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# Tockwith with Wilstrop Parish Council

## North Yorkshire

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**Minutes of the Ordinary Meeting of Tockwith with Wilstrop Parish Council (TWWPC) held at 7pm on Monday 28 April 2025 at Tockwith Village Hall, 1 Marston Road, Tockwith, YO26 7PR.**

**Present:** Cllr Arnold Warneken (Chairman), Cllr Alex Marsh, Cllr Simon Blake, Cllr Stuart McHenery, Cllr Kriston Wright, Cllr Helen Algar.

**Apologies:** Cllr Ed Harrison.

**Guests:** County Councillor Andy Paraskos.

**In attendance:** Fiona Vicary, Clerk to the Parish Council.

Fifteen members of the public were in attendance.

### MINUTES

#### **223. Apologies**

- i) To note any apologies received

Apologies had been received from Cllr Harrison.

- ii) To approve any reasons for absence submitted for consideration

**RESOLVED:** That the reasons for absence submitted by Cllr Harrison be accepted.

#### **224. To Note any Declarations of Interest**

- i) To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting

None declared.

- ii) To approve any dispensation requests received

None received.

#### **225. To confirm and accept co-option of new Parish Councillor**

Further to the previous decision to co-opt, Debbie Cumming accepted and was co-opted as a Parish Councillor. Cllr Cumming signed the acceptance of office and joined the meeting.

*Cllr Wright joined the meeting during item 226.*

#### **226. A report from the School Transport Action Group (STAG)**

A group of residents attended the meeting in support of the STAG. They are campaigning for North Yorkshire Council to reconsider the Home to School Transport policy. A number of people spoke and raised their concerns about the policy, the effect on families, siblings attending different schools,

child safety and other key issues. The group consider this policy to be discriminatory against rural communities and were upset about the inconsistent and poor communication from NYC. It was noted that a resident thought the Parish Council should support this action.

Cllr Warneken noted that the decision will be made on 21<sup>st</sup> May by those Council Officers in attendance at the meeting. Cllr Warneken stated that he will support the STAG and vote accordingly. It was noted that members of the Parish Council were in support of the STAG's concerns.

County Councillor Paraskos agreed to take the same view will vote accordingly at the meeting.

*Eight members of the public left the meeting.*

## **227. County Councillor Reports**

- i) To receive reports from North Yorkshire - County Councillor Paraskos

County Councillor Paraskos reported that:

- An engineer will meet on site in Cowthorpe to assess the potholes.
- Waiting for feedback from NYC regarding a residents request for a new bus stop at Blind Lane.

## **228. Minutes**

- i) To approve the minutes of the Ordinary Parish Council Meeting held 24 March 2025

**RESOLVED:** That the minutes of the Ordinary Parish Council meeting held 24 March 2025 be approved as a true and accurate record of that meeting.

## **229. Finance**

- i) To approve a bank reconciliation to 31/03/2025 (as evidenced by bank statement and ledger/cashbook)

**RESOLVED:** That the bank reconciliation to 31/03/2025 be approved. The PC's bank balance as at 31/03/2025 is £99,731.15.

- ii) To note receipts and payments against 2024-25 budget

**RESOLVED:** That the receipts and payments against budget for 2024-25 be noted.

- iii) To consider parish grant applications

A parish grant application was received from AED Donate to support the costs of a solar powered defibrillator and cabinet at Town End View, Tockwith. Cllr McHenery to investigate how many defibrillators are within the recommended distance of Town End View and to report back at the next meeting.

A parish grant application was received from Future Footprints to support the costs of installing two EV Charge Points at the village hall.

**RESOLVED:** To support the application up to £2000. The actual amount to be confirmed following an on-site assessment.

## **230. To approve payment of invoices as listed below:**

Payee	Description of goods/services	Total Value
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Fiona Vicary	Clerk Salary & WFH Allowance	£1,115.58
Fiona Vicary	Clerk Expenses	£40.38
Mr Ashley Hallums	Grass cutting	£160.00
Vision ICT Ltd	Councillor emails for June 2025 to May 2026	£264.00
YLCA	Membership Subscription	£652.00
YLCA	Neighbourhood Planning and Design Codes Webinar	£26.30
HAGS	Quarterly play area inspections	£204.00
J&E Richards Ltd	Village Hall Extension April	£24,844.80
Ainsty (2008) Internal Drainage Board	Agricultural Drainage Rates	£16.38
Alex Marsh	Payroll Manager 20	£103.20
PWLB	Loan Repayment	£2,292.09
NEST Pensions	Clerk Pension Employer	£28.21
O2	Mobile Phone	£16.45
<b>Receipts</b>		
Lloyds Bank	Savings Interest	£77.19

**RESOLVED:** That the invoices noted above be paid in full with immediate effect.

## 231. Planning

- i) To consider planning applications received

**Application at:** ZC25/01044/FUL

**For:** Proposed disabled access ramp

**Application Ref No:** Church Of The Epiphany Westfield Road Tockwith North Yorkshire YO26 7PY  
**Tockwith with Wilstrop Parish Council decision:** D The Parish Council supports the application.

- ii) To note all planning decisions received

The following planning decisions were noted.

**Application at:** The Chantry 7 Kirk Lane Tockwith York North Yorkshire YO26 7PX

**For:** Section 73 application for the variation of Condition 2 (Plans) of planning permission ZC24/03227/FUL (Erection of 1.5m high front boundary wall with sliding gates, construction of new vehicular access and vehicle crossover) to allow for the change of the brick wall to a stone wall to match the external finish to the dwelling.

**Application Ref No:** ZC25/00482/DVCON

**NYC Planning Decision – APPROVED**

**Application at:** Former Jodhpurs Riding School Blind Lane Tockwith YO26 7QJ

**For:** Siting of up to 42 Storage Containers and use of manege as open storage/informal parking for existing business

**Application Ref No:** ZC24/01899/FUL

**WITHDRAWN**

**Application at:** Trevene 13 Kirk Lane Tockwith York North Yorkshire YO26 7PX

**For:** Non Material Amendment - Proposed Installation of Integrated PV panels to front and rear roof elevations. ZC24/01790/FUL -Construction of one detached replacement self build dwelling

**Application Ref No:** ZC24/01790/FUL

## **NYC Planning Decision – APPROVED**

**Application at:** Marston Business Park Old Airfield Tockwith North Yorkshire YO26 7QF

**For:** Application for Certificate of Existing Lawful Development to certify that the digging of a trench to contain part of the foundations of Unit C1 comprises a material operation in respect of planning permission

22/02552/DVCMAJ

**Application Ref No:** ZC24/02467/CLEUD

**NYC Planning Decision – APPROVED**

- iii) To consider any planning enforcement related matters

It was noted that the planning enforcement team are reviewing Broad Oak Farm.

- iv) To consider any other planning related matters

TOWN AND COUNTRY PLANNING ACT 1990

TREE PRESERVATION ORDER

TPO NO. 22/2025 (HAR)

STONEFLEET, FLEET LANE, TOCKWITH, YORK, NORTH YORKSHIRE, YO26 7QD

It was noted that the large trees at Prince Rupert Drive/Lucas Grove South have been made safe but do need to be felled. NYC will be able to arrange this if necessary and invoice the landowner directly.

- v) To note an update on the proposed Neighbourhood Development Plan

Two Neighbourhood Planning Consultants have expressed an interest in the project. Clerk to arrange an initial meeting with both.

### **232. Tockwith Together**

- i) To receive an update from Tockwith Together

Cllr McHenery circulated the Tockwith Together meeting minutes from 6<sup>th</sup> April 2025 in advance of the meeting.

### **233. Tockwith Sportsfield Trust**

- i) To receive a report from the TWWPC representative on the Sportsfield Trust

No report received.

### **234. Tockwith Village Hall**

- i) To receive a report from the TWWPC representative on the Village Hall Management Committee

Cllr Blake circulated a report in advance of the meeting (see Appendix 1)

- ii) To consider a new method of door entry for the hall  
No progress made. To be considered at the next meeting.

### **235. Highways and Transport Matters**

- i) To receive an update on the village gateways and to consider how to progress

Cllr Blake reported that there has been no response from the Highways Officer at NYC about the placement of gateways. County Councillor Paraskos will help to get a meeting arranged.

### **236. Public Open Forum**

Seven members of the public were present. The following points was raised:

- Are EV charge points going to be installed at the Sportsfield? Cllr Marsh reported that there is a proposal for eight charge points but still waiting for a firm quote and not sure where the funding will come from.
- S106 monies, what can these be spent on and how much is left? Member of the public was asked to email the Clerk for the summary report received from NYC.

### **237. Public Open Spaces**

- i) To note the findings from the commuted sums meeting with North Yorkshire Council  
Noted.
- ii) To receive reports on play and gym equipment inspections and consider any issues  
Gym equipment is all in good working order, nothing to note. Marston Road play area and Bert's Garden have no new issues. The quarterly play area inspection report was noted.
- iii) To receive an update on the Marston Road play area refurbishment  
Five play area contractors have submitted bids. Cllr Wright to arrange an Allotments, POS & Playgrounds Committee Meeting to consider the bids and make a recommendation to the Parish Council.

### **238. Allotments**

- i) To consider any findings from the March allotment inspections (Cllrs Algar & Wright)  
Cllr Agar reported that the Bridlepath allotments were all ok. Cllr Wright  
Cllr Wright circulated a report in advance of the meeting, stating that the Church Row allotment are generally in good order, just two that are looking a bit over grown.
- ii) To consider the allotment waiting list rules  
There are a number of people on the waiting list who do not live in the parish. A discussion took place regarding who should have priority to allotments, the next person on the waiting list or a parishioner on the waiting list.

Cllr Warneken proposed that parishioners should be prioritised over non parishioners.  
Cllr Marsh seconded the motion. All in favour.

**RESOLVED:** To prioritise parishioners on the allotment waiting lists.

### **239. Future Footprints**

- i) To receive a report from delegated Councillors Warneken, Marsh and Algar on the activities of the Climate Emergency Working Group (Future Footprints)  
Cllr Algar circulated a report in advance of the meeting (see Appendix 2)
- ii) To receive an update on the Community Green Energy Project (Cllr Algar)  
Included in Appendix 2.
- iii) To consider Energy Oasis applying for feasibility study funding on behalf of Future Footprints and to consider the Parish Council funding the cost of this work

**RESOLVED:** To support the bid writing by Energy Oasis for the feasibility study and to fund the cost of £540

- iv) To receive an update on the EV Chargers (Cllr Marsh)  
Cllr Marsh circulated a report in advance of the meeting (see Appendix 3)
- v) To receive an update on the proposed community garden and to consider legal costs  
Cllr McHenery to confirm ownership of the land and report back at the next meeting.

**240. Media/Press releases**

- i) To consider any matters for press release or community news  
Cllr Blake to send footage of the Village Hall extension to the Clerk.

**241. Correspondence**

- i) To note list of correspondence received and circulated  
Noted. A resident complaint has been raised regarding Westfield Green. Cllr Warneken to contact resident.

**242. Next Meeting**

- i) To confirm the date for the next Parish Council meeting  
**RESOLVED:** That the Annual Meeting of the Parish Council will be on Thursday 29 May 2025.

The Chairman closed the meeting at 20:36

## Appendix 1 – Tockwith Village Hall

The main update is that the build work has started! The increased costs based on changes to the spec (and increased material costs) were approved at the extra ordinary meeting and we negotiated a small discount with the building contractor. They then started work on the Thursday before Easter.

Progress looks to be going well in the first full week. The meeting room floor has been dug up, foundations have been dug and concrete will be going in next week.

The contractor has done the calculations for heating and he says the existing boiler is enough to heat the entire space. He is happy to meet with Arnold and myself to discuss energy efficient options so I will coordinate that in the next couple of weeks. One suggestion he did make was solar panels on the flat roofs with battery storage (so they're not visible between the parapets).

Letters were dropped to immediate neighbouring properties to alert people to the build and possible disruption due to deliveries. Touch wood, to date no issues have yet arisen.

I have chased the door lock mechanism people yet again and still await their response.

## Appendix 2 - Future Footprints Local Energy Generation update

1. Energy Ossis agreed to fill out application for feasibility funding on agenda to approve release of FF ring-fenced money to do this
2. Funding closes in May so need to get application in by then.
3. Fiona and I have spoken to York University and potentially have 2 students coming to help with social media and public engagement for the scheme depending on funding and feasibility study. We potentially have a masters degree role where students can work on energy audits for local businesses and cost benefits of scheme in the later phases once it includes local business park/s but this won't be till later on down the line.
4. Once feasibility funding granted the feasibility study can start pretty much straight away.
5. We have another meeting on 25th May

## Appendix 3 To receive an update on the EV Chargers

At last I have made some progress with a potential positive outcome but I need your support please. Can I also just remind you that this project started in Oct 21!

Current Players:

**Energy Oasis:** they've gone quiet but I think they are waiting for release of funds from the Combined Authority Y & NY, so time may rule them out.

**Zest:** have said last week that a proposal was about to be sent for the Sportsfield for 8 charge points. I have queried whether they will need ORCS financial support or whether it will be fully-funded by them (or as their other North Yorkshire installations which I think have drawn on the LEVI funds from Dep of Transport aimed at local authorities), so some uncertainty but I'm keeping this option open.

**Oval:** have quoted a total of £13865 which includes 7 years optional maintenance at £3000. This is for 2 charge points at the Vill Hall, the VH being very accessible to residents and visitors, and the Sportsfield being a good candidate for a larger installation. The chargepoints can deliver 22KW or 7kW as required. The Oval quote attached is subject to a site survey and decisions on customer payment options and maintenance.

I have not so far submitted this option to EST/ORCS for approval but my understanding is that it would be covered by the 60% grant. ORCS have extended our installation & claim date to the end of September. For the remaining 40% I have secured £1000 from Cllr Andy Paraskos, and £2780 from Cllr Arnold Warneken both in their NYC roles & from NYC Locality Funds.

**The remaining £1780 I am asking for PC support as a S137 contribution to a village asset.**

The PC will benefit from the income from the chargepoints.

Oval can install before Sep 25 in line with our ORCS deadline.