



Tockwith with Wilstrop Parish Council

North Yorkshire

www.tockwith.gov.uk

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Minutes of the Ordinary Meeting of Tockwith with Wilstrop Parish Council (TWWPC) held at 7pm on Monday 26 February 2024 at Tockwith Village Hall, 1 Marston Road, Tockwith, YO26 7PR.

Present: Cllr Arnold Warneken (Chairman), Cllr Alex Marsh, Cllr Simon Blake, Cllr Stuart McHenery, Cllr Ray Clark, Cllr Kriston Wright.

Apologies: None.

Guests: Ward Cllr Andy Paraskos.

In attendance: Deborah Marshall, Clerk to the Parish Council.

Seven members of the public were in attendance.

MINUTES

178.	<u>Apologies:</u>
i)	To note any apologies received None.
ii)	To approve any reasons for absence submitted for consideration None.
179.	<u>To Note any Declarations of Interest:</u>
i)	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting Cllr McHenery declared an interest in item 192ii as the treasurer of Tockwith Together. Resolved: That the above declaration of interest be noted.
ii)	To approve any dispensation requests received None received.
180.	<u>Public Open Forum:</u> Seven members of the public were in attendance. One resident attended the meeting to advise the PC about his plans to erect a fence on the boundary of his property at the rear of the Village Hall. He was asked to submit details to the Clerk. One resident came to raise concerns about the deterioration of the road near Tockwith Primary School. The road is sinking at the sides which means drivers are driving in the centre of the road. It was asked whether there was S106 money available. The resident was advised that commuted sums cannot be spent on maintenance or repairs. Cllr Paraskos said he would speak to Highways to

	<p>see if there is any funding available. The road at the corner of Fleet Lane and Westfield Lane has sunken at the gulleys. Cllr Warneken said he had reported this to Highways. Two members of the public attended to raise an issue about increasing levels of anti-social behaviour in the village and reported that domestic animals are being deliberately poisoned and injured. Cllr Warneken advised the resident to report the incident to the police and the RSPCA and said he would ask the police to attend the March PC meeting. The resident was requested to send any crime incident numbers to the Clerk.</p>
181.	<u>County Councillor Reports:</u>
i)	To receive reports from North Yorkshire County Councillors Warneken and Paraskos.
	<p>Cllr Paraskos reported that the request to move the litter bins in Tockwith had been declined. Cllr Blake asked whether the bin at Kendal Lane could be moved halfway up the road and Cllr Paraskos said he would ask NYC. A bin had also been requested for Cowthorpe and the old phone box had been suggested as suitable location. Cllr Paraskos said he would request this from NYC. It was confirmed that NYC Council Tax will increase by 4.99% across North Yorkshire and that the council still has a £41m deficit. Cllr Clark asked why the footpath on the southern side of Marston Road has still not been cleared of overgrown vegetation which has narrowed the path making it difficult for wheelchairs and pushchairs. It had been reported that NYC had visited the path, but that they could not find an issue with the path's usability. Cllr Clark also raised the issue of vehicles parking on the pavement making it difficult to pass with a walker. Cllr Clark was asked to obtain photographic evidence of the gap size with the walker so that these can be submitted to Parking Enforcement. The camber of some of the pavements is also a problem for anybody using wheeled equipment as the wheels tend to veer towards the gutter. Cllr Paraskos said that would raise this with Highways, but that the Highways Blue Handbook should be consulted to see if the pavements are within the accepted guidelines. Cllr Clark said the NYC website was difficult to navigate and that it was now more difficult to find the right pages to report issues. Cllr Paraskos asked for examples so that these can be discussed with NYC.</p>
182.	<u>Minutes:</u>
i)	To approve the minutes of the Ordinary Parish Council Meeting held 22 January 2024 as a true and accurate record of that meeting.
	RESOLVED: That the minutes of the Ordinary Parish Council meeting held 22 January 2024 be approved as a true and accurate record of that meeting.
ii)	To approve the minutes of the Extra Ordinary Parish Council Meeting held 22 February 2024 as a true and accurate record of that meeting.
	RESOLVED: That the minutes of the Extra Ordinary Parish Council meeting held 22 February 2024 be approved as a true and accurate record of that meeting.
183.	<u>Finance:</u>
i)	To approve a bank reconciliation to 31/01/2024 (as evidenced by bank statement and ledger/cashbook).
	RESOLVED: That the bank reconciliation to 31/01/2024 be approved. The PC's bank balance as at 01/02/2024 is £83,620.23.
ii)	To note receipts and payments against 2023-24 budget.
	RESOLVED: That the receipts and payments against budget for 2023/2024 be noted.
iii)	To accept Locality Funding of £1,500 for the Cowthorpe gateway sign
	Cllr Warneken thanked Cllr Paraskos for funding the sign.
	RESOLVED: That the Locality Funding be accepted.

iv)	To consider the amendment of the Lloyd's Banking mandate to remove redundant signatories		
	The Clerk proposed that Jackie Marsden and Sue Corbett be removed from the mandate.		
	RESOLVED: That the above change to the bank mandate be implemented.		
184.	<u>To approve payment of invoices as listed below:</u>		
	Payee:	Description of goods/services:	Total Value:
	Clerk/RFO	Salary & Expenses	£908.29
	Village Hall	Room Hire	£22.50
	Village Hall	Future Footprints Room Hire	£12.00
	NYC	Defibrillator pole install	£400.00
	NYC	3 x Garden Waste Licences (Bert's Garden & Cowthorpe Church)	£139.50
	Receipts		
	Lloyd's Bank	Bank Interest	£85.61
	NYC	S106 funds – Westfield Green	£1,172.40
	Allotment Tenant	Allotment Rent	£20.63
	RESOLVED: That the invoices noted above be paid in full with immediate effect.		
185.	<u>Tockwith Parish Council Administration and Governance:</u>		
i)	To consider any requests for training		
	None.		
ii)	To consider a change of date/location for the October PC meeting		
	Tockwith Players have confirmed the dates of their play & pantomime. The hall will be closed weekend commencing Saturday 26th October until Sunday 3rd November. The Clerk proposed the October PC meeting be moved to Monday 14 th October.		
	RESOLVED: That the October PC meeting be held on Monday 14 th October.		
iii)	To consider a date and venue for the Annual Parish Meeting		
	The Clerk checked Village Hall availability and proposed Thursday 9 th May at 7pm.		
	RESOLVED: That the Annual Parish Meeting be held on Thursday 9 th May at 7pm.		
186.	<u>Planning:</u>		
A	To consider planning applications received		
	ZC23/04588/DVCMAJ	Marston Business Park	Variation of Conditions 2 (approved plans), 27 (phasing) and 28 (EV charging spaces) of application 22/02552/DVCMAJ to allow changes to phasing of development and revisions to Plot E including: changes to number of buildings and layouts of buildings, vehicular access, parking areas and

		landscaping; retention of one existing building; provision of above ground drainage attenuation; new security hut; addition of gates to vehicular accesses; and increases in heights of proposed buildings. Variation of Conditions 23 (off-site highway works) and 24 (access and parking areas) of application 22/02552/DVCMAJ with regard to timing of off-site highway works. Variation of Conditions 3 and 4 (contaminated land and remediation) and Conditions 8, 9, 10, 11, 12, 13 and 14 (drainage) of application 22/02552/DVCMAJ to approve relevant details for Plot E
Cllr Wright reported that he had not been able to undertake a site visit. Cllr Warneken proposed to meet Cllr Wright and report back to the PC following a visit.		
ZC24/00302/FUL	Land At Broad Oaks Farm, Tockwith	Retrospective change of use of building from mixed use to commercial and siting of new detached building.
Cllr Warneken reported that he had undertaken a neighbour consultation and they had objected to the change of use. The resulting parking and movement of vehicles will result in the over intensification of the open space on the site which was designed to be a domestic residence. There are also concerns about the increase in traffic due to a blind junction. Cllr Warneken has met with Cllr Paraskos and the application has been referred to an NYC Planning Committee. The recommendation is to object to the application.		
RESOLVED: That the Parish Council objects for the reasons stated above.		
24/00010/PR15	Broad Oak Farmhouse, Tockwith	Potential use of dwelling for business purposes.
This is a Planning Enforcement Notice on which the above subsequent application ZC24/00302/FUL for retrospective change of use was submitted.		
ZC24/00301/DVCON	Spruce And Hawe Ltd, Blind Lane, Tockwith	Variation of condition 12 of planning permission 22/01166/DVCON to remove requirement for BES6001 certification for the external cladding of a development of a commercial building providing 6 units each providing 90m2 of floor space for uses falling within Class E, B2 or B8 use class.
Cllr Wright said he had reviewed the application. It was recommended that the PC have no objections given its lack of expertise on cladding and the judgement be left to the qualified Planning Officers at NYC. RESOLVED: That the PC has no objections.		
ZC24/00463/FUL	5 Fairfax Crescent	Removal of a Garage and single storey rear extension. Construction of a single storey wrap around extension.
Cllr Clark had undertaken a neighbourhood consultation and there were no objections. RESOLVED: That the PC have no objections.		
ZC24/00577/FUL	The Brambles, Kendal Lane	Two storey and single storey rear extension

	Cllr Clark had undertaken a neighbourhood consultation and there were no objections. RESOLVED: That the PC have no objections.	
B)	To note all planning decisions received	
	23/00125/FUL	Manor Farm, Oak Road, Cowthorpe
		Formation of farm access and track (revised scheme – proposing relocated access to Warfield Lane).
	NYC DECISION : GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS	
	RESOLVED: That the above be noted	
	ZC23/02534/FUL	Littlefield, Blind Lane
		Two detached new build residential properties.
	NYC DECISION : REFUSE PLANNING PERMISSION	
	RESOLVED: That the above be noted.	
C)	To consider any planning enforcement related matters	
	23/00163/PR15	2 Cowstail Lane, Tockwith
		Encroachment onto land extending domestic curtilage
	NYC Conclusion of investigation: Case closed. No breach by householder.	
	RESOLVED: That the above be noted.	
D)	To consider any other planning matters	
	None.	
187.	<u>Public Open Spaces</u>	
i)	To consider a proposal from NYC regarding arrangements for urban highway grass cutting in 2024/25	
	The Clerk circulated NYC's confirmation that it will pay 8p per m2 to parish and town councils wishing to cut their own urban highway grass in 2024-25. This would amount to £427.61 for TWW. The alternative is that NYC continue to provide 5 cuts per year. Cllr Clark asked whether the PC should obtain quotes. Cllrs Wright and Blake said that £427.61 would fund only two people for one day. A map of the verges shows that the work is extensive and very piecemeal. The Clerk advised the PC that if it wished to explore doing it own its verge cutting that the tender process should be started in the autumn. It was recommended that NYC be allowed to continue this year and the PC consult on the 2025-26 cutting year in October.	
	RESOLVED: That NYC continue with the urban highway grass cutting in 2024-25	
ii)	To note a decision on tree works ZC24/00116/TCON at Marston Road Play Area	
	Following a site visit from NYC, it had been confirmed that the work to reduce the ash trees had been declined and a TPO had been placed on the trees because of their special amenity value which contributes to the character and appearance of the Conservation Area. The Clerk confirmed that she would meet the tree surgeons again the summer to assess the extent of any ash dieback.	
	RESOLVED: That the TPO decision be noted.	
iii)	To receive an update on the allotments	
	The Clerk advised the PC that the two vacant plots at Church Row had now been re-let and 2 out of 5 vacant plots at Bridlepath have been reserved. This leaves 3 vacant plots available as of 1 st April. There are no residents on the waiting list at present.	

	RESOLVED: That the update be welcomed.
188.	<u>Tockwith Village Hall:</u>
i)	To receive a report from TWWPC representative on the Village Hall Management Committee (Cllr Blake)
	<p>Cllr Blake circulated a report prior to the meeting.</p> <ul style="list-style-type: none"> • The VHMC will be meeting on Monday 4 March to update the Village Hall extension specification for consideration at the March Parish Council meeting. • A date is being awaited for work to the emergency lighting.
	RESOLVED: that the report be welcomed.
ii)	To consider any actions from the Extra Ordinary meeting on 22 February 2024
	The Clerk advised the PC that the hall is not available on 29 th April for the proposed Extra Ordinary meeting to consider the extension quotes. It was proposed that the Extra Ordinary meeting be held on Monday 9 th May at 8pm following the Annual Parish meeting. The PC is expected to review the revised specification at its meeting on 25 th March.
	RESOLVED: That the above dates be accepted.
iii)	To consider the improvement of car park access
	It had been noted that there were several articles stationed in the car park restricting parking. It was asked whether the Tockwith Players storage caravan could be moved. Cllr Blake said he was discussing this with VHMC with a view to it becoming a feature in the rear garden. The Clerk asked whether there was a more accessible place for the YAA clothing bank. The Sportsfield Trust was proposed and it was agreed they should be asked to accept the bank in the Sportsfield car park or next to the Sportsfield building.
	RESOLVED: That the Sportsfield Trust be asked to host the clothing bank and Cllr Blake to discuss the movement of the caravan with the VHMC.
189.	<u>Future Footprints</u>
i)	To receive a report from delegated Councillors Warneken, Marsh and Clark on the activities of the Climate Emergency Working Group (Future Footprints)
	<p>Cllr Marsh circulated a report prior to the meeting. The last FF meeting was on 29 January.</p> <ul style="list-style-type: none"> • The group's constitution has been reworded to use the name Future Footprints (rather than Ainsty Climate Emergency Group). • The EV charging point install is still held up whilst BP Pulse obtain the legal document for the route of the install. The delay has been reported to LEVI/ORCS (the gov body administering the scheme).
	RESOLVED: That the report be welcomed.
190.	<u>Tockwith Together</u>
i)	To receive a report on the activities of Tockwith Together
	<p>Cllr McHenery circulated a report prior to the meeting.</p> <ul style="list-style-type: none"> • The last meeting of the group was on 3rd February. The next scheduled meeting is 6th April. • The first grant monies have been received. • Community Information boards (aka Interpretation boards) work continues, progress on history element made. • Youth survey data being analysed.

	<ul style="list-style-type: none"> Litter pick groups consolidated. Next 'all hands' litter pick scheduled for Saturday 2nd March in Tockwith. Community bus plan advancing. Discussion with potential local user groups (e.g. school and Village Hall) underway to try to understand potential non 'bus route' style take up. The new tenant of the Spotted Ox is refurbishing The Forge with the stated intent of opening it as a café, breakfast to tea-time run by his staff. Community Plan document production continues. Second draft on internal TT circulation pending additions. Intention is to present to the PC in May.
	RESOLVED: That the report be welcomed.
	Standing orders were relaxed for the following item:
ii)	To consider a grant application from Tockwith Together
	<p>The application had been circulated prior to the meeting. The intent is to provide 4 x A1 freestanding, high quality interpretation boards and 1 x A1 wall mounted interpretation board, customised to the location within the parish. These will highlight footpaths, facilities, flora and fauna as well as local points of interest and history. Three quotes had been obtained for the boards with the median being £6,550. It was confirmed that costs had not been obtained for installation, planning permission or using private land (if applicable) and these were still to be explored. The Clerk asked whether the boards could be installed one at a time given the extent of the work involved and the potential funds required for the whole project. Members of TT said there was a cost saving to be obtained of c 15% if purchasing all the boards together. The group currently has c £3,000 in funding. The Clerk advised the PC that there was £1,849.50 left in the 2023-24 Community Plan budget which TT had requested in its application. It was recommended that these funds be put into a dedicated reserve for TT and that they be released when all permissions had been obtained and full costs known.</p>
	RESOLVED: That £1,849.50 be put into a dedicated reserve for Tockwith Together.
191.	<u>Highways & Transport Matters</u>
i)	To consider correspondence from West Riding Area of the Ramblers' Association regarding Skewkirk Bridge
	<p>A letter had been received informing the PC of the history of the bridge and the West Riding Area of the Ramblers' Association plans to hold a rally with widespread publicity at Skewkirk on a Saturday or Sunday in the late summer to engage local people in a campaign to restore the bridge. The PC proposed to support the campaign and Cllrs Warneken and Marsh agreed to attend the rally once the date has been confirmed.</p>
	RESOLVED: That PC supports the West Riding Area of the Ramblers' Association's campaign.
192.	<u>Correspondence</u>
i)	To note list of correspondence received and circulated
	<ul style="list-style-type: none"> Cllr Clark has circulated details of a noise complaint from a resident regarding Tockwith airfield. The complainant had been advised to report the noise to NYC, who have the powers to investigate. The PC were advised that the site has consent for Go-Carting and 14 days of track racing per year. Cllr Warneken advised the PC that two volunteers had undertaken litter picking at the airfield and that an extensive quantity of rubbish had been collected. It was suggested that the volunteers should be put in touch with Tockwith Together who are now holding organised litter picking days.

	RESOLVED: That the correspondence be noted.
193.	<u>Media/Press releases:</u>
i)	To consider any matters for press release or community news
	Cllr Blake agreed to draft an article for the Church magazine regarding the Village Hall extension once a contractor has been confirmed.
194.	<u>Next Meeting</u>
i)	To receive any items for consideration at the next meeting
	A notification had been circulated from NYC regarding to the Home to School Travel consultation. Cllrs Paraskos and Warneken confirmed they would check on how funding of travel to secondary schools in Knaresborough and Tadcaster will be affected before the PC is able to consider this as the March PC meeting.
ii)	To confirm the date for the next Parish Council meeting on 25 March 2024
	RESOLVED: That the date for the next Parish Council meeting be Monday 25 March at 7pm the Village Hall.
	With no further business the Chairman declared the meeting closed at 20:45.