipass	Village Hall locking system maintenance	£9.00
		£4,398.05
Receipts		
Lloyds Bank	June 2026 Interest	£60.10
Monta	EV Charger Income	£40.90

RESOLVED: To approve the payments with immediate effect.

- ii) To approve a bank reconciliation to 31/05/2026

RESOLVED: That the bank reconciliation to 31/05/2026 be approved. The PC's bank balance as at 31/05/2026 is £127,417.06.

- iii) To note receipts and payments against 2026/27 budget

Noted.

- iv) To consider the adoption of the updated HMRC mileage rate of 55p per mile

RESOLVED: To adopt the updated HMRC mileage rate of 55p per mile

- v) To consider parish grant applications

The Sportsfield Trust submitted a parish grant application for six new trestle tables.

RESOLVED: To approve the application and to give a grant of £1291.49 to the Sportsfield Trust for six new trestle tables.

- vi) To approve training requests

No Parish Councillor training requests received.

- vii) To consider the quotes for an insurance valuation of the village hall

Quotes were considered for an insurance valuation of the village hall.

RESOLVED: To accept the quote from Cardinus.

33. Planning

- i) To consider planning applications received

APPLICATION NO: 26/02593/CLEUD

PROPOSAL: Certificate of lawfulness for existing change of use of land to domestic

LOCATION: 6 Marston Road Tockwith North Yorkshire YO26 7PR

A The Parish Council has no objections

APPLICATION NO: 26/02892/DVCON

PROPOSAL: Section 73 application for Variation of Condition No. 2 (approved drawings) of Planning Permission Previous Permission 25/02855/FUL (First floor side extension, single storey front bay extension and additional driveway entrance.) to fully glaze the single storey front bay window extension.

LOCATION: Merton House 4 Kirk Lane Tockwith North Yorkshire YO26 7PX

The Parish Council made no comment

- ii) To note all planning decisions received

None received.

- iii) To consider any planning enforcement related matters

Acknowledgement of planning enforcement query re Pinfold Circle received. There are ongoing concerns about Broad Oak Farmhouse and the outstanding planning enforcement. **RESOLVED:** To contact NYC and ask for this matter to be expedited.

- iv) To consider any other planning related matters

None raised.

34. Neighbourhood Development Plan

- i) To receive an update on the Neighbourhood Development Plan

Cllr McHenery gave the following update:

- The surveys, leaflets and posters have been distributed
- Post boxes are in place ready for the survey returns
- Spare surveys are available if necessary
- The first Community Engagement Day will be held on Friday 26th June

35. Tockwith Together

- i) To receive an update from Tockwith Together

Cllr McHenery circulated a report in advance of the meeting (see Appendix 1).

36. Tockwith Sportsfield Trust

- i) To receive a report from the TWWPC representative on the Sportsfield Trust

Cllr Cumming circulated a report in advance of the meeting (see Appendix 2). It was noted that a projector would be useful to display the reports during the meeting. To be considered at the next meeting.

37. Tockwith Village Hall

- i) To receive a report from the TWWPC representative on the Village Hall Management Committee

Cllr Blake circulated a report in advance of the meeting (see Appendix 3).

Cllr Blake reported that two more quotes from builders for work on the main hall are expected.

38. Highways and Transport Matters

- i) To approve the design and placement and cost of the village gateways

RESOLVED: To approve the approximate cost of supply and installation by NYC of the three village gateways of £4080. To approve the design and placement of the village gateways.

39. Public Open Spaces

- i) To receive reports on play and gym equipment inspections

Cllr McHenery circulated a report in advance of the meeting (see Appendix 4).

- ii) To consider action further to complaints about the play area

Complaints have been received about bird droppings on and around the play area equipment at Marston Road. This is deemed a potential Health and Safety hazard. **RESOLVED:** to arrange for bird spikes to be added to the equipment and for the area to be cleaned.

- iii) To receive an update on the community open space

Cllr McHenery circulated a report in advance of the meeting (see Appendix 5). Cllr Wright noted that the area has been recently strimmed.

- iv) To consider and sign the legal transfer of the community open space plot

To be considered at the next meeting. It was noted that all necessary permission has been given to share relevant personal details with the solicitor/legal process.

- v) To consider the installation and placement of interpretation boards

To be considered at the next meeting.

40. Allotments

- i) To consider any findings from the monthly allotment inspections (Cllr Wright)

Cllr Wright circulated a report in advance of the meeting (see Appendix 6). Cllr Cunningham has asked the Church if the shed guttering can be used for a water supply. A response has not yet been received. Cllr Wright to talk to the allotment holders at the Bridlepath to understand issues with the lack of a water supply.

41. Future Footprints

- i) To receive an update on the Community Green Energy Project

Tockwith Community Energy held a meeting on the 3rd June.

- ii) To consider the request from Tockwith Community Energy to use the Village Hall's address

Waiting for a response from the Charity Commission. It was noted that the Village Hall Management Committee do not object to this request.

- iii) To receive an update on the EV Chargers (Cllr Marsh)

Cllr Marsh circulated a report in advance of the meeting (see Appendix 7).

- i) To consider the EV charger resident rate

The EV Charger rates were considered.

RESOLVED: to apply a single rate for all users of 55p/kWh.

42. Media/Press releases

- i) To consider any matters for press release or community news

NDP Community Engagement Day and TWWPC statement re the airfield to be added to the website and social media. Gateways to be added once an installation date has been received from NYC.

- ii) To consider producing a TWWPC directory

Cllr Cunningham suggested producing a TWWPC directory to include details of all local groups and to be published every two to three years. This was well received.

The Chairman suspended Standing Orders to allow the public to speak on this matter and it was supported. The Chairman resumed Standing Orders. Action – Cllr Cunningham to take the lead and report back at the next meeting.

43. Correspondence

- i) To note list of correspondence received and circulated

Noted. Cllr Warneken noted that correspondence has been received about the woodland behind Oak Park falling into disrepair. Clerk to contact planning enforcement to ensure that the planning conditions associated with this area have been adhered to by the developers.

To consider exclusion of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed

Two members of the public left the meeting.

44. Staffing Issues

- i) To consider any issues raised in the staffing committee meeting held on 15 June 2026

The issues raised at the staffing committee meeting were considered. The administration of the Neighbourhood Development Plan will be considered at the next meeting.

RESOLVED: to agree to the issues raised as follows:

- Cllr Cumming was appointed the line manager to the Clerk. Regular monthly meetings will take place between Cllr Cumming and the Clerk in the week prior to the ordinary TWWPC meetings
- To start future ordinary TWWPC meetings at 6:30pm.
- To change the frequency of NDP meetings to bimonthly.
- To include staffing matters and actions allocated to the Clerk or Councillor in the agenda/minutes
- In the event of a member of the public acting in a threatening or aggressive manner towards the Clerk, communication will cease and this will be referred to the relevant lead Parish Councillor.

45. Next Meeting

- i) To confirm the date for the next Parish Council meeting

RESOLVED: That the next Ordinary Meeting of the Council will be on Monday 27 July 2026 at 6:30pm.

The Chairman closed the meeting at 19:56

Appendix 1 – Tockwith Together

Tockwith Together: DLM 27.05.26 DNM currently 25.07.26, given NDP etc activity additional meeting TBC before 25.07.

Current Points (minutes form 27.05 attached separately).

- NDP survey and leaflets distributed.
- Post boxes for hardcopy survey collection in place.
- Additional meeting to be scheduled before 25.07 to be scheduled due to the amount of activity.
- Funding to contract Planning Consultant to re-work the TT statement on the Hallam Land proposal to Hallam land secured.

Appendix 2 – Sportsfield Trust

There hasn't been a Sportsfield Trust Meeting since the last Parish Council Meeting, the next one is on 13th July 2026.

There was a Tennis Open Day for 2 hours on 31st May, which was quite successful with 19 people attending (15 adults, 14 children).

The next step for being able to have a tennis coach is for the Welfare Officer to attend a training course 1st July, on 'safeguarding & protection in tennis & padel'.

No other updates.

Appendix 3 – Tockwith Village Hall

Hall Development - We are still waiting for the second and third quotes for the works to the main hall, so no further update here.

Burger & Beer bash - the event was held on the 6 June (organised by Tockwith Festivals). It was a great event and really showcased the venue to the community.

Hall bookings - we are seeing an increasing number of bookings for the halls both with user groups and private party bookings, which is great to see and backs up why we had the hall extended in 2025.

Fire safety - We are going to contact Secom on the back of the fire safety report (circulated last month) to find out if they can quote for the high risk areas. I can then bring these back to the PC for consideration.

EV charging - some of the VHMC members are against the signs going up for the EV charging, stating that if the hall is booked the car park is for use by the people that have booked the hall. This doesn't bother me personally as a user of the charging point and given the charger is already there, I don't see what difference 2 signs make.

Appendix 4 - Playpark inspections, equipment and Defibs

- Marston Road PP. There is definitely an issue with Bird droppings. There are droppings on the floor underneath some of the equipment and in the equipment itself rendering it VERY unattractive to use. I did not see this last month, but I now think we need to:
 - Contract someone to clean some of the apparatus. I would not let my children use it.
 - Put up anti-bird spikes on key horizontal beams. Supporting pictures below.
- Drs surgery and PRD Defibs both OK.

- SFT outdoor gym
 - Old - One end cap on the 'ski movement' machine missing exposing the fixing screw.
 - Old - Sit-up eqpt has end cap missing
 - Old – Top cap of pedal machine now missing (Picture to follow)
 - Old - Graffiti on 2 machines (pictures to follow)
- Berts Garden. Basically OK, but some foliage is starting to grow through the seats as it does every year.

Appendix 5 – Community Open Space

Solicitor now needs some of the PC members' personal details to conclude the contract. We are still outstanding one of the required permissions before this can be sent.

Legal docs attached separately.

'Other Side's' solicitor confirmation that fees will not exceed £1500 as per the last estimate is copied below:

In the first instance however, please let me have your firm's undertaking to be responsible for this firm's fees, payable whether the matter proceeds or not and in the first instance can be limited to £1,500 plus VAT.

Appendix 6 – Allotments

Visited the allotment in great condition and spoke to a user who said that water was an issue (lack of it) and they would have to bring it from home soon. Photos are the last 2, looking great and they have there own WhatsApp and FB group.

Visited the Church allotment, see pictures below.

1a is overgrown.

3a weeds coming through the black sheets there for die back.

3c is overgrown.

The path will need cutting soon.

Appendix 7 – EV Chargers

Usage has increased significantly this month, reaching £40.90 total for May, and is already up to £107.60 so far in June.

The resident rate is 55p/kWh (by using our unique code on the app), and non-resident rate is 65p/kWh.