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# Tockwith with Wilstrop Parish Council

## North Yorkshire

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**Minutes of the Ordinary Meeting of Tockwith with Wilstrop Parish Council (TWWPC) held at 7pm on Monday 23 February 2026 at Tockwith Village Hall, 1 Marston Road, Tockwith, YO26 7PR.**

**Present:** Cllr Arnold Warneken (Chairman), Cllr Simon Blake, Cllr Alex Marsh, Cllr Debra Cumming, Cllr Stuart McHenery, Cllr David Cunningham, Cllr Kriston Wright.

**Apologies:** None

**Guests:** County Councillor Andy Paraskos.

**In attendance:** Fiona Vicary, Clerk to the Parish Council.

Two members of the public were in attendance.

### MINUTES

#### 177. Apologies

- i) To note any apologies received  
None received.
- ii) To approve any reasons for absence submitted for consideration  
None received.

#### 178. To Note any Declarations of Interest

- i) To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting  
None declared.
- ii) To approve any dispensation requests received  
None received.

#### 179. Public Open Forum

Two members of the public were present at the meeting. No issues were raised.

#### 180. County Councillor Reports

- i) To receive reports from North Yorkshire County Councillors Warneken and Paraskos

County Councillor Paraskos reported that North Yorkshire Council's tax will rise by 4.99% in 2026/27. 2% of the rise is allocated to social care.

## 181. Minutes

- i) To approve the minutes of the Ordinary Parish Council Meeting held 26 January 2026

**RESOLVED:** That the minutes of the Ordinary Parish Council meeting held 26 January 2026 be approved as a true and accurate record of that meeting.

The Chairman brought forward agenda item 183. i) application no 26/00444/FUL only.

- i) To consider planning applications received

APPLICATION NO: 26/00444/FUL

PROPOSAL: Installation of ground mounted solar PV array and ancillary infrastructure.

LOCATION: Montagu House 7 Marston Road Tockwith North Yorkshire YO26 7PR

**RESOLVED:** The Parish Council has no objections

*Two members of the public left the meeting.*

## 182. Finance

- i) To approve payment of invoices

Payee	Description of goods/services	Total Value:
Fiona Vicary	Clerk Salary & WFH Allowance	£1,173.40
Fiona Vicary	Clerk Expenses	£72.68
Village Hall Management Committee	Utility Grant	£106.56
HMRC	PAYE + NI Sep-Dec	£1554.00
YLCA	Councillor Training	£73.00
Fiona Vicary	Interest payment on PAYE + NI Sep-Dec	£3.26
The Church of the Epiphany	Hire charge for TWWPC Meeting	£20.00
The Church of the Epiphany	Annual charge for churchyard maintenance	£625.00
Scotton Tree Care	Westfield Green Tree Maintenance	£1080.00
HAGS	Quarterly play area inspections	£156.00
Nest Pension	Employer Pension January	£30.76
O2	Mobile Phone	£16.45
Unipass	Village Hall locking system maintenance	£9.00
		<b>£4,920.11</b>
<b>Receipts</b>		
Lloyds Bank	February 2026 Interest	£62.17
Monta	EV Charger Income	£106.56

**RESOLVED:** To approve the payments with immediate effect.

- ii) To approve a bank reconciliation to 31/01/2026 (as evidenced by bank statement and ledger/cashbook)

**RESOLVED:** That the bank reconciliation to 31/01/2026 be approved. The PC's bank balance as at 31/01/2026 is £116,835.50.

- iii) To note receipts and payments against 2025/26 budget

Noted.

- iv) To approve training requests

None received.

- v) To consider parish grant applications from St Michael's Church

The parish grant application from St Michael's Church was discussed.

**RESOLVED:** To award a parish grant of £104 to the PCC to cover the costs of two green waste licences for use at the churchyard of St Michael's Church. To be paid as soon as PCC bank details are received.

The request for a green waste licence for Bert's Garden was discussed.

**RESOLVED:** To not apply for a green waste licence. To continue with the existing contractor who is responsible for removing green waste.

Thanks were given to Mr Hackforth and the team of volunteers for all the hard work and long service by cutting the grass at Bert's Garden for the benefit of local residents.

### 183. Planning

- i) To consider planning applications received

APPLICATION NO: 26/00740/FUL

PROPOSAL: single storey rear extension

LOCATION: Acorn Cottage Oak Road Cowthorpe Wetherby North Yorkshire LS22 5EY

**RESOLVED:** The Parish Council has no objections

- ii) To note all planning decisions received

None received.

- iii) To consider any planning enforcement related matters

None received.

- iv) To consider any other planning related matters

The following was noted:

APPLICATION NO: 26/00310/CLEUD

PROPOSAL: All of the land edged red on the Location Plan is used as, or in connection with the use of the property as, a private dwellinghouse.

LOCATION: Fleet Lodge Fleet Lane Tockwith North Yorkshire YO26 7QE

- v) To receive an update on the Neighbourhood Development Plan

The designation of the Neighbourhood Area is still being processed by NYC.

### 184. Tockwith Together

- i) To receive an update from Tockwith Together

Cllr McHenery circulated a report in advance of the meeting (see Appendix 1).

#### **185. Tockwith Sportsfield Trust**

- i) To receive a report from the TWWPC representative on the Sportsfield Trust  
Cllr Cumming circulated a report in advance of the meeting (see Appendix 2).

#### **186. Tockwith Village Hall**

- i) To receive a report from the TWWPC representative on the Village Hall Management Committee  
Cllr Blake circulated a report in advance of the meeting (see Appendix 3).

#### **187. Highways and Transport Matters**

- i) To receive an update on the village gateways

Cllr Blake reported that an update from NYC had been received. A gateway at Marston Road and a gateway at Tockwith Lane are appropriate and can be installed. A gateway at Fleet Lane might need further consideration. Cllr Blake to confirm the final details with Highways. To be approved at the next meeting.

#### **188. Public Open Spaces**

- i) To receive reports on play and gym equipment inspections  
Cllr McHenery circulated a report in advance of the meeting (see Appendix 4). The quarterly play area inspection reports were noted.
- ii) To consider action regarding localised issues with dog waste  
Cllr Wright reported that there are growing issues with people leaving bagged up dog waste in the woods near the Evans Homes Development. County Councillor Paraskos to ask NYC to add a bin at that location and for any stickers or signs that could be used locally.
- iii) To receive an update on the community open space  
Cllr McHenery confirmed that the legal process is underway.
- iv) To note a grant application has been submitted for a BHF funded defibrillator  
Noted.

#### **189. Allotments**

- i) To consider any findings from the monthly allotment inspections (Cllr Wright)  
Cllr Wright circulated a report in advance of the meeting to confirm that the allotments are in good order.
- ii) To consider recommendations from the Public Open Spaces, Allotments & Playgrounds Committee  
The recommendations from the Public Open Spaces, Allotments & Playgrounds Committee were discussed.  
**RESOLVED:** To appoint the recommended contractor, Adam Forster, with the option to trim the hedge to the Church Row allotments project.
- iii) To agree next steps  
Not required.

#### **190. Future Footprints**

- i) To receive an update on the Community Green Energy Project

Cllr McHenery circulated a report in advance of the meeting (see Appendix 5).

- ii) To receive an update on the EV Chargers (Cllr Marsh)

Cllr Marsh circulated a report in advance of the meeting (see Appendix 6).

**191. Media/Press releases**

- i) To consider any matters for press release or community news.

None raised

**192. Correspondence**

- i) To note list of correspondence received and circulated

Noted. It was noted that Cllr McHenery attended the regional YLCA meeting.

**193. Next Meeting**

- i) To confirm the date for the next Parish Council meeting

**RESOLVED:** That the Ordinary Meeting of the Parish Council will be on Monday 23 March 2026.

The Chairman closed the meeting at **19:54**

## Appendix 1 – Tockwith Together

DLM 14.02.26

DNM 21.03.26

Minutes of last meeting attached separately.

Note: at the time of typing there are 9 TT representatives intending to attend the Hallam Land forum on 25.02 at 19:30

## Appendix 2 – Sportsfield Trust

Nothing to report from Tockwith Sportsfield Trust as there hasn't been a meeting since the 19th January. The next meeting is 9th March.

## Appendix 3 - Tockwith Village Hall

No further updates on the car park / wall project. Still waiting for the second quote to arrive.

We did meet with a chap from Energy Oasis around the insulation and heating in the main hall. They have said if we insulate the ceiling/walls and floor, then air to air source heating with a cylinder fan in the centre of the ceiling will work fine. He can source 3 quotes for us too and we can always ask J&E Richards to quote too. I'll update more on this once we have some information back.

The doors from the toilet corridor into the garden room now have windows in so you can see through into the room before opening the doors.

We are also in the process of fitting an internal door in the main entrance corridor to help with heat loss if the main door needs to be left open.

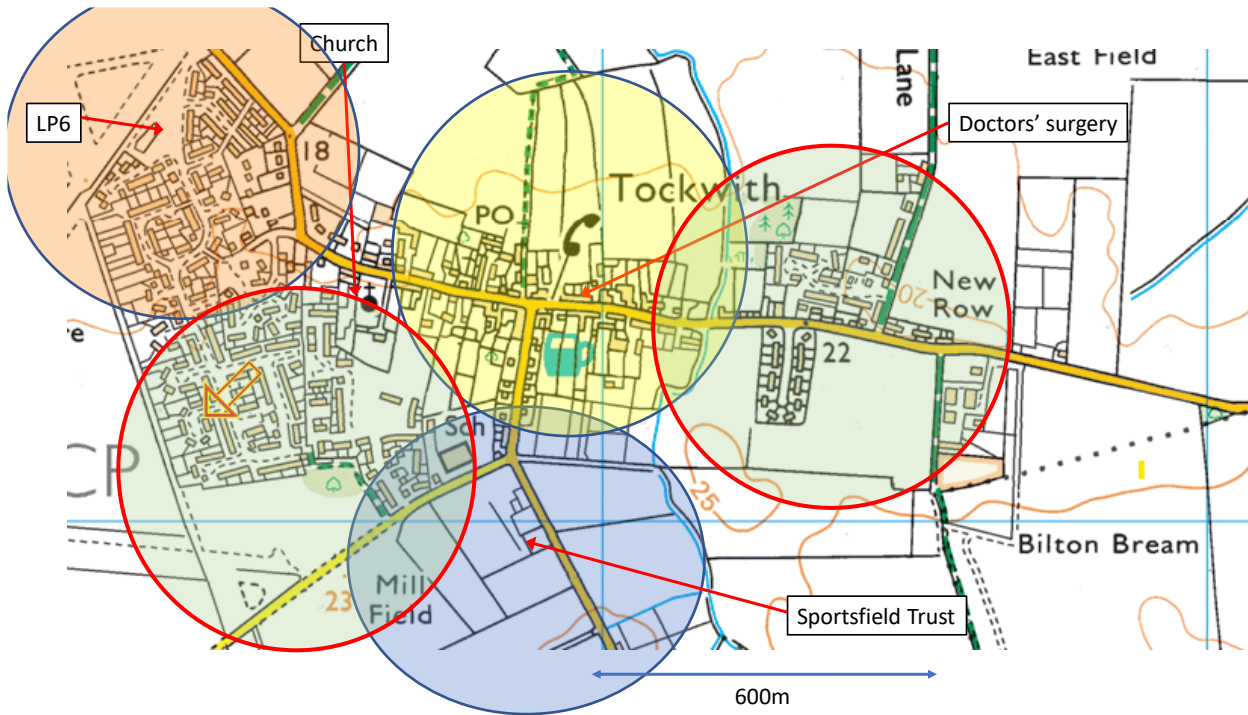
We are also fitting small wall mounted bluetooth speakers in the garden room for ambient music. If they work OK, we will buy some more for the main hall.

## Appendix 4 - Playpark inspections, equipment and Defibs

- Marston Road PP all fine.
- Drs surgery and PRD Defibs both OK.
- SFT outdoor gym
  - One end cap on the 'ski movement' machine missing exposing the fixing screw.
  - Sit-up eqpt now has end cap missing
  - Work to source end caps continuing.
- Berts Garden. 2 issues still extant.
  1. The RH gatepost (as entering, one not supporting the gate) has almost rotted through at the base and will need to be replaced.
  2. The wooden 'cage' surrounding the litter bin has all but disintegrated and will need to be removed or replace.

### New Defib Grant bid.

We have bid for grant funding for a 3<sup>rd</sup> PC maintained Defibrillator for the village from the British Heart foundation. This was triggered by a reassessment of the provision in Tockwith following the repeated requests from a Church Farm resident. The Yorkshire Ambulance service will direct callers to Defibs within a **600m drive** of their location, which when considered in the context of the road layout in Tockwith means we have probably overestimated the reach of the current 2 defibs we have. If the coverage radius around each defib including the SFT maintained one, is remapped with a 300m radius, to allow 300m for additional navigation around the cul-de-sacs, this exposes a risk area in the south and east of Tockwith. The map below illustrates, the red bounded radii highlighting the at risk areas:



The grant bid has been submitted for a Defib to be located at the end of Stanley Grove as the area with the most convoluted drive route to a current Defib. This location will also be easily accessible from the south end of Prince Rupert Drive. If successful, we will install it on a post next to a Lamppost, the same way the PRD green on is mounted, next to Lamppost 7 on Stanley Grove. See photograph below.



### **Appendix 5 – Tockwith Community Energy**

DLM 18.02.26

DNM 18.03.26

Minutes attached separately.

Note: at the time of typing there are Several TCE representatives intending to attend the Hallam Land forum on 25.02 at the earlier 18:30 time.

### **Appendix 6 – EV Chargers**

This month I've filled in our EST/ORCS end-of-project Claims Form, then attended a Teams meeting explaining how to complete the Claims Form, amended the Claims Form, submitted additional information from Oval who installed the chargepoints, and separately submitted usage data for Aug-Dec 25 and Jan 26.

I am still finalising the flyer for the residents.