



Tockwith with Wilstrop Parish Council

North Yorkshire

www.tockwith.gov.uk

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Minutes of the meeting of Tockwith with Wilstrop Parish Council (TWWPC) Allotments, Public Open Spaces and Playgrounds Committee held at 6.00pm on Monday 25 September 2023 at Tockwith Village Hall, Marston Road, Tockwith, York YO26 7PR.

Present: Cllr Sarah Pearce, Cllr Stuart McHenery, Cllr Arnold Warneken, Cllr Ted Tomes, Cllr Graeme McBride.

Cllr Kriston Wright arrived at 6.10pm.

Apologies: None.

In attendance: Deborah Marshall, Clerk to the Parish Council.

Six members of the public were in attendance.

MINUTES

15.	<u>Apologies</u>
I	To note any apologies received None
li	To approve any reasons for absence submitted for consideration None
16.	<u>To Note any Declarations of Interest:</u>
I	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests in the business to be transacted at this meeting None received.
li	To approve any dispensation requests received None received.
17.	<u>Public Open Forum</u> Six members of the public were in attendance. One allotment holder attended the meeting to query the introduction of a clause regarding the storage period for manure. A further allotment holder attended to request the permittance to have her dog off a lead and to query the use of herbicides. A final allotment holder attended to request the permittance of a pond on his allotment plot.
18.	<u>Allotments</u>
I	To consider any allotment tidy-up notices This item was deferred until the end of the meeting due its confidential nature and the requirement for members of the public to be excluded. The Clerk gave an overview of her most

	recent inspection. It was agreed that Cllr Pearce would visit the Church Row to verify the plots that required attention and the Clerk would make contact with tenants at Bridlepath as agreed.
li	To consider a request for a pond at Bridlepath
	Standing orders were suspended for this item to allow the applicant to speak.
	The applicant had provided a detailed report prior to the meeting outlining their reasons for wanting to install a 1m x 1m on plot 5B. The tenant agreed that if required to do so, they would refill the pond at the end of tenancy.
	RESOLVED: That the tenant of 5B be permitted to dig a pond.
iii.	To receive an update on hedges surrounding Bridlepath
	Cllr Pearce reported that she and the Clerk attended a meeting with the landowners of the hedges on the west and south side of the site. The landowners confirmed that the hedge had not been included in the purchase of the land which had been made somewhat recently. The landowners agreed they had no objections to the hedge being reduced in height and whilst it would be of no benefit to them, that they would maintain the hedges on their side if the PC could indemnify them against any damage that falling branches might cause to any allotment structures. The PC would need to organise the initial reduction of hedge height. It was suggested that 8-10ft would be appropriate. It was agreed that Cllr Pearce would obtain quotes.
	The Clerk had made contact with the owner of the hedge on the north side and he had advised the PC that the hedge was under a Countryside Stewardship and that he would check the expiry date.
	RESOLVED: That Cllr Pearce obtain quotes for the reduction of the hedge on the west and south sides of the Bridlepath site.
iv	To consider requests to split plots 1B and 9 at Church Row
	Diagrams and photographs of the allotment plots were circulated prior to the meeting. Plot 9 has always been a large plot and it was considered sensible for the plot to be split using the apple tree as the boundary. Plot 1B was considered unsuitable for splitting due to the resulting small size and shape of the area to be surrendered and the position of the existing polytunnel. It was recommended that if the current tenant could not maintain this small strip that it be covered in mulch.
	RESOLVED: That the split of Plot 9 be approved and the split of plot 1B be declined.
v.	To consider the spend of S106 monies at Church Row
	The latest S106 report had been circulated prior to the meeting. New gates, low level fencing and plot signage were considered to be items in need of immediate improvement. Cllr Pearce agreed to put together a specification for the fencing and gates.
	RESOLVED: That gates, fences and plot numbers be agreed as items for purchase from S106 funds.
19.	<u>Public Open Spaces</u>
i	To consider the maintenance of Westfield Green
	Cllr Pearce expressed her disappointment that the contractor still had not attended the site and no explanation had been given as to why they had suddenly stopped work. Attempts to contact the contractor had been unsuccessful. S106 monies have now been awarded for the site and it was agreed that a one-off intensive cut of both grass and shrubs was now required before the winter. Cllr Pearce said she would pull together a specification to put out to potential contractors.
	A nearby resident had expressed concern about trees overhanging his garden. The most recent tree inspection policy has shown no issues with the trees, but in line with the PC's tree policy, it was agreed that the resident be allowed to trim any branches overhanging his garden at his own cost subject to a TPO application being granted.
	Resolved: That the above recommendations be accepted.
	Cllr Warneken left the meeting at 18:41

20.	<u>Playgrounds</u>
i.	To consider any updates from the playground inspections
	Cllr McHenry had circulated the report prior to the meeting. Safety concerns had been raised regarding access via the rear gate and it was recommended that a combination padlock be obtained to lock it. The Clerk confirmed that ROSPA were due to carry out their annual inspection of the play equipment in October. RESOLVED: That the cost of £25 be approved for the cost of a padlock.
ii.	To consider quotes for additional play equipment at PRD
	The Clerk circulated five proposals from three suppliers for the PC's consideration. The proposed Picnic tables were considered to be unsuitable because of their material and it was asked whether quotes for recycled plastic tables could be obtained. The PC also agreed that activity boards on the quote provided by the preferred supplier were aimed at very young children and asked whether boards suitable for older children could be explored.
	RESOLVED: That the Clerk provide the above feedback to the preferred supplier and return with revised proposals.
21.	<u>To confirm a date for the next meeting</u>
	It was resolved that the next meeting would be scheduled for early November.
	With no further business the Chairman declared the meeting closed at 19:00.

Signed _____ Date _____