



Tockwith with Wilstrop Parish Council

North Yorkshire

www.tockwith.gov.uk

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Minutes of the Ordinary Meeting of Tockwith with Wilstrop Parish Council (TWWPC) held at 7pm on Monday 24 February 2025 at Tockwith Village Hall, 1 Marston Road, Tockwith, YO26 7PR.

Present: Cllr Arnold Warneken (Chairman), Cllr Alex Marsh, Cllr Simon Blake, Cllr Stuart McHenry, Cllr Kriston Wright, Cllr Ed Harrison.

Apologies: Cllr Helen Algar.

Guests: County Councillor Andy Paraskos.

In attendance: Fiona Vicary, Clerk to the Parish Council.

One member of the public was in attendance.

MINUTES

182. Apologies

i) To note any apologies received

Apologies had been received from Cllr Algar.

ii) To approve any reasons for absence submitted for consideration

RESOLVED: That the reasons for absence submitted by Cllr Algar be accepted.

183. To Note any Declarations of Interest

i) To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting

None declared.

ii) To approve any dispensation requests received

None received.

184. County Councillor Reports

i) To receive reports from North Yorkshire County Councillors Warneken and Paraskos

County Councillor Paraskos reported that:

- The Broad Oak Farm planning application has gone to appeal.
- North Yorkshire Council has a target of 4000 new houses per year. However, there is currently an insufficient five year land supply. This may lead to speculative land being put forward for housing.

- It was noted that the Stockeld Park is a proposed site and has not yet been evaluated, but the applicant intends to put an application in by the end of the month.
- North Yorkshire Council's council tax will rise by 4.99%.
- The locality grant fund is to be reduced from £10,000 to £5,000 per year.

185. Minutes

- i) To approve the minutes of the Ordinary Parish Council Meeting held 27 January 2025

RESOLVED: That the minutes of the Ordinary Parish Council meeting held 27 January 2025 be approved as a true and accurate record of that meeting.

186. Finance

- i) To approve a bank reconciliation to 31/01/2025 (as evidenced by bank statement and ledger/cashbook)

RESOLVED: That the bank reconciliation to 31/01/2025 be approved. The PC's bank balance as at 31/01/2025 is £104,085.40.

- ii) To note receipts and payments against 2024-25 budget

RESOLVED: That the receipts and payments against budget for 2024-25 be noted.

- iii) To consider the purchase of a projector for TWWPC

RESOLVED: To ask if the Parish Council could use the village hall's projector. If not, then the cost of a projector would be investigated.

- iv) To consider the appointment of the internal auditor

RESOLVED: To appoint Andrew Bosmans as the internal auditor for the financial year ending 2024-25.

187. To approve payment of invoices as listed below:

Payee	Description of goods/services	Total Value
Fiona Vicary	Salary & Expenses	£1,132.68
Andrew Towleron Associates	Planning Training	£150.00
Receipts		
Lloyds Bank	Savings Interest	£87.52
North Yorkshire Locality Grant	Gateways	£1000.00

RESOLVED: That the invoices noted above be paid in full with immediate effect.

188. Planning

- i) To consider planning applications received

TWWPC considered the following application, received from North Yorkshire Council and reached the decision shown.

Application at: The Chantry 7 Kirk Lane Tockwith York North Yorkshire YO26 7PX

For: Section 73 application for the variation of Condition 2 (Plans) of planning permission ZC24/03227/FUL (Erection of 1.5m high front boundary wall with sliding gates, construction of new vehicular access and vehicle crossover) to allow for the change of the brick wall to a stone wall to match the external finish to the dwelling.

Application Ref No: ZC24/03227/FUL

Tockwith with Wilstrop Parish Council decision: The Parish Council has no objections.

- ii) To note all planning decisions received

The following planning decisions were noted.

Application at: Tockwith Village Hall 1 Marston Road Tockwith York North Yorkshire YO26 7PR

For: Erection of single storey extension and re-roofing to village hall to the rear of the property.

Application Ref No: ZC24/03927/FUL

NYC Planning Decision - Grant planning permission subject to conditions.

- iii) To consider any planning enforcement related matters

None.

- iv) To consider any other planning related matters

It was noted that the planning training was helpful and useful. Clerk to send the list of material and non material considerations to Parish Councillors.

The storage containers at the Former Jodhpurs Riding School Blind Lane Tockwith were noted. Clerk to request County Cllr Paraskos to contact the planning enforcement team at North Yorkshire.

- v) To consider investigating the costs and process of writing a Neighbourhood Plan for Tockwith and Wilstrop parish

Cllr McHenery reported that Tockwith Together are in support of a Neighbourhood Plan and are available to help as one of the key stakeholders.

RESOLVED: To look into the costs and process of writing a Neighbourhood Plan.

Clerk to contact Neighbourhood Planning Consultants for advice.

189. Tockwith Together

- i) To receive an update from Tockwith Together

Cllr McHenery circulated a report in advance of the meeting. The next Tockwith Together meeting is 8 March 2025 (see Appendix 1).

190. Tockwith Sportsfield Trust

- i) To receive a report from the TWWPC representative on the Sportsfield Trust

Cllr Harrison circulated a report in advance of the meeting (see Appendix 2).

191. Tockwith Village Hall

- i) To receive a report from the TWWPC representative on the Village Hall Management Committee
Cllr Blake circulated a report in advance of the meeting (see Appendix 3)
- ii) To consider door locking quotes for the hall
To be considered at a future meeting.

192. Highways and Transport Matters

- i) To receive an update on the village gateways
No update received.
- ii) To consider Parish Council involvement in speeding campaign
There is a speeding campaign which is calling for consistent and effective speed enforcement in villages and is looking for support from Parish Councils.

RESOLVED: To add TWWPC to the list of supporters of this campaign.

- iii) To consider monitoring the VAS signs
It was reported that the VAS sign at Fleet Lane is not working.

RESOLVED: Clerk to contact SWARCO for assistance and to take readings from the VAS signs.

193. Public Open Forum

One member of the public was present. The following issues were raised:

- Vehicles speeding around the school
- Vehicles parking inconsiderately near the school.

Clerk to contact County Cllr Paraskos to consider installing a low level railing between the pavement and the school to stop cars parking there.

194. Public Open Spaces

- i) To receive reports on play and gym equipment inspections and consider any issues
The Sportsfield is in good order. There is a rabbit hole that needs filling in. It was noted that dogs should not be walked on the field. The issue of the wasp nest on the gate and signage will be raised by Cllr Harrison at the next meeting of the Sportsfield Trust.

Marston Road play area has no issues. Bert's Garden is overgrown, but no other issues.

- ii) To receive an update on the Marston Road play area refurbishment
Play area contractors have been contacted and will start the quotation process.
- iii) To consider investigating a Community Asset Transfer of the PRD playground and open space to TWWPC ownership

Cllr Warneken met with North Yorkshire Council and discussed the possibility of transferring the PRD playground and open space into the ownership of TWWPC.

RESOLVED: To start the Community Asset Transfer process and complete the initial forms.

- iv) To consider a resident's request for the TWWPC to cut back the trees at Church Row allotments
Cllr Harrison declared a personal interest and left the room.

A resident has reported that the trees and hedge at the Church Row allotments are overhanging their garden and would like it to be cut back. Cllr Wright to investigate the height of the hedge.

Cllr Harrison rejoined the meeting.

195. Allotments

- i) To consider any findings from the January allotment inspections (Cllrs Algar & Wright)
Church Row allotments are neat and tidy. Bridlepath allotments still have an issue with vehicles driving on the bridlepath. Clerk to ask County Cllr Paraskos to check if the bridlepath is in an acceptable condition.

196. Future Footprints

- i) To receive a report from delegated Councillors Warneken, Marsh and Algar on the activities of the Climate Emergency Working Group (Future Footprints)
Cllr Warneken reported that a meeting will be held with the North Yorkshire Tree Officer to discuss the tree planting at PRD.
- ii) To receive an update on the Community Green Energy Project
It was noted that the meeting of the energy group was well attended. A feasibility study is planned to consider setting up a Community Benefit Society.
- iii) To receive an update on the EV Chargers (Cllr Marsh)
Cllr Marsh circulated a report in advance of the meeting (see Appendix 4)
- iv) To receive an update on the proposed community garden
Cllr McHenery circulated a report in advance of the meeting (see Appendix 1)
Cllr McHenery to provide an update on the estimated legal costs and confirm details of the plot location, size and current use.

197. Media/Press releases

- i) To consider any matters for press release or community news
To advertise Parish Council vacancies on Facebook.

1898 Correspondence

- i) To note list of correspondence received and circulated
Noted.

The Chairman asked to close the session to discuss a call for sites matter.

RESOLVED: To exclude the press and public by virtue of Public (Admission to Meetings) Act 1960.

The session was re-opened.

199. Next Meeting

- i) To receive any items for consideration at the next meeting
None received.
- ii) To confirm the date for the next Parish Council meeting

RESOLVED: That the next meeting of the Parish Council will be on Monday 24th March.

The Chairman closed the meeting at 20:49

Appendix 1 – Tockwith Together

1. Notice boards fixed to Tockwith shop wall have been removed and being fully refurbished (FoC to the PC). Refitting expected late Feb early Mar.
2. Supplier for the information boards found that will do the work as no/low cost once artwork and content professionally produced. (note there are hypothecated PC finds for TT to complete this work in reserve, which should cover a professional data assembly and content production job).
3. Question asked about maintenance of the areas around the new village gates, would the PC be contracting for strimming and similar around the new signage?
4. Community Garden. Current owners of the S end of PRD plot open to transfer of ownership if it costs them £0. Enquiries being made re fixed price conveyancing that could potentially be covered by S106 funds.
5. TT comms channels will be used to reinforce the 'Call for Sites' messaging.
6. TT working party will be established to work with PC representation to pull together a Neighbourhood Plan using the Community Plan as a starting point, to better defend against gratuitous development being inflicted on the parish.

Appendix 2 – Tockwith Sportsfield Trust

There hasn't been a Sportsfield trust meeting since the last PCM, so nothing significant to report. We are meeting Monday 3rd March.

I raised the points around the gate getting a no parking sign erected and filling in the gap by the gate.

There was some resistance from the SFT as they believe the boundary to the right of the gate is the farmers but I'll talk this through with the trustees at my next meeting.

Appendix 3 – Tockwith Village Hall

The builder has been contacted and he is hoping to start around mid March, now that planning has been approved. We've also asked him for a revised schedule of payments, as the old schedule is out of date due to the delays.

I'm still waiting to hear back from the company for a quote for the locking mechanism that links to the Hallmaster booking system that we currently use.

The Players have asked if they can install a couple of small pulleys on the outside of the building, to make it easier for hanging up the banner when they promote the pantomime. I said I would ask.

Appendix 4 - To receive an update on the EV Chargers

- Vill Hall: sadly no recent comms, but still hoping we might get a firm proposal to install one or two fully-funded chargers, especially now we know there's three phase installed...
- Sportsfield: I've had a quote from a local company for the original plan put forward by BP Pulse, but without the 40% funding. As lack of installer funding is a significant stumbling block, I've taken the bull by the horns and asked Energy Savings Trust as persuasively as I can if we can just spend the grant we've already got on a smaller installation without having the extra funding. I don't expect they'll agree, but no harm in asking.