



Tockwith with Wilstrop Parish Council

North Yorkshire

www.tockwith.gov.uk

Clerk email: parish.clerk@tockwith.gov.uk

Minutes of the meeting of Tockwith with Wilstrop Parish Council (TWWPC) Allotments, Public Open Spaces and Playgrounds Committee held at 6.00pm on Tuesday 23 May 2023 at Tockwith Village Hall, Marston Road, Tockwith, York YO26 7PR.

Present: Cllr Sarah Pearce, Cllr Kriston Wright, Cllr Stuart McHenery, Cllr Arnold Warneken, Cllr Ted Tomes

Apologies: Cllr Graeme McBride

In attendance: Deborah Marshall, Clerk to the Parish Council.

No members of the public were in attendance.

MINUTES

1.	<u>To elect the Chairman and Vice Chairman</u>
i	To elect the Chairman of the POS and Allotments Committee for the next Municipal Year Cllr Wright proposed Cllr Pearce, seconded by Cllr Warneken. RESOLVED: There being no objections or further nominations Cllr Pearce was elected as Chairman.
ii	To elect the Vice Chairman of the POS and Allotments Committee for the next Municipal Year Cllr Warneken proposed Cllr Wright, seconded by Cllr Pearce. RESOLVED: There being no objections or further nominations Cllr Wright was elected as Vice Chairman.
2.	<u>Apologies</u>
i	To note any apologies received Apologies had been received from Cllr McBride. RESOLVED: That apologies from Councillor McBride be noted.
ii	To approve any reasons for absence submitted for consideration RESOLVED: That the reasons for absence submitted by Councillor McBride be approved.
3.	<u>To Note any Declarations of Interest:</u>
i	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests in the business to be transacted at this meeting. There were none.
ii	To approve any dispensation requests received There were none.

4.	<u>Public Open Forum</u>
	There were no members of the public in attendance.
5.	<u>Allotments</u>
i	To receive an update on allotment rents
	The Clerk reported that all allotment rents for the 2023-23 allotment year had been collected. Plot 5C at Bridlepath is now vacant and in the process of being re-let. The Clerk reported that the plot had a greenhouse with many missing glass panes. It was agreed that the previous tenant be contacted to ascertain whether he had installed the greenhouse and if so, be asked to remove it. It had been noted that the spare strip of land at the edge of plot 1B had now started to become overgrown. It was recommended that the tenant at plot 1B be asked whether he would like this area to be added to his existing plot.
	RESOLVED: That the tenants at 5C and 1B be contacted regarding the above.
ii	To consider the allotments agreement
	It had been noted that many of the allotment plots now had structures, some of which had been left behind in a dilapidated state when tenants had left. It was proposed that an addendum be added to Point 6 of the existing agreement to ensure tenants agree to remove any structures that they have erected on terminating their tenancies. Cllr Pearce asked if there was checklist available for the future inspection of the allotments. The Clerk said that she would obtain one.
	RESOLVED: That the removal of structures be added to the allotments agreement and the Clerk obtain an allotments checklist.
iii	To consider correspondence from a tenant regarding the Bridlepath site
	Correspondence had been received from a tenant with a number of concerns. It was considered that no immediate action needed to be taken.
	RESOLVED: That the correspondence be noted.
iv	To consider a tenant managed WhatsApp Group for the Church Row site
	A tenant at plot 9 of the Church Row allotments had asked whether it would be possible for her to set up and manage a Church Row WhatsApp Group through her own personal number. It was agreed that the Clerk would send out an email to the tenants to let them know, but that joining the group would be without obligation and all management would be undertaken by the tenant.
	RESOLVED: That a WhatsApp group for the Church Row allotments be approved.
v	To consider a tenant request to install a shed
	A request had been received from the tenant at Church Row plot 7A to install a 90cm x 190cm shed at the rear of the plot.
	RESOLVED: That the request be approved subject to the tenant agreeing to remove the structure on the eventual termination of the tenancy.
6.	<u>Public Open Spaces</u>
i	To consider the maintenance of Westfield Green
	At the meeting of the Parish Council on 24 th April it had been proposed that the main north side of the green be left to grow long. The contractor had been consulted and it had been agreed that the sides of the paths and areas around the benches would be mowed. The southeast smaller side of the green will be mowed fully to facilitate recreational use. Cllr Pearce suggested that a volunteer day be organised towards the end of the summer in which the scouts and local groups could get involved to help tidy up the area.
	RESOLVED: That the new maintenance plan be approved.
li	To consider a resident communication for the maintenance of Westfield Green
	Cllr Pearce circulated wording for the communication prior to the meeting. It was recommended that the all the households on Westfield Green receive a letter to inform them of the new grass cutting regime and a post be put on the Parish Council news page to inform all other Tockwith residents. Cllr McHenry agreed to distribute the letters. It was agreed that Cllr Pearce would be put a post on Social Media.
	RESOLVED: That the above communication be agreed.

7.	<u>Playgrounds</u>
i	To consider any updates from the playground inspections
	<ul style="list-style-type: none"> • Cllr Warneken confirmed there were no issues at Bert's Garden • Cllr McHenery reported that the balance beam at Marston Road had become damaged and there is now a large hole in the wood. Cllr Tomes said he would look to see whether there was a suitable filler available. The mats for the swings and the springy horse have become slippery with green deposits from the overhanging trees. It was proposed that Yorkshire Green Team be asked if they had any Algon or similar that could be applied.
	RESOLVED: That Yorkshire Green Team be asked to suggest a solution for the algae.
	With no further business, the Chairman declared the meeting closed at 18:43

Signed _____ Date _____