



Tockwith with Wilstrop Parish Council

North Yorkshire

www.tockwith.gov.uk

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Draft Minutes of the Ordinary Meeting of Tockwith with Wilstrop Parish Council (TWWPC) held at 7pm on Monday 23 September 2024 at Tockwith Village Hall, 1 Marston Road, Tockwith, YO26 7PR.

To be approved at the next meeting of the Parish Council on Monday 28th October 2024.

Present: Cllr Arnold Warneken (Chairman), Cllr Alex Marsh, Cllr Helen Algar, Cllr Ed Harrison, Cllr Simon Blake, Cllr Stuart McHenry.

Apologies: Cllr K Wright.

Guests: County Councillor Andy Paraskos.

In attendance: Deborah Marshall, Clerk to the Parish Council.

One member of the public was in attendance.

DRAFT MINUTES

86.	<u>Apologies:</u>
i)	To note any apologies received Apologies had been received from Cllr Wright.
ii)	To approve any reasons for absence submitted for consideration RESOLVED: That the reasons for absence submitted by Cllr Wright be accepted.
87.	<u>To Note any Declarations of Interest:</u>
i)	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting Cllrs Algar, Warneken and Blake declared a non-pecuniary interest in ZC24/03068/TPO at Trevene, 13 Kirk Lane.
ii)	To approve any dispensation requests received RESOLVED: That dispensations be given to Cllrs Algar, Warneken and Blake due to the non-pecuniary interest in tree works under ZC24/03068/TPO.
88.	<u>Public Open Forum:</u> There were no comments or questions from the member of the public.
89.	<u>County Councillor Reports:</u>

i)	To receive reports from North Yorkshire County Councillors Warneken and Paraskos.		
	Cllr Paraskos reported that the recycling collection is currently going through a consultation period, but it seems likely that the former Harrogate Council area will switch to black wheelie bins with blue lids and blue bags. If approved, bins will be delivered in spring 2024. Cllr Paraskos offered £1,000 of Locality Funding to the PC for the purchase of the village entry gateways. This was welcomed by the PC.		
90.	<u>Minutes:</u>		
i)	To approve the minutes of the Ordinary Parish Council Meeting held 29 August 2024 as a true and accurate record of that meeting.		
	RESOLVED: That the minutes of the Ordinary Parish Council meeting held 29 August 2024 be approved as a true and accurate record of that meeting.		
ii)	To approve the minutes of the Extra Ordinary Parish Council Meeting held 13 September 2024 as a true and accurate record of that meeting.		
	RESOLVED: That the minutes of the Extra Ordinary Parish Council meeting held 13 September 2024 be approved as a true and accurate record of that meeting.		
91.	<u>Finance:</u>		
i)	To approve a bank reconciliation to 31/08/2024 (as evidenced by bank statement and ledger/cashbook.		
	RESOLVED: That the bank reconciliation to 31/08/2024 be approved. The PC's bank balance as at 01/09/2024 is £92,190.84.		
ii)	To note receipts and payments against 2024-25 budget.		
	RESOLVED: That the receipts and payments against budget for 2024-25 be noted.		
iii)	To consider any funding requests for inclusion in the 2025-26 budget		
	It was proposed that £10,000 be included for solar panels for the Village Hall roof following the completion of the extension project.		
	RESOLVED: That £10,000 be added to the 2025-26 budget for solar panels.		
92.	<u>To approve payment of invoices as listed below:</u>		
	Payee:	Description of goods/services:	Total Value:
	Clerk/RFO	Salary & Expenses	£908.29
	HMRC	PAYE & NI Q2	£833.33
	The Job Man	Cowthorpe Noticeboard Refurb	£320.00
	YLCA	Clerk Advert	£20.00
	Yorkshire Green Team	Marston Rd play area grass cutting	£110.00
	Allotment Holder	Plot Refund CR 9A	£13.91
	Receipts		
	Lloyd's Bank	Savings Interest	£93.95
	Allotment Tenant	Allotment Rent	£9.90
	RESOLVED: That the invoices noted above be paid in full with immediate effect.		

93.	<u>Planning:</u>	
i)	To consider planning applications received	
	ZC24/03183/SCREEN	Land Comprising Field At 444466 455810 (Malkiln)
	Screening Opinion in Respect of Proposed Development of 350 Dwellings, District Heating Hub, Substation, Roundabout on A59, Bridleway Link to B6265, Road and Pedestrian Access, Drainage (including Attenuation Basins) and Landscaping.	
	Cllr Warneken reported that 7 local Parish Councils have now created a coalition to report and respond to the Malkiln consultation. The next meeting will take place on 25 th September at Kirk Hammerton. Cllr Warneken will attend and represent TWWPC.	
ii)	To note all planning decisions received	
a)	ZC24/02377/ADV	The Spotted Ox, Westfield Road
	Erection of 1 no. externally illuminated fascia letter board sign, 1 no. externally illuminated fascia individual letter sign, 1 no. hoarding amenity board, 1 no. externally illuminated hanging sign, 1 no. lockable poster case with 1 no. new LED floodlight for external illumination. NYC PLANNING DECISION: APPROVED SUBJECT TO CONDITIONS.	
b)	ZC24/02444/FUL	York House, 42 Westfield Road
	Erection of summer house in the front garden of property. NYC PLANNING DECISION: APPROVED SUBJECT TO CONDITIONS.	
	RESOLVED: That the above planning decisions be noted.	
iii)	To consider any planning enforcement related matters	
a)	ZC24/02467/CLEUD	Unit C1, Marston Business Park
	Application for Certificate of Existing Lawful Development to certify that the digging of a trench to contain part of the foundations of Unit C1 comprises a material operation in respect of planning permission 22/02552/DVCMAJ.	
	RESOLVED: The Parish Council does not need to respond to the above matter.	
iv)	To consider any other planning related matters	
a)	C24/01034/LAPREM	Hidden Wines Ltd, 18 Crawford Close
	Storage of wine for sale on online store.	
	It was proposed that Cllr McHenry undertake a visit to assess any potential disturbance that may be created by delivery vehicles and to carry out a neighbour consultation.	
	RESOLVED: That Cllr McHenry undertake a site visit and neighbour consultation and report back to the PC.	
b)	ZC24/03068/TPO	Trevene, 13 Kirk Lane
	Lateral reduction (by 2m) on road and house sides and crown lift (to 5m) of 1no. Sycamore (T1), lateral reduction (by 3m) to 1no. Sycamore (T2) of Tree Preservation Order 21/2023.	
	RESOLVED: That the PC has no objections.	
94.	<u>Tockwith Together</u>	
i)	To receive an update from Tockwith Together	
	Cllr McHenry said the group had last met 2-3 weeks ago. The Marston Road play area refurb was discussed. There were no other matters to report to the PC.	
	RESOLVED: That the update be welcomed.	
95.	<u>Tockwith Sportsfield Trust:</u>	

i)	To receive a report from the TWWPC representative on the Sportsfield Trust
	Cllr Harrison circulated a written report prior to the meeting. The Sportsfield Trust AGM was held in September and all committee members will remain in the same posts. The MUGA is due for completion in mid-October. The Trust is exploring options to improve security following a break-in and quotes are being obtained. The Trust intends to apply to the PC for grant funding.
	RESOLVED: That the report be welcomed.
96.	<u>Tockwith Village Hall:</u>
i)	To receive a report from the TWWPC representative on the Village Hall Management Committee
	Cllr Blake circulated a written report prior to the meeting. The Autumn Fair on 6 October has sold out. The VHMC is looking for a cleaner and gardener to maintain the hall and its gardens.
ii)	To receive any updates on the Village Hall extension plans
	The VHMC is meeting the builder, JE Richards on Monday 7th October to discuss the options for drainage. Final plans will then be shared with the PC at its October meeting.
	RESOLVED: That the report and update be welcomed.
97.	<u>Highways and Transport Matters:</u>
i)	To receive an update on the village gateways
	The Clerk reported that NY Highways have received the locations, but a site visit has yet to be undertaken by Area 6. Cllr Paraskos said he would follow this up with the Highways engineers.
ii)	To consider a request from Bilton in Ainsty Cricket Club to support a footpath to the club on Tockwith Lane
	The Parish Council considered a footpath worthy of support as this will improve safety for pedestrians and cyclists. It was recommended that any path become part of an integrated scheme to link other paths and give better access to public transport routes. The PC would not be able to support the path financially and funding would need to be provided by NYC or from other sources.
	RESOLVED: That the PC give its support for a footpath on Tockwith Lane.
98.	<u>Public Open Spaces</u>
i)	To receive an update on the Marston Road play area refurbishment
	Cllr McHenery reported that the plans from Streetscape were discussed at the meeting of Tockwith Together and these will be presented to Tockwith Primary School for feedback.
ii)	To consider a quote from NYC for the annual inspection of play equipment at £65+VAT
	Following inaccuracies in the reports that had been received last year, it was proposed that if the PC uses NYC and its preferred inspector that payment only be made after the receipt of the reports.
	RESOLVED: That the quotes of £65+VAT be accepted for the inspections of the Marston Road play equipment and the Sportsfield gym equipment if payment can be made following the receipt and checking of the reports.
iii)	To receive any updates on the request for a biking track
	The Clerk reported that no response had been received from the applicant. Cllr Blake said he would make contact with other young people in the community.
iv)	To receive a report on the gym equipment inspections

	Cllr Harrison said he had checked and tried the equipment, and it was in a safe and usable condition with no defects. The Clerk said she would provide Cllrs Harrison and Wright with an inspection template for future inspections.
v)	To consider hedgehog signs at PRD
	The Parish Council requested that the applicant provide more information on the quantity position, size and style of the requested signs for consideration at the October PC meeting.
99.	<u>Allotments</u>
i)	To consider any findings from the September allotment inspection
	Cllr Algar reported that she had inspected the Bridlepath site, and all plots were found to be well maintained. No inspection had been undertaken at the Church Row allotments. The Clerk reported that the Church Row entry gate is now very rotten and in need of urgent replacement. It was agreed that the Clerk would obtain a quote for the manufacture and fitting of a new gate and subject to the cost being under £1,000, that the order be placed because of safety concerns.
	RESOLVED: That a £1,000 budget be approved for a replacement gate.
100.	<u>Future Footprints</u>
i)	To receive a report from delegated Councillors Warneken, Marsh and Algar on the activities of the Climate Emergency Working Group (Future Footprints)
	There were no additional items on which to report.
ii)	To consider making an application to the Community Green Energy Fund for a feasibility study and to consider any associated matters regarding the application
	Cllr Algar circulated a visual presentation of the results of the Community Energy Survey. There has been a very good response and the majority of the responders would support a scheme for locally generated power. The deadline for the current round of funding for the feasibility study is 13 th October. To apply for the funding, FF will need to obtain 3 quotes from energy specialists. There is also additional work to be undertaken before a high scoring application can be created. Due to time and resource, it was considered that FF cannot meet the current deadline and that it would be wise to wait for the next round of funding when a comprehensive application can be submitted. FF will now meet with Grimsby Energy and York Community Energy to discuss their processes in applications. FF also plans to meet with landowners, local businesses and property developers and will contact NYC Planning to look to obtain a written response from them as to whether they would be supportive of such a scheme from a planning perspective. FF also want to contact those in the community who expressed an interest to see if a board of directors can be established to start a Community Energy Company which would work in partnership with the Parish Council.
	RESOLVED: That the PC accepts the proposal from FF to wait until the next round of funding for the feasibility study and supports the above actions to assist in the creation of a stronger funding application.
iii)	To receive an update on the EV Chargers
	Cllr Marsh reported that BP Pulse may now withdraw from the project due to increasing costs as the project continues to be delayed due to Wayleaves. A new project manager has been assigned to the PC, but Cllr Marsh said she had not heard from them for some time. An alternative supplier, Char.gy has approached the PC and has offered to take over the project. Its proposal would be to install 4 EV Chargers at the Village Hall as this is considered to be a better location. Cllr Blake said he would take the proposal forward to the VHMC to get its views. Cllr Blake enquired about idle fees. Cllr March said she would raise the question with Char.gy.

101.	<u>Media/Press releases:</u>
i)	To consider any matters for press release or community news.
	None.
102.	<u>Correspondence</u>
i)	To note list of correspondence received and circulated
	A list of a correspondence had been circulated prior to the meeting.
	RESOLVED: That the correspondence list be noted.
103.	<u>Next Meeting</u>
i)	To receive any items for consideration at the next meeting
	Cllr Blake request an item for the PC to consider the Village Hall extension plans.
	RESOLVED: That the above item be included on the October agenda.
ii)	To confirm the date for the next Parish Council meeting
	RESOLVED: That the next meeting of the Parish Council will be on Monday 28 th October 2024.
	With no further business the Chairman declared the meeting closed at 20:17.