



Tockwith with Wilstrop Parish Council

North Yorkshire

www.tockwith.gov.uk

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Minutes of the Ordinary Meeting of Tockwith with Wilstrop Parish Council (TWWPC) held at 7pm on Monday 22 September 2025 at Tockwith Village Hall, 1 Marston Road, Tockwith, YO26 7PR.

Present: Cllr Arnold Warneken (Chairman), Cllr Simon Blake, Cllr Stuart McHenery, Cllr Alex Marsh, Cllr Kriston Wright, Cllr Debra Cumming, Cllr David Cunningham.

Apologies: None.

Guests: None.

In attendance: Fiona Vicary, Clerk to the Parish Council.

Three members of the public were in attendance.

MINUTES

84. Apologies

- i) To note any apologies received
No apologies received.
- ii) To approve any reasons for absence submitted for consideration
None raised.

85. To Note any Declarations of Interest

- i) To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting
None declared.
- ii) To approve any dispensation requests received
None raised.

86. To consider the co-option of suitable candidates as Parish Councillors

To be considered at a future meeting.

87. To receive an update on Home to School Transport

Cllr Warneken reported that he is representing seven families with ongoing appeals. Two appeals have been successful to date. It was noted that NYC has a current overall success rate of 16%.

88. Public Open Forum

A member of the public asked for an update on the 20mph limit.

Cllr Warneken noted that the project is moving forward with the focus on schools and areas with vulnerable people.

89. County Councillor Reports

- i) To receive reports from North Yorkshire County Councillors Warneken and Paraskos
No reports received.

90. Minutes

- i) To approve the minutes of the Ordinary Parish Council Meeting held 28 August 2025
RESOLVED: That the minutes of the Ordinary Parish Council meeting held 28 August 2025 be approved as a true and accurate record of that meeting.

91. Finance

- i) To approve payment of invoices

Payee	Description of goods/services	Total Value:
Fiona Vicary	Clerk Salary & WFH Allowance	£1303.16
Fiona Vicary	Clerk Expenses	£271.80
Oval Renewables	EV Chargers	£10,698.36
PKF Littlejohn LLP	External Audit	£378.00
Yorkshire Green Team	Grass Cutting	£650.00
Yorkshire Green Team	Grass Cutting	£100.00
Tockwith Village Hall	Village Hall opening publicity	£100.00
Smart Choice Group Ltd	Locking system for Village Hall	£700.80
HMRC	PAYE+NIC Jul-Sep	£1,663.85
Mabelectrics	Village hall electrical work	£155.00
Nest Pension	Employer Pension September	£36.49
O2	Mobile Phone	£16.45
		£16,073.91
Receipts		
Lloyds Bank	August 2025 Interest	£ 81.27
HMRC	VAT Return 2024-25	£ 1931.99

RESOLVED: That the invoices noted above be paid in full with immediate effect.

- ii) To approve a bank reconciliation to 31/08/2025 (as evidenced by bank statement and ledger/cashbook)
That the bank reconciliation to 31/08/2025 be approved. The PC's bank balance as at 31/08/2025 is £114,153.53.
- iii) To note receipts and payments against 2025/26 budget
Noted.
- iv) To note the External Auditors report for the 2024/2025 accounts
Noted.
- v) To consider parish grant applications
To be considered at a future meeting.
- vi) To consider the purchase of new storage cabinets for the Parish Council
Quotes were reviewed for new storage cabinets.
RESOLVED: To purchase one large cabinet from Simon J Mack.
- vii) To note the new assertion 10 requirement
Noted. Clerk to write and circulate an IT policy.

- viii) To consider VAT issues
To be considered at a future meeting.

92. Planning

- i) To consider planning applications received
APPLICATION NO: 25/03128/TPO
PROPOSAL: Crown lift (by 2m) of 1 No Ash (T1) of Tree Preservation Order 20/2018
T1 1 Ash to raise the branch interfering with the conifer.
LOCATION: Montagu House 7 Marston Road Tockwith North Yorkshire YO26 7PR
Tockwith with Wilstrop Parish Council decision: A The Parish Council has no objections.

APPLICATION NO: 25/02170/FUL

PROPOSAL: Conversion of agricultural building and outbuildings to a dwelling.

Demolition of outbuilding.

LOCATION: 19 Westfield Road Tockwith North Yorkshire YO26 7PY

Tockwith with Wilstrop Parish Council decision: A The Parish Council has no objections.

- ii) To note all planning decisions received
None received.
- iii) To consider any planning enforcement related matters
The following planning enforcement matters were noted:
PLANNING ENFORCEMENT
CASE NO: 25/00271/PR15
LOCATION: 23A Fairfax Crescent Tockwith North Yorkshire YO26 7QX
ALLEGED BREACH: Building works near to highway
- iv) To consider any other planning related matters
The following planning matter was noted:
THE NORTH YORKSHIRE COUNCIL
TPO NO. 47/2025 (HAR)
37 Westfield Road, Tockwith
THIS IS A FORMAL NOTICE to let you know that on 8 September 2025 the Council made the above tree preservation order.
- v) To receive an update on the Neighbourhood Development Plan
Meeting to be held with NYC re designating the Neighbourhood Area. Cllr McHenery asked if s137 power can be used to fund a Neighbourhood Development Plan. Clerk to take advice from YLCA.

93. Tockwith Together

- i) To receive an update from Tockwith Together
Cllr McHenery circulated a report in advance of the meeting (see Appendix 1).

94. Tockwith Sportsfield Trust

- i) To receive a report from the TWWPC representative on the Sportsfield Trust
No report received as a meeting has not been held.

95. Tockwith Village Hall

- i) To receive a report from the TWWPC representative on the Village Hall Management Committee
Cllr Blake circulated a report in advance of the meeting (see Appendix 2)

It was noted that cars had parked in front of the EV Charger.

- ii) To consider the cost of new badminton court lines
No quotes have been received. To be considered at a future meeting if required.

96. Highways and Transport Matters

- i) To receive an update on the village gateways
No update received.

97. Public Open Spaces

- i) To receive reports on play and gym equipment inspections
The Marston Road play area refurbishment is going well. There has been a slight delay due to bad weather, but the project should be completed in the next couple of weeks. Cllr Warneken reported that the climbing wall had been moved further away from the neighbouring property.

New defibrillator adult pads are to be bought as current supplies will go out of date in November.
- ii) To confirm the use of the parcel of land at the top of PRD
This will be discussed at a Public Open Spaces, Allotments & Playgrounds Committee meeting.
- iii) To consider quotes for tree work at Westfield Green
Quotes were considered.
RESOLVED: To accept the quote from Scotton Tree Care.
- iv) To consider a quote for the maintenance Westfield Green
A quote was received to cut back the hedges and low hanging branches at Westfield Green. Clerk to seek more quotes.
- v) To note the delegated spend by the Clerk to cut the hedge at Westfield Green (H&S)
Some bushes at Westfield Green were overhanging the road and causing an obstruction. It was noted that the Clerk authorised a contractor to cut back the bushes using delegated spend, for £150 plus VAT.
- vi) To confirm the recommended location for the mobile library
There are now three recommended locations for the mobile library, the Sportsfield car park, the Village Hall car park and the cobblestones. Clerk to discuss with the mobile library team at NYC.

98. Allotments

- i) To consider any findings from the August allotment inspections (Cllr Wright)
Cllr Wright noted that Bridlepath and Church Row allotments are all in good condition. One allotment at Church Row is very overgrown. Clerk to seek quotes to cut back the hedges at Church Row.
- ii) To consider the requests from the allotment holders to release s106 money
A list of improvements has been received from a Church Row allotment holder on behalf of the allotment holders. Cllr Warneken suspended Standing Orders to allow the allotment holder to speak. It was confirmed that not all the allotment holders had been asked. Standing Orders were resumed. Clerk to contact all Church Row allotment holders. This will be discussed at a Public Open Spaces, Allotments & Playgrounds Committee meeting.

99. Future Footprints

- i) To receive an update on the Community Green Energy Project
Cllr Marsh reported that a grant is being applied for from the Great British Energy Fund. The aim is that if the grant is given, to set up a planning phase to create a Community Business Society and later provide capital to pay for solar panels. Tockwith Community Energy plan to raise funds for solar panels at the Village Hall and the Sportsfield buildings. Income generated from the solar panels would pay for solar panels to be installed at the business park.
- ii) To receive an update on the EV Chargers (Cllr Marsh)
Cllr Marsh circulated a report in advance of the meeting (see Appendix 3)
Cllr Marsh stated that local residents should be made aware of the EV Chargers at the Village Hall and the discounted rate residents are entitled to. Cllr Marsh to design and print a poster. Cllr Cumming will deliver to the relevant houses.
- iii) To consider whether EV Charger income can be distributed to the Village Hall Committee
As the Village Hall Committee pay the electricity bill, the distribution of the EV charger income was discussed.

RESOLVED: To distribute the EV Charger income from the Village Hall to the Village Hall Committee.

Cllr Cunningham left the meeting.

100. Media/Press releases

- i) To consider any matters for press release or community news.
To hold an official opening of the Marston Road Play Area on Saturday 11th October at 12:00pm.

101. Correspondence

- i) To note list of correspondence received and circulated
Correspondence was noted.
Cllr Warneken reported that residents from Oak Park have complained about problems on site. Cllr Blake declared a non pecuniary interest. The Public Open Space has ragwort growing all over it. This is being dealt with by contractors.
Cllr McHenery to attend a s106 training course. A training budget is to be included in the 2026-27 Parish Council's budget.

102. Next Meeting

- i) To confirm the date for the next Parish Council meeting
RESOLVED: That the Ordinary Meeting of the Parish Council will be on Monday 27 October 2025.

Cllr Warneken suspended Standing Orders and it was resolved to move to a closed session. Members of the public left the meeting. The unauthorised removal of the old play equipment was discussed.

The Chairman closed the meeting at 20:50

Appendix 1 – Tockwith Together

DLM Sat 13 Sep

DNM Sat 11 Oct

- Pursuit if the Sect 137 route for funding the Neighbourhood plan.
- Request for Mobile library update.
- Suggestion of a follow-up with the Neighbourhood Plan consultants we talk to re the consequence of the funding withdrawal and their cost models.

Appendix 2 - Tockwith Village Hall

VHMC Update

The development is nearly complete and I think it's fair to say, has been very well received by the user groups as well as the members of the community that have visited it.

There are a few snags to resolve and the sliding doors to install (delay of a small part from the manufacturer) but I have asked J&E Richard for dates to get things resolved.

We did have a leak last week, well 2 leaks in the very heavy rain. One was on the glass lantern (not major but was resolved quickly). The other one was in the rear storage area near the disabled toilets, caused by the moss being washed off the pitched roof and blocking the gulleys on the flat roof.

Again J&E Richards came out the following morning and resolved the immediate problem and are looking at some further preventative measures to reduce the risk of it happening again. It does beg the question though that once a year we should have the pitched roof cleaned of the moss build up.

There is a large opening event on the 4 October for the user groups and other stall holders which should be great and It would be nice of as many of the Parish Councillors as possible could be there. There will be refreshments and some alcoholic drinks!

The VHMC are investing in some new tables and having the garden tidied up ahead of the event on the 4 October.

The Smartlock can now be installed - the initial deposit payment will be made tomorrow (providing it is approved this evening) and then we can get an installation date booked in.

We also now have an idea of the remaining S106 money that is available for the village hall, so we can start to get quotes for the outside work (car park and wall).

Appendix 3 To receive an update on the EV Chargers

Sportsfield have sadly given 5 reasons to decline the free EVCPs in their car park.

As the PC has ultimate control of the land, we could have insisted, but it seems like a more positive idea to install the other 2 charge points at the Village Hall.

Oval have confirmed that the electricity supply can handle 4 CPs, and their quote for the extra 2 is only £10k, as opposed to the first 2 which cost £14k, and they can install before the end of October.

I've sent a grant application to Tockwith Festivals for 40% of the cost ie £4k.

ORCS/Energy Savings Trust have confirmed that we are allowed to install a total of 4 CPs at the VH, and they will consider an extension of our deadline until end of October.

There is an information poster still to go on the wall next to the EVCPs explaining how to use them, but they have already been used by visitors who've seen them on the National Monta EVCP map!

We do now need to encourage residents to sign up for the cheaper charging rate (55p vs 65p per kWh). There were 44 houses identified in our 2021 survey without off-road space for their own EV charger - could cllrs agree to hand deliver leaflets to these houses?