



Tockwith with Wilstrop Parish Council

North Yorkshire

www.tockwith.gov.uk

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Draft Minutes of the Ordinary Meeting of Tockwith with Wilstrop Parish Council (TWWPC) held at 7pm on Thursday 29 August 2024 at Tockwith Village Hall, 1 Marston Road, Tockwith, YO26 7PR.

To be approved at the ordinary meeting TWWPC on Monday 23rd September 2024

Present: Cllr Arnold Warneken (Chairman), Cllr Alex Marsh, Cllr Kriston Wright, Cllr Helen Algar, Cllr Ed Harrison

Apologies: Cllr Simon Blake, Cllr Stuart McHenry.

Guests: None.

In attendance: Deborah Marshall, Clerk to the Parish Council.

Two members of the public were in attendance.

DRAFT MINUTES

63.	<u>Apologies:</u>
i)	To note any apologies received
	Apologies had been received from Cllrs Blake and McHenry.
ii)	To approve any reasons for absence submitted for consideration
	RESOLVED: That the reasons for absence submitted by Cllrs Blake and McHenry be accepted.
64.	<u>To Note any Declarations of Interest:</u>
i)	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting
	None
ii)	To approve any dispensation requests received
	None
65.	<u>Public Open Forum:</u>
	There were no comments or questions from the members of the public.
66.	<u>County Councillor Reports:</u>
i)	To receive reports from North Yorkshire County Councillors Warneken and Paraskos.

	Cllr Warneken reported there are major issues with finance as the Council's deficit has now grown from £41m to £54 million because of cancelled central government projects. Additional funds are expected to be received for social care, highways and education.		
67.	<u>Minutes:</u>		
i)	To approve the minutes of the Ordinary Parish Council Meeting held 22 July 2024 as a true and accurate record of that meeting.		
	Cllr Algar proposed the minutes be accepted, seconded by Cllr Warneken. All in favour.		
	RESOLVED: That the minutes of the Ordinary Parish Council meeting held 22 July 2024 be approved as a true and accurate record of that meeting.		
68.	<u>Finance:</u>		
i)	To approve a bank reconciliation to 31/07/2024 (as evidenced by bank statement and ledger/cashbook.		
	RESOLVED: That the bank reconciliation to 31/07/2024 be approved. The PC's bank balance as at 01/08/2024 is £97,860.78.		
ii)	To note receipts and payments against 2024-25 budget.		
	RESOLVED: That the receipts and payments against budget for 2024-25 be noted.		
iii)	To receive the outcome of the Annual External Audit		
	The Clerk circulated the report prior to the meeting. There were no comments or recommendations made by the auditor. The Chairman thanked the Clerk for her work in maintaining the accounts.		
	RESOLVED: That the external audit report and conclusion of audit be noted.		
iv)	To consider a funding request for a defibrillator at Church Farm		
	Cllr Warneken advised the PC that he had met with a resident from Town End View to discuss funding for a defibrillator of which £2,000 could be provided from Locality Funding in 2025-26. Any additional funding will need to be provided by via donations or through the defib charity. A location has been established next to a lamp post which would provide the power supply. It was proposed that the PC take ownership of the defib once installed. Cllr McHenry was nominated to liaise with the resident to obtain further information.		
69.	<u>To approve payment of invoices as listed below:</u>		
	Payee:	Description of goods/services:	Total Value:
	Clerk/RFO	Salary & Expenses	£897.74
	NYC	Cowthorpe Gateway	£1,920.00
	PKF Littlejohn	External Audit Fee	£378.00
	Alex Marsh	Green Energy Survey Print	£66.83
	Yorkshire Green Team	Marston Road and gym equipment grass cutting	£250.00
	Zurich	Annual Insurance	£1,565.19
	Future Roof	Village Hall roof repair	£600.00
	Receipts		
	Lloyd's Bank	Savings Interest	£101.00
	Allotment tenant	Allotment Rent	£13.91

	NYC	S106 Monies – Village Hall	£5,520.00
	Northern Powergrid	Wayleave	£1.86
	RESOLVED: That the invoices noted above be paid in full with immediate effect.		
70.	<u>Planning:</u>		
i)	To consider planning applications received		
a)	ZC24/02444/FUL	York House, 42 Westfield Road	Erection of summer house in the front garden of property.
	Cllr Harrison undertook a neighbour visit but was not able to speak to any of the residents. It was recommended there be no objections. RESOLVED: That there be no objections.		
b)	19/00017/EIAMAJ	Land Comprising Field At 444466 455810 Cattal (Maltkiln)	REVISED INFORMATION RECEIVED: Maltkiln
	Cllr Warneken advised the PC that the above information is in parallel with the DPD document. An extension of 7 weeks has been given on the consultation as the new plan includes more houses which encroach on the green space. Cllr Warneken noted that there is a consortium of local Parish Councils working together to form a response. The Clerk was asked to liaise with the Clerk at Kirk Hammerton Parish Council.		
c)	ZC24/02844/FUL	The Spotted Ox, Westfield Road	Repaint of the external facade and construction of a new pergola structure. Remove existing retractable gazebo and retain existing railings on terrace area
	Cllr Warneken reviewed the application and proposed the PC support the application. This was seconded by Cllr Algar. All in favour. RESOLVED: That the application be supported.		
d)	ZC24/02678/DVCON	Manor Farm, Oak Road, Cowthorpe	Section 73 application for variation of condition 3 (remediation scheme) to allow submission of remediation scheme to be pre-occupation rather than pre-commencement of planning permission 19/03849/PBR - Prior notification for conversion of agricultural building to form 2 no. dwellings with associated building works and demolition of outbuildings.
	Cllr Warneken reviewed the change of conditions and proposed the Council have no objections. RESOLVED: That the PC has no objections.		
ii)	To note all planning decisions received		
a)	ZC24/01952/FUL	1 The Green, Tockwith	
	Single storey bedroom extension. NYC Decision: GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS		
b)	ZC24/01178/FUL	Goosemoor Lodge, War Field Lane, Cowthorpe	
	Nonmaterial amendments to Planning Permission ZC24/01178/FUL including altering the development description to 'Remodelling of existing house. Fenestration alterations. Additional storey to dwellinghouse to create extra floor to existing bungalow. Addition of porch to the side		

	elevation. Additional two storey extensions to front rear and side to square off house'. NYC Decision: Approved.	
c)	ZC24/01847/FUL	Broad Oak Farmhouse, Tockwith
	Retrospective planning permission for the erection of a domestic garage. NYC Decision: GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.	
d)	ZC24/01035/FUL	Barn End, Blind Lane, Tockwith
	Extensions to dwelling known as Barn End, change of use of paddock land to extend domestic garden and construction of a double garage with new driveway to serve the property. NYC Decision: GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.	
e)	ZC24/01548/FUL	87 Marston Road, Tockwith
	Dropped kerb and creation of driveway using permeable tarmac. NYC Decision: GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.	
	RESOLVED: that the above planning decisions be noted.	
iii)	To consider any planning enforcement related matters	
	None.	
71.	<u>Tockwith Together</u>	
i)	To receive an update from Tockwith Together	
	Cllr McHenery circulated a request from Barry Wright for the planting of a 250m ancient style hedgerow along South Lane. This is estimated to cost £2,000, which it has been proposed should be taken from S106 funds allocated to verges. It was proposed Highways be asked whether the project is permissible.	
	RESOLVED: That the Clerk write to Area 6 Highways.	
72.	<u>Tockwith Sportsfield Trust:</u>	
i)	To receive a report from the TWWPC representative on the Sportsfield Trust	
	Cllr Harrison circulated a report prior to the meeting. The Sportsfield would like to request funding from the PC for an upgrade of security and for sports equipment for the new MUGA. Cllr Harrison was requested to obtain the exact amounts required. The concept of a pump track had received mixed reactions, and evidence had been requested to support a need from the community. It was recommended that Cllr Harrison make contact with the young people who requested the track to obtain more information.	
	RESOLVED: That Cllr Harrison obtain amounts for funding requested and liaise with the young people regarding the pump track.	
73.	<u>Tockwith Village Hall:</u>	
i)	To receive a report from the TWWPC representative on the Village Hall Management Committee	
	No report had been received.	
74.	<u>Highways and Transport Matters:</u>	
i)	To receive an update on the village gateways	
	The Clerk circulated a report from Cllr Blake detailing the proposed locations for the gateways. This has now been sent to Highways and the engineers will undertake a site visit to assess their suitability.	
ii)	To review the latest SID reports and consider any speeding issues	

	<p>The Clerk circulated the SID reports from the Kirk Lane, Fleet Lane and Marston Road locations. A speeding complaint had been received from a resident on Kirk Lane. It was proposed that a chevron sign be requested for the bend where Kirk Lane meets Tockwith Lane. Cllr Warneken said there had been a marked reduction in speeds since the SIDs had been installed and it was requested that a comparison of the data from the SIDs and the speed tubes be published. The Clerk was asked to request the speed tube data from Highways.</p>
	<p>RESOLVED: That a chevron sign and the speed tube data be requested from Highways.</p>
75.	<p><u>Public Open Spaces</u></p>
i)	<p>To consider quotes for a tree inspection of PC owned trees</p>
	<p>Three quotes had been obtained: one at £405, one at £480 and one at £850.</p>
	<p>RESOLVED: That the quote of £405 from Barnes Associates be accepted.</p>
ii)	<p>To consider ideas boards and proposals submitted by contractors for the Marston Road play area</p>
	<p>The concept boards from 3 companies were circulated. Cllr Warneken proposed that the concepts from Streetscape be taken forward for discussion with Tockwith Primary School. This was seconded by Cllr Algar. All in favour.</p>
	<p>RESOLVED: That Cllr McHenry take forward the concepts from Streetscape for discussion with the primary school.</p>
iii)	<p>To consider a request for a defibrillator</p>
	<p>This item was considered under 68iv.</p>
iv)	<p>To consider a Path Keeper Scheme</p>
	<p>Cllr Warneken reported that NYC are looking for 'paid volunteers' to maintain the country paths around North Yorkshire and will work with Parish Councils to create working groups of volunteers for each Parish. It was requested that the information be obtained from NYC and a request for volunteers be posted on Social Media.</p>
	<p>RESOLVED: That volunteers for the Path Keeper scheme be requested on Social Media.</p>
v)	<p>To consider quotes for the Cowthorpe noticeboard refurbishment</p>
	<p>A quote had been received from David Spenceley for £320 to replace the missing knob, remove ivy, scrape, wash clean and sand and paint the noticeboard with two coats of wood stain.</p>
	<p>RESOLVED: That the quote of £320 be approved.</p>
vi)	<p>To consider the inspections of the Sportsfield gym equipment.</p>
	<p>It had been noted that the gym equipment had not been inspected for some time. Cllrs Wright and Harrison volunteered to undertake the inspections.</p>
	<p>RESOLVED: That Cllrs Wright and Harrison undertake the gym equipment inspections.</p>
vii)	<p>To consider a path/cycle track connecting Tockwith to Long Marston</p>
	<p>Cllr Warneken said he was meeting members of Long Marston Parish Council to discuss the idea and that there may be S106 monies available.</p>
	<p>RESOLVED: That Cllr Warneken report back following discussions with Long Marston.</p>
76.	<p><u>Allotments</u></p>
i)	<p>To consider any findings from the August allotment inspection</p>
	<p>Cllrs Wright and the Clerk had undertaken the inspection of the Church Row allotments, and it found that plots 2B and 3A are now in need of attention.</p>

	RESOLVED: That Church Row plots 2B and 3A be sent a tidy up request letter.
77.	<u>Future Footprints</u>
i)	To receive a report from delegated Councillors Warneken, Marsh and Algar on the activities of the Climate Emergency Working Group (Future Footprints)
	Cllr Marsh said she was still liaising with Northern Powergrid and ORCS to try and resolve the issues with wayleave for the power cable to serve the proposed EV Chargepoints at the Sportsfield.
ii)	To receive an update on the community green energy project
	The Clerk reported that 76 responses had been received on the Community Energy Survey so far. Cllr Algar requested that the survey be left open to capture any further responses beyond the closing date of 31 st August.
78.	<u>Media/Press releases:</u>
i)	To consider any matters for press release or community news.
	Cllr Warneken requested that the comparison data from the speed tubes and the SID be published on the website.
	RESOLVED: That the speed monitoring data be published on the website once obtained.
79.	<u>Correspondence</u>
i)	To note list of correspondence received and circulated
	NB: Members of the public may be excluded for the discussion of the above item.
	RESOLVED: That the correspondence list be noted.
80.	<u>Next Meeting</u>
i)	To receive any items for consideration at the next meeting
	Cllr Wright requested that hedgehog signs be requested for PRD.
	RESOLVED: That hedgehog signs be considered at the September meeting.
ii)	To confirm the date for the next Parish Council meeting
	RESOLVED: That the next Ordinary Meeting of TWWPC be held on Monday 23 rd September.

With no further business, the Chairman declared the meeting closed at 20:10.