



Tockwith with Wilstrop Parish Council

North Yorkshire

www.tockwith.gov.uk

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Draft Minutes of the Extra Ordinary Meeting of Tockwith with Wilstrop Parish Council (TWWPC) held at 8.00pm on Thursday 9th May 2024 at Tockwith Village Hall, 1 Marston Road, Tockwith, YO26 7PR.

To be approved at the ordinary meeting of TWWPC on Thursday 30th May 2024

Present: Cllr Arnold Warneken (Chairman), Cllr Alex Marsh, Cllr Simon Blake, Cllr Stuart McHenry, Cllr Helen Algar, Cllr Ed Harrison

Apologies: Cllr Kriston Wright

Guests: County Cllr Andy Paraskos

In attendance: Deborah Marshall (Clerk to the Parish Council), David Hardman, Becky Nicholson, Tim Mallett & Sue Corbett (VHMC).

There were no members of the public in attendance.

DRAFT MINUTES

234.	<u>Apologies:</u>
i)	To note any apologies received
	Apologies had been received from Cllr Wright.
ii)	To approve any reasons for absence submitted for consideration
	RESOLVED: That the reasons for absence submitted by Cllr Wright be accepted.
235.	<u>To Note any Declarations of Interest:</u>
i)	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting
	Cllr Algar declared an interest in item 237 as her property shares a boundary with the Village Hall.
	RESOLVED: That the above interest be noted and that Cllr Algar be excluded from a vote on item 237.
ii)	To approve any dispensation requests received
	None.
236.	<u>Public Open Forum:</u>

	There were no members of the public in attendance.
	Agenda item 237 was moved to follow item 238. Cllr Algar left the meeting at 20:08 prior to the discussion of 237.
237.	<u>Village Hall Extension</u>
	To consider quotes and proposals for the Village Hall extension
	Standing orders were relaxed for the following item to allow participation by members of the VHMC.
	<p>Cllr Blake circulated a written report prior to the meeting. Becky Nicholson gave a visual presentation of the 3 proposals provided by 3 different companies with a supporting comparison matrix. All companies had quoted against the same specification which had been posted on the Government Contract Finder for a period of one month. Quote #1 was £196,306 (excluding heating), quote #2 was for £219,732 (also excluding heating) and quote #3 was for £149,190 + £10,000 for the install of a full building air source heat pump. No visuals or plans had been provided with quote #3 due to time constraints. The VHMC made a recommendation for quote #3 on the basis of both price and the customer references and case studies for similar projects that had been provided by the company.</p> <p>Cllr Marsh asked why there was such a big difference in quotes. This was attributed to company #3 being based in South Yorkshire. Cllr Warneken asked if the recommended company had any experience of applying for planning in a conservation area. Cllr Blake said this would need to be checked. Cllr McHenery asked about the company's payment terms. Cllr Blake said this would also be checked as close liaison with the S106 team would be required to ensure S106 funds are released promptly to cover each stage of the project. Cllr Marsh asked if a heating engineer could be consulted to assess the impact of the lantern windows in the summer months. Cllr Warneken requested that a quote also be obtained for underfloor heating to support the air source heat pump.</p> <p>Subject to the following conditions, Cllr McHenery proposed that quote #3 be accepted from J&E Richards Ltd:</p> <ol style="list-style-type: none"> 1) The receipt of drawn plans for the extension 2) Project payment terms 3) Details of the company's experience of planning in a conservation area 4) An independent heating assessment 5) A quote for the install of underfloor heating
	RESOLVED: That J&E Richards Ltd be appointed as the contractor subject to the above being obtained and being found satisfactory. Seconded by Cllr Warneken. All in favour.
	The discussion of item 238 commenced at 20:02, prior to 237.
238.	<u>Community Energy Fund</u>
	To consider recommendations for the undertaking of a feasibility study for a community green energy project

	<p>Following the presentation at the Annual Parish Meeting by Mike Kaye of Energy Oasis, the PC considered the options for a feasibility study. It was advised that the community would need to be consulted on such a project. Cllrs recommended that local businesses and landowners also be consulted, and potential investors be explored. Cllr Warneken proposed that Future Footprints lead on the project. Cllr Marsh said that Future Footprints could hold a community survey, much in line with that undertaken for the EV Chargers. Cllr McHenry said that Tockwith Together would like to be involved with community engagement.</p>
	<p>RESOLVED: That Future Footprints be responsible for the undertaking of a feasibility study in collaboration with Tockwith Together. All in favour.</p>
	<p>With no further business, the Chairman declared the meeting closed at 20:34</p>