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# Tockwith with Wilstrop Parish Council

## North Yorkshire

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**Minutes of the Ordinary Meeting of Tockwith with Wilstrop Parish Council (TWWPC) held at 7pm on Monday 24 June 2024 at Tockwith Village Hall, 1 Marston Road, Tockwith, YO26 7PR.**

**Present:** Cllr Arnold Warneken (Chairman), Cllr Alex Marsh, Cllr Stuart McHenery, Cllr Ed Harrison, Cllr Simon Blake, Cllr Kriston Wright.

**Apologies:** Cllr Helen Algar

**Guests:** County Cllr Andy Paraskos

**In attendance:** None. The Clerk had given apologies. The below minutes were taken by Cllr Stuart McHenery.

There were no members of the public in attendance.

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### MINUTES

27.	<b><u>Apologies:</u></b>
i)	<b>To note any apologies received</b> Apologies had been received from Cllr Helen Algar.
ii)	<b>To approve any reasons for absence submitted for consideration</b> <b>RESOLVED:</b> That the reason for absence submitted by Cllr Algar be accepted.
28.	<b><u>To Note any Declarations of Interest:</u></b>
i)	<b>To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting</b> None.
ii)	<b>To approve any dispensation requests received</b> None.
29.	<b><u>Public Open Forum:</u></b> There were no members of the public in attendance.
30.	<b><u>County Councillor Reports:</u></b>

i)	<b>To receive reports from North Yorkshire County Councillors Warneken and Paraskos.</b>		
	Nothing to report.		
<b>31.</b>	<b><u>Minutes:</u></b>		
i)	<b>To approve the minutes of the Annual Parish Council Meeting held 30 May 2024 as a true and accurate record of that meeting.</b>		
	<b>RESOLVED:</b> That the minutes of the Annual Parish Council meeting held 30 May 2024 be approved as a true and accurate record of that meeting.		
ii)	<b>To approve the minutes of the Extra Ordinary Parish Council Meeting held 13 June 2024 as a true and accurate record of that meeting.</b>		
	<b>RESOLVED:</b> That the minutes of the Extra Ordinary Parish Council meeting held 13 June 2024 be approved as a true and accurate record of that meeting.		
<b>32.</b>	<b><u>Finance:</u></b>		
i)	<b>To approve a bank reconciliation to 31/05/2024 (as evidenced by bank statement and ledger/cashbook.</b>		
	<b>RESOLVED:</b> That the bank reconciliation to 31/05/2024 be approved. The PC's bank balance as at 01/06/2024 is £101,113.02.		
ii)	<b>To note receipts and payments against 2024-25 budget.</b>		
	<b>RESOLVED:</b> That the receipts and payments against budget for 2024-25 be noted.		
iii)	<b>To consider the annual training budget and to agree any increase to be taken from the general reserve.</b>		
	An increase of £100 on the original £300 budget was proposed by Cllr Wright, seconded by Cllr Harrison.		
	<b>RESOLVED:</b> That the annual training budget be increased to £400.		
iv)	<b>To consider the annual budget for Future Footprints and consider a transfer to be taken from the general reserve.</b>		
	A budget of £400 was proposed by Cllr Marsh, seconded by Cllr Blake.		
	<b>RESOLVED:</b> That a 2024-25 budget of £400 be allocated to Future Footprints.		
<b>33.</b>	<b><u>To approve payment of invoices as listed below:</u></b>		
	<b>Payee:</b>	<b>Description of goods/services:</b>	<b>Total Value:</b>
	Clerk/RFO	Salary & Expenses	£969.03
	Vision ICT	Annual website hosting & SSL Cert	£300.00
	Yorkshire Green Team	Marston Road Play Area Grass Cutting	£140.00
	Tockwith Village Hall	Future Footprints Hire	£12.00
	<b>Receipts</b>		
	Various	Allotment Rents	£34.16
	Lloyd's Bank	Savings Interest	£92.62
	<b>RESOLVED:</b> That the invoices noted above be paid in full with immediate effect.		
<b>34.</b>	<b><u>Tockwith Parish Council Administration and Governance:</u></b>		
	To review the Statutory Documents, Policies, Procedures and Practices		

i)	Standing Orders		
ii)	Financial Regulations		
iii)	Risk Assessments		
iv)	Complaints Procedure		
v)	2023-24 Asset register		
vi)	Insurance		
	It was proposed that the review of the above documents be deferred until the July meeting.		
	<b>RESOLVED:</b> That the review of the statutory documents be deferred until 22 <sup>nd</sup> July PC meeting.		
<b>35.</b>	<b><u>Planning:</u></b>		
i)	<b>To consider planning applications received</b>		
	<b>ZC24/01952/FUL</b>	<b>1 The Green, Tockwith</b>	<b>Erection of single storey bedroom extension.</b>
	<b>RESOLVED:</b> that the PC has no objections to the above application.		
ii)	<b>To note all planning decisions received</b>		
	<b>ZC24/01265/FUL</b>	<b>Skipbridge Farm, York Road, Green Hammerton</b>	<b>Single storey rear extension</b>
	<b>NYC DECISION:</b> GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.		
iii)	<b>ZC24/01451/DISCON</b>	<b>Tockwith Sportsfield</b>	<b>Conversion of existing tennis courts to form a multi-use games area (MUGA) with associated flood lighting, fencing and resurfacing</b>
	<b>NYC DECISION:</b> Approval of details required under Condition 4 (Noise mitigation scheme) of planning permission ZC24/00073/FUL.		
	<b>RESOLVED:</b> That the above planning decisions be noted.		
iv)	<b>To consider any planning enforcement related matters</b>		
	None.		
<b>36.</b>	<b><u>Tockwith Together</u></b>		
i)	<b>To receive an update from Tockwith Together</b>		
	No report had been received. Cllr McHenry said there were some queries raised regarding the funds on the latest S106 report that would need explored.		
<b>37.</b>	<b><u>Tockwith Sportsfield Trust:</u></b>		
i)	<b>To receive a report from the TWWPC representative on the Sportsfield Trust</b>		
	Cllr Harrison reported that he had not attended a meeting and was still waiting to receive meeting dates from the Trust Secretary.		
<b>38.</b>	<b><u>Tockwith Village Hall:</u></b>		
i)	<b>To receive a report from the TWWPC representative on the Village Hall Management Committee</b>		

	Cllr Blake reported that the VHMC had held its AGM on 6 <sup>th</sup> June and that the elected members would keep their existing positions. The VHMC did not hold an ordinary meeting in June.
<b>ii)</b>	<b>To receive any updates on the Village Hall extension</b>
	Cllr Blake said the VHMC will meet J&E Richards w/c 25 <sup>th</sup> June to get clarification on questions raised and obtain a breakdown of costs for the different stages of the project.
<b>39.</b>	<b><u>Highways and Transport Matters:</u></b>
<b>i)</b>	<b>To receive an update on the village gateways</b>
	Cllr Blake reported that he was looking into locations, design and costs would report back at the July meeting.
<b>40.</b>	<b><u>Public Open Spaces</u></b>
<b>i)</b>	<b>To receive any updates on Public Open Spaces</b>
	Nothing to report.
<b>ii)</b>	<b>To consider ideas boards and proposals submitted by contractors for the Marston Road play area</b>
	It was proposed that this item be deferred to the July meeting pending receipt of designs and proposals from the 3 playground companies.
	<b>RESOLVED:</b> That the above item be deferred to the July meeting.
<b>41.</b>	<b><u>Future Footprints</u></b>
<b>i)</b>	<b>To receive a report from delegated Councillors Warneken, Marsh and Algar on the activities of the Climate Emergency Working Group (Future Footprints)</b>
	Cllr Marsh reported that FF has not met since May. <ul style="list-style-type: none"> <li>• The group is following up on a suggestion of tree planting on land near Prince Rupert Drive</li> <li>• A flyer design is being awaited from Energy Oasis to circulate to residents to explain how community energy generation works</li> <li>• There is still no update from BP Pulse on the EV Chargers.</li> </ul>
<b>ii)</b>	<b>To receive an update on the feasibility study for community green energy</b>
	Cllr Marsh reported that a public meeting would be organised once the information flyer had been circulated to residents.
<b>42.</b>	<b><u>Media/Press releases:</u></b>
<b>i)</b>	<b>To consider any matters for press release or community news.</b>
	Cllr Wright said he was still to write up a press release on the refurb of the Marston Road Play Area.
<b>43.</b>	<b><u>Correspondence</u></b>
<b>i)</b>	<b>To note list of correspondence received and circulated</b>
	NB: Members of the public may be excluded for the discussion of the above item.
	A member of the public had reported a large pothole in Long Marston. This information will be passed on to the Long Marston PC Clerk.

<b>44.</b>	<b><u>Next Meeting</u></b>
<b>i)</b>	<b>To receive any items for consideration at the next meeting</b>
	Cllr Blake requested that the costs and the payment schedule for the Village Hall extension be considered.
<b>ii)</b>	<b>To confirm the date for the next Parish Council meeting</b>
	<b>RESOLVED:</b> The next PC meeting will be held on Monday 22 July 2024 at Tockwith Village Hall.

**With no further business the Chairman declared the meeting closed at 19:45.**

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_