



Tockwith with Wilstrop Parish Council

North Yorkshire

www.tockwith.gov.uk

Clerk email: parish.clerk@tockwith.gov.uk

Draft Minutes of the Allotments, POS & Playgrounds Committee Meeting of Tockwith with Wilstrop Parish Council (TWWPC) held at 7.00pm on Thursday 13 June 2024 in the Back Room at Tockwith Village Hall, 1 Marston Road, Tockwith, YO26 7PR.

To be approved at the next meeting of the Allotments, POS & Playgrounds Committee.

Present: Cllr Arnold Warneken (Chairman), Cllr Alex Marsh, Cllr Stuart McHenry, Cllr Helen Algar, Cllr Kriston Wright.

Apologies: None.

Guests: None.

In attendance: Deborah Marshall (Clerk to the Parish Council)

There were no members of the public in attendance.

1.	<u>To elect the Chairman and Vice Chairman</u>
i	To elect the Chairman of the POS, Allotments & Playgrounds Committee for the next Municipal Year
	Cllr Warneken proposed Cllr Wright, seconded by Cllr McHenry. All in favour.
	RESOLVED: There being no objections or further nominations Cllr Wright was elected as Chairman.
ii	To elect the Vice Chairman of the POS, Allotments & Playgrounds Committee for the next Municipal Year
	Cllr Warneken proposed Cllr Algar, seconded by Cllr McHenry. All in favour.
	RESOLVED: There being no objections or further nominations Cllr Algar was elected as Vice Chairman.
2.	<u>Apologies</u>
i	To note any apologies received
	None.
ii	To approve any reasons for absence submitted for consideration
	None.
3.	<u>To Note any Declarations of Interest:</u>
i	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests in the business to be transacted at this meeting
	None.
ii	To approve any dispensation requests received
	None.

4.	<u>Public Open Forum</u>
	There were no members of the public in attendance.
5.	<u>Terms of Reference</u>
	To review the terms of reference and consider any updates
	The draft terms of reference were circulated prior to the meeting. No amendments were proposed.
	RESOLVED: That the Terms of Reference be approved.
6.	<u>Allotments</u>
i.	To review the allotments inspection checklist and determine the frequency for inspections
	The allotment checklist was circulated prior to the meeting. It was proposed that inspections be undertaken monthly between April and September and quarterly between October and March.
	RESOLVED: That the allotment checklist be approved, and the inspections be undertaken at the above intervals.
ii.	To nominate Councillors to undertake allotment inspections
	Cllr Algar proposed herself for the Bridlepath site and Cllr Wright proposed himself for the Church Row site.
	RESOLVED: That the above Councillors undertake the allotment inspections.
iii.	To consider a quote for autumn tree trimming at the Church Row site
	A quote had been received from Scotton Tree Care for £900.00. It was noted that the trees had grown rapidly since being cut back in March 2023. It was proposed that the tree height and density be monitored, and the trees be reassessed in October 2024.
	RESOLVED: That the trees be reinspected in October 2024.
iv.	To receive an update on S106 funds available
	The Clerk circulated the latest S106 report. There is £22,006.52 available for the Church Row allotments site. Cllr Wright said he would review the NYC recommendations and put together a strategic plan for improvements to the Church Row site.
	RESOLVED: That Cllr Wright put together a plan and costings for improvements for consideration at the next Allotments, POS & Playgrounds Committee.
v.	To consider the replacement of entry gates at Church Row using S106 funds
	The Clerk reported that the main entrance gate is now rotten and is difficult to open. Cllr Wright said he would look at both sets of gates with a view to them being treated as a priority in the improvement plan.
vi.	To consider any issues regarding the Bridlepath site
	No issues to report.
7.	<u>Public Open Spaces</u>
	To consider any issues regarding Westfield Green
	Cllr McHenery reported that the grass is being cut according to schedule and that the work is to a high standard. There has been no negative feedback from residents. Cllr Warneken asked whether some areas could be left to grow longer to encourage biodiversity. Cllr McHenery said this had been discussed with the current contractor as a future option. It was proposed that this be considered at the end of the year for possible inclusion in the 2025-26 maintenance contract.
	RESOLVED: To consider the grass cutting plan for Westfield Green in November 2024.
8.	<u>Playgrounds</u>
i.	To consider any updates from the playground inspections
	Cllr reported that the top of the wooden frame for the basket swing at Marston Road had started to rot and that the fixing is becoming loose. Streetscape attended the site and has advised that

	this is not an urgent safety issue as there is also a safety chain. The swing is expected to remain functional until the equipment is replaced towards the end of the year.
ii.	To receive an update on plans for the Marston Road play area
	Cllrs McHenery, Warneken and the Clerk met with Streetscape on 31 st May to discuss playground ideas. The Clerk has also met with Wicksteed and Cllr McHenery and the Clerk will meet Kompan on 18 th June. It is hoped that the ideas boards from the three companies will be ready to present to the school before the end of the summer term.
	With no further business the Chairman declared the meeting closed at 7.49pm.