



Tockwith with Wilstrop Parish Council

North Yorkshire

www.tockwith.gov.uk

Clerk email: parish.clerk@tockwith.gov.uk

Minutes of the Ordinary Meeting of Tockwith with Wilstrop Parish Council (TWWPC) held at 7pm on Monday 23 March 2026 at Tockwith Village Hall, 1 Marston Road, Tockwith, YO26 7PR.

Present: Cllr Arnold Warneken (Chairman), Cllr Alex Marsh, Cllr Debra Cumming, Cllr Stuart McHenry, Cllr David Cunningham, Cllr Kriston Wright.

Apologies: Cllr Simon Blake.

Guests: County Councillor Andy Paraskos.

In attendance: Fiona Vicary, Clerk to the Parish Council.

Two members of the public were in attendance.

MINUTES

194. Apologies

i) To note any apologies received

Apologies had been received from Cllr Blake.

ii) To approve any reasons for absence submitted for consideration

RESOLVED: That the reasons for absence submitted by Cllr Blake be accepted.

195. To Note any Declarations of Interest

i) To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting

None declared.

ii) To approve any dispensation requests received

None received.

196. Public Open Forum

One member of the public was present at the meeting. The following issues were raised:

- Why were the village gateways signs not in position?
- Damage has been caused to grass verges around the airfield and Fleet Bridge which has left no safe paths for pedestrians.

It was noted that village gateway signs are an agenda item for this meeting. County Councillor Paraskos will report the issues with the grass verges to NYC.

197. County Councillor Reports

- i) To receive reports from North Yorkshire County Councillors Warneken and Paraskos
No report received.

198. Minutes

- i) To approve the minutes of the Ordinary Parish Council Meeting held 23 February 2026
RESOLVED: That the minutes of the Ordinary Parish Council meeting held 23 February 2026 be approved as a true and accurate record of that meeting.

199. Finance

- i) To approve payment of invoices

Payee	Description of goods/services	Total Value:
Fiona Vicary	Clerk Salary & WFH Allowance	£1,173.20
Fiona Vicary	Clerk Expenses	£17.10
Village Hall Management Committee	Utility Grant	£58.62
HMRC	PAYE + NI Jan-Mar	£1554.20
Plunkett Foundation	Business Membership for Tockwith Community Energy	£270.00
Alex Marsh	Moneysoft Payroll Manager	£108.00
Nest Pension	Employer Pension	£30.76
O2	Mobile Phone	£16.45
Unipass	Village Hall locking system maintenance	£9.00
		£3,327.33
Receipts		
Lloyds Bank	March 2026 Interest	£51.11
Monta	EV Charger Income	£58.62
HMRC	VAT 01.04.2025-28.02.2026	£21,515.06

RESOLVED: To approve the payments with immediate effect.

- ii) To approve a bank reconciliation to 28/02/2026 (as evidenced by bank statement and ledger/cashbook)
RESOLVED: That the bank reconciliation to 28/02/2026 be approved. The PC's bank balance as at 28/02/2026 is £112,047.86.
- iii) To note receipts and payments against 2025/26 budget
Noted.
- iv) To approve training requests
None received.

- v) To consider parish grant applications

The parish grant application from Future Footprints was discussed.

RESOLVED: To award a parish grant of £52.95 to purchase litter picking equipment.

The parish grant application from The Church of the Epiphany, Tockwith was discussed. Cllr Cunningham declared an interest in this application.

RESOLVED: To award a parish grant of £1000 to help the Church purchase a new infrared heating system.

- vi) To consider setting up a working group to discuss S106/CIL payments with North Yorkshire Council during the planning process

Cllr Warneken declared an interest in this item. A dispensation request was approved to allow further discussion. Cllr Warneken proposed that a working group should be set up to discuss projects that could benefit from S106/CIL payments.

RESOLVED: To set up a working party. Members to include Cllr Warneken, Cllr McHenery, Cllr Cumming, Cllr Cunningham and potentially members from the community.

The Chairman moved agenda item 199 vii to after agenda item 210.

200. Planning

- i) To consider planning applications received

APPLICATION NO: 26/00226/FULMAJ

PROPOSAL: Erection of a new warehouse unit (use class B8) with associated service yard and hard standing

LOCATION: Moorside Business Park Moorside Tockwith North Yorkshire YO26 7QG

RESOLVED: The Parish Council has no objections.

APPLICATION NO: 26/01071/DVCON

PROPOSAL: Variation of condition 2 (Approved Drawings) of Planning Permission 25/02757/FUL (Construction of a greenhouse within the garden) to alter greenhouses orientation.

LOCATION: Skewkirk Hall Ness Lane To Skewkirk Hall Tockwith North Yorkshire YO26 7QL

RESOLVED: The Parish Council has no objections.

- ii) To note all planning decisions received

None received.

- iii) To consider any planning enforcement related matters

None received.

- iv) To consider any other planning related matters

None received.

- v) To receive an update on the Neighbourhood Development Plan

The parishes of Tockwith, Cowthorpe and Wilstrop have been designated as a Neighbourhood Area. Design Yorkshire has sent a project plan and has requested a meeting to discuss arrangements for the initial community engagement day. The letter of appointment was signed by two Councillors.

201. Tockwith Together

- i) To receive an update from Tockwith Together

Cllr McHenery circulated a report in advance of the meeting (see Appendix 1).

202. Tockwith Sportsfield Trust

- i) To receive a report from the TWWPC representative on the Sportsfield Trust
Cllr Cumming circulated a report in advance of the meeting (see Appendix 2).

203. Tockwith Village Hall

- i) To receive a report from the TWWPC representative on the Village Hall Management Committee
No report received.

204. Highways and Transport Matters

- i) To receive an update on the village gateways
The village gateway placements have been proposed and accepted by NYC for two of the village gateways. One more is to be confirmed. NYC has proposed a design based on the Cowthorpe gateway sign.

RESOLVED: To progress with the village gateways as proposed by NYC.

One member of the public joined the meeting.

205. Public Open Spaces

- i) To receive reports on play and gym equipment inspections
Cllr McHenery circulated a report in advance of the meeting (see Appendix 3).
- ii) To consider action regarding localised issues with dog waste
The Parish Council agreed that a dog waste bin near the woods would be beneficial to the community.
RESOLVED: To get a quote for a new bin from NYC. If the cost is reasonable, then the Parish Council will purchase the bin on the condition that NYC is able to empty it as part of their normal rounds.
- iii) To receive an update on the community open space
Cllr McHenery reported that contracts to transfer the ownership of the land could be exchanged soon. Awaiting confirmation of the cost of the seller's solicitor fees.
- iv) To receive an update from Cllr Wright on the Westfield Green Management Plan
To be received at the May meeting.

206. Allotments

- i) To consider any findings from the monthly allotment inspections (Cllr Wright)
Cllr Wright circulated a report in advance of the meeting confirming that there are no issues with the allotments. Cllr Cunningham to contact the church warden to discuss the possibility of using the shed roofs to fill water butts for the allotments.

207. Future Footprints

- i) To receive an update on the Community Green Energy Project
Cllr McHenery circulated a report in advance of the meeting (see Appendix 4). Tockwith Community Energy has asked for permission to use the village hall's address as their registered address. The

Village Hall Management Committee to check if this causes them any issues as a registered charity at the same address. To be resolved at a future meeting.

- ii) To receive an update on the EV Chargers (Cllr Marsh)

Cllr Marsh circulated a report in advance of the meeting (see Appendix 5). It was noted that the unused grant money will be sent back to ORCS. To be approved at the next meeting.

208. Media/Press releases

- i) To consider any matters for press release or community news.

Once installed, to include new village gateways on social media.

209. Correspondence

- i) To note list of correspondence received and circulated

Noted. County Councillor to raise the issue of reported ragwort in the verge on Marston Road to NYC.

210. Next Meeting

- i) To confirm the date for the next Parish Council meeting

RESOLVED: That the Annual Parish Meeting will be on Monday 27 April 2026. This will be followed by the Ordinary Meeting of the Parish Council.

Two members of the public and County Councillor Paraskos left the meeting.

Moved Agenda item 199 vii. To consider exclusion of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed (agenda item 199vii only). No members of the public were present.

- 199 vii) To consider the Clerk's annual pay increment increase, subject to satisfactory performance

RESOLVED: The Clerk's performance was satisfactory, and the annual pay increment was awarded.

The Chairman closed the meeting at 19:44

Appendix 1 – Tockwith Together

DLM 21.03.26

DNM 18.04.26

Key Points

- Local Footpath detail being worked on with a view to expanding distribution methods.
- Interpretation boards work progressing. TT preferred supplier identified (Shelly Signs), awaiting update on NYC permissions, Data collation sub-group established to finalise content post engagement with preferred supplier SME.
- Café slow progress, Debbie is SME.
- Litter picks going well, ** Any update on No Littering signs (NYC?**) (Andy P?)
- TT interested in NYC Councillors opinion of Airfield plan.
- Reviewed 'Call for Sites' latest data and assessed TT's degree of support for each should they be considered.
- Response to Hallam Land session, key TT points to be summarised and fed back to Hallam Land. This includes ideas for submission as part of the proposal, e.g. indoor sports facility.
- Discussion on ideas for future S106 allocations, including different categorisations and category options currently available. ** needs a discussion with the S106 team to see if this is even a thing, but point being about meaningful allocation not more verges!**
- Discussion on recruitment to TT of more technical members to support the NP supporting activity.

Appendix 2 – Sportsfield Trust

The last meeting took place on 9 March 2026.

The Trust is currently in the process of obtaining quotes to repaint the clubhouse. There has also been an increase in demand for hiring the clubhouse for events.

The Football Club remains busy, with teams performing well—particularly the children's teams.

Indoor bowling has taken place in the clubhouse over the winter months.

The Trust is in favour of having a tennis coach and introducing sessions for both children and adults. Funds are available for the trust to join the LTA, and the school has funding to provide children with "taster" tennis sessions. Angela Crossley Tennis Coaching is leading this initiative, with plans to begin adult social tennis, children's coaching sessions and holiday tennis clubs.

The proposal to reduce hire costs for the MUGA pitch during off-peak times remains on the agenda for discussion at a future meeting.

There are issues with parking and bins not being emptied on football match days. The coach is addressing this with away teams.

The next meeting is on 13th April.

Appendix 3 - Playpark inspections, equipment and Defibs

- Marston Road PP all fine.
- Drs surgery and PRD Defibs both OK.
- SFT outdoor gym
 - One end cap on the 'ski movement' machine missing exposing the fixing screw.
 - Sit-up eqpt now has end cap missing
 - Work to source end caps continuing.
- Berts Garden. 2 issues resolved. No new issues.
 - Gate posts replaced and gate re-hung.
 - Bin surround removed.

Appendix 4 - Tockwith Community Energy

DLM 18.03.26

DNM 15.04.26

Key Points

- Plunket Model Rules work continues to chieve Community Benefit Society (CBS) status.
- **** Has the fee been paid to Plunkett to in support of the CBS application? ****
- Business & finance plan improvement continues.
- Community engagement via Social Media continues. Questionnaire is next big activity.
- Work continues to improve the 'Great British Energy Community Fund (GBECF)' grant application for resubmission.
- **** Grant request sent to PC to cover TCE Website hosting. Progress update reqd. ****
- Discussions about Share issues continue.
- ****TCE requests permission from PC / VHMC to use Village Hall as registered address****

Appendix 5 – EV Chargers

EVCP Report: nothing out of the ordinary to note this month.