



Tockwith with Wilstrop Parish Council

North Yorkshire

www.tockwith.gov.uk

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Draft Minutes of the Ordinary Meeting of Tockwith with Wilstrop Parish Council (TWWPC) held at 7pm on Thursday 28 August 2025 at Tockwith Village Hall, 1 Marston Road, Tockwith, YO26 7PR.

Present: Cllr Arnold Warneken (Chairman), Cllr Simon Blake, Cllr Stuart McHenery, Cllr Alex Marsh, Cllr Kriston Wright.

Apologies: Cllr Debra Cumming.

Guests: County Councillor Andy Paraskos.

In attendance: Fiona Vicary, Clerk to the Parish Council.

One member of the public was in attendance for agenda item 66.

DRAFT MINUTES

64. Apologies

- i) To note any apologies received
Apologies had been received from Cllr Cumming.
- ii) To approve any reasons for absence submitted for consideration
RESOLVED: That the reasons for absence submitted by Cllr Cumming be accepted.

65. To Note any Declarations of Interest

- i) To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting
None declared.
- ii) To approve any dispensation requests received
None received.

66. To consider the co-option of suitable candidates as Parish Councillors

The Parish Council received one application for co-option.

RESOLVED: To co-opt David Cunningham as a Parish Councillor.

Cllr Cunningham signed the Declaration of Acceptance of Office and joined the meeting.

67. To receive an update on Home to School Transport

It was noted that the decision made by North Yorkshire Council has been referred to the Ombudsman. Individual appeals are being made.

68. Public Open Forum

There were no members of the public present at the meeting.

69. County Councillor Reports

- i) To receive reports from North Yorkshire County Councillors Warneken and Paraskos
It was noted that, going forward, North Yorkshire County finances will be more tightly controlled.

70. Minutes

- i) To approve the minutes of the Ordinary Parish Council Meeting held 28 July 2025
RESOLVED: That the minutes of the Ordinary Parish Council meeting held 28 July 2025 be approved as a true and accurate record of that meeting.

71. Finance

- i) To approve payment of invoices

Payee	Description of goods/services	Total Value:
Fiona Vicary	Clerk Salary & WFH Allowance	£1,115.58
Fiona Vicary	Clerk Salary Back Pay	£159.12
Fiona Vicary	Clerk Expenses	£24.30
Yorkshire Green Team	Grass Cutting	£320.00
J&E Richards Ltd	Village Hall Extension August	£16,439.40
Playscheme	Play equipment	£36,615.78
Vision ICT	Domain renewal	£78.00
Nest Pension	Employer Pension August	£35.23
O2	Mobile Phone	£16.45
		£54,803.86
Receipts		
Lloyds Bank	July 2025 Interest	£100.91
NYC	Commutated Sums - Village Hall Extension	£16,439.40
NYC	Commutated Sums - Play Area Refurbishment	£36,615.78
NYC	NYC Locality - EV Chargers	£1,000.00

RESOLVED: That the invoices noted above be paid in full with immediate effect.

- ii) To approve a bank reconciliation to 31/07/2025 (as evidenced by bank statement and ledger/cashbook)
RESOLVED: That the bank reconciliation to 31/07/2025 be approved. The PC's bank balance as at 31/07/2025 is £114,535.41.
- iii) To note receipts and payments against 2025/26 budget
Noted.
- iv) To note the 2025/26 NALC Local Government Services Pay Agreement
Noted.
- v) To note the External Auditors report for the 2024/2025 accounts
Not received.
- vi) To note NYC's precept arrangements for 2026/2027
Noted.
- vii) To consider parish grant applications

To be considered at a future meeting.

72. Planning

- i) To consider planning applications received

Application at: Merton House 4 Kirk Lane Tockwith North Yorkshire YO26 7PX

For: First floor side extension, single storey front bay extension and additional driveway entrance.

Application Ref No: 25/02855/FUL

Tockwith with Wilstrop Parish Council decision: A The Parish Council has no objections.

- ii) To note all planning decisions received

The following planning decisions were noted.

Application at: Oak Bank Oak Road Cowthorpe North Yorkshire LS22 5EY

For: Proposed single storey rear extension, loft conversion with a rear dormer window and 3 No roof lights, new fencing and proposed front garden parking area.

Decision No: 25/01350/FUL

NYC Planning Decision – APPROVED subject to conditions.

- iii) To consider any planning enforcement related matters

The following planning enforcement matters were noted.

CASE NO: 25/00226/PR15

LOCATION: Broad Oak Farmhouse Broad Oaks Farm Loop Tockwith North Yorkshire YO26 7QQ

ALLEGED BREACH: Land Comprising Field At 429389 464618 Kingwood Lane Markington North Yorkshire

PLANNING REF: HGTZC24/00302/FUL; 25/01417/PREM HGT24/

CASE NO: 25/00229/PR15

LOCATION: Borderlescott War Field Lane Cowthorpe North Yorkshire LS22 5EU

ALLEGED BREACH: Change of use to dog kennels.

PLANNING REF: HGT23/00345/PR15

- iv) To consider any other planning related matters

It was noted that stakes have been put in, and areas marked in red at the spinney at Regency Place, including near the old show home and woodland path. Cllr Wright to contact Evans for comment.

A property at Fairfax Crescent has a building which is close to the fence next to the road. Clerk to contact planning enforcement to ensure planning regulations have been followed.

- v) To receive an update on the Neighbourhood Development Plan
Meeting to be held with NYC re designating the Neighbourhood Area.

73. To elect Councillors to the following responsibilities

- i) Future Footprints – Cllr McHenery
- ii) Public Open Spaces, Allotments and Playground Committee – Cllr Cunningham
- iii) Planning – Tockwith – Cllr Blake
- iv) Fixed Assets – Cllr Cumming

RESOLVED: That the above Councillors be elected.

74. Tockwith Together

- i) To receive an update from Tockwith Together
Cllr McHenery circulated a report in advance of the meeting (see Appendix 1).

75. Tockwith Sportsfield Trust

- i) To receive a report from the TWWPC representative on the Sportsfield Trust
Cllr Cumming reported in advance of the meeting that there was nothing to report for the Sportsfield Trust as a meeting has not been held.

76. Tockwith Village Hall

- i) To receive a report from the TWWPC representative on the Village Hall Management Committee
Cllr Blake circulated a report in advance of the meeting (see Appendix 2)
The official opening of the village hall extension will take place on Saturday 6th September. A budget of £100 was allocated to promote the event.

Cllr Blake to investigate switching electricity suppliers. The purchase of new Parish Council cabinets to be stored at the village hall to be considered at the next meeting.

- ii) To consider the cost of new badminton court lines
To be considered at a future meeting.

77. Highways and Transport Matters

- i) To receive an update on the village gateways
No update received.

78. Public Open Spaces

- i) To receive reports on play and gym equipment inspections
Cllr McHenery reported no issues.
- ii) To consider using NYC's preferred supplier for the annual play area inspection
NYC has recommended Parish Councils use their preferred supplier for the annual play area inspection.
RESOLVED: To book the annual play area inspections with NYC's preferred supplier.
- iii) To confirm the use of the parcel of land at the top of PRD
To be considered at a future meeting.
- iv) To consider a quote for the maintenance of the Pinfold Stone Circle
A quote was received for £100 for a one off cut and then £40 on a regular basis.
RESOLVED: To accept these quotes.

79. Allotments

- i) To consider any findings from the July allotment inspections (Cllr Wright)
One of the Church Row allotments is overgrown and untidy.
Cllr Wright kindly agreed to report on the Bridlepath allotments going forward.

80. Future Footprints

- i) To receive an update on the Community Green Energy Project
Cllr Marsh reported that the intention is to apply for funding to install solar panels on the Village Hall and the Sportsfield building roofs and later on roofs at the business park. The current round of funding closes on 6th September, but unfortunately due to delays this may be missed. The Feasibility Study is outstanding but due on 4th September. If funding is successful, a Community Benefit Society will be set up to receive the funding and coordinate the project.

Cllr McHenery kindly agreed to attend meetings and report on the Community Green Energy Project going forward.

- ii) To receive an update on the EV Chargers (Cllr Marsh)
Cllr Marsh circulated a report in advance of the meeting (see Appendix 3)
The distribution of EV Chargers income to be transferred to the Village Hall Management Committee is to be considered at the next meeting.

The recommended position for the EV Charger at the Sportsfield Trust is in front of the brick wall. Parish Council to contact the Sportsfield Trust.

81. Media/Press releases

- i) To consider any matters for press release or community news.
Village Hall extension opening event will be held on 6th September. Photos to follow.
New Parish Councillors profiles.

82. Correspondence

i) To note list of correspondence received and circulated

Noted.

- A hedge at Westfield Green is overgrowing the road and needs to be cut back.
- To assess locations for the mobile library.
- To consider issues and a management plan for Westfield Green.

83. Next Meeting

i) To confirm the date for the next Parish Council meeting

RESOLVED: That the Ordinary Meeting of the Parish Council will be on Monday 22 September 2025.

The Chairman closed the meeting at 20:38

Appendix 1 – Tockwith Together

Not much action TT wise this month (Holiday Season).

DLM 05 Jul

DNM 13 Sep

Active projects:

- Exploring funding options to support the Neighbourhood plan development.
- Revitalising the interpretation board project underway.
 - Identification of locations.
 - Refresh of previous hardware quotes.
 - Review of material for boards planned.
- Feedback on methodist chapel grounds.

Appendix 2 - Tockwith Village Hall

VHMC Update

The VHMC haven't met since our last PC meeting, our next meeting is on Monday 1 September.

The hall development is coming on really well. Today it passed building control. The flooring is being installed on Thus/Fri this week and then the sliding doors are being fitted on Thurs 4 September. Feedback has been great from user groups that have seen it and we are really pleased with the way it has progressed.

We have the official opening do on Saturday 6 September and then the VHMC are doing a launch do to coincide with the Village Hall fair on 4 October.

Once the hall is complete, our attention will turn to the car park and front wall with the remaining S106 money.

At our VHMC meeting on 1 Sept, we will be discussing and agreeing on new hall hire rates for the new spaces as well as discussing the storage areas and whether this has the potential to generate revenue for the VHMC.

Becky has been talking to potential parties about a cafe in the hall. The biggest issue being faced is the lack of commercial kitchen facilities that these people expect. We are pursuing the idea of a volunteer led cafe so we'll keep you posted with how that evolves.

I have chased the Smartlock company too for an update, but with it being the holidays haven't heard back yet. I'll be pushing to get this sorted ASAP now the development is complete.

Appendix 3 To receive an update on the EV Chargers

So some Positive News!

Village Hall CPs are installed & working. I've had training on configuring and setting payment terms. An instruction sign is yet to be fitted outlining the use of the Monta app to allow the resident rate of 55p/kWh, as opposed to random passers-by who pay 65p/kWh. There is a monthly charge of £10 per CP plus 8% of the charge cost payable to Monta deducted from the income.

Given that the VHMC pay the electricity bill, the PC could opt to pass on the income to the VHMC.

In any case it would be a good idea now for the VH to switch electricity supplier as currently the tariff is Economy 7 costing 30p/kWh daytime, whereas Octopus would be under 26p.

Sportsfield Trust: 2 quotes for a twin-headed unit have been provided, £14k for directly outside the building, or (ST preferred option) £17k for covering the first 2 parking spaces opposite the grass.

I am submitting a grant request to Tockwith Festivals for the 40% element of the ST installation. Currently installation is required by 30 Sep to comply with Energy Savings Trust terms, but they have indicated that another extension may be granted.