



Tockwith with Wilstrop Parish Council

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Clerk email: parish.clerk@tockwith.gov.uk

Minutes of the ordinary meeting of Tockwith with Wilstrop Parish Council (TWWPC) Public Open Spaces and Allotments Committee held at 7pm on Thursday 3 November 2022 at Tockwith Village Hall, Marston Road, Tockwith, York YO26 7PR.

Present: Councillor Sarah Pearce, Councillor Graeme McBride, Councillor Kriston Wright

Apologies: None

In attendance: Deborah Marshall, Clerk to the Parish Council.

No members of the public were in attendance.

MINUTES

9	<u>Apologies:</u>
I	To note any apologies received None. It was noted that Cllr Clark has resigned from the Committee since the last meeting.
ii	To approve any reasons for absence submitted for consideration None.
10	<u>To Note any Declarations of Interest:</u>
I	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests in the business to be transacted at this meeting None received.
ii	To approve any dispensation requests received None.
11	<u>Public Open Forum</u> There were no members of the public in attendance.
12	<u>Allotments</u>
i	To consider the current policy for allocation of allotments The Clerk confirmed that there are currently three people on the waiting list and that requests for allotments are frequently received from people outside the parish of Tockwith with Wilstrop (TWW). The Parish Council considered whether residents in the Parish should be given priority over those who live outside the Parish and a secondary waiting list be created for those in other areas. People on this list would only be offered an allotment if all those on the TWW list had declined a plot or if the TWW list was empty.

	RESOLVED: That TWW residents be given allotment priority and a second waiting list be created for those outside the Parish.
ii	To consider any changes to the allotment agreement The Clerk confirmed that all new allotment holders were being given the revised allotment agreement which includes the exclusion of tree planting. The Clerk recommended that all allotment plots be measured so that pricing could be standardised before the revised agreement is sent to all allotment holders in the spring together with notification any price increases for the 2024-25 allotment year. RESOLVED: That the Clerk obtain quotes from a surveyor for measuring of both allotment sites.
iii	To consider quotes for the trimming of the hedge at the Church Row site Cllr Pearce confirmed that two quotes had been received, one at £2,400 and one at £1,575. The Clerk confirmed that she had spoken to HBC and that the work could be covered by S106 funds. Cllr Pearce said she would ensure that the contractor obtained the correct permissions from HBC for the trimming of hedges in a conservation area. RESOLVED: That the quote of £1575.00 from the Venerable Tree Company be accepted.
iv	To consider access to the Church Row site Cllr Pearce reported that a homeowner had put an unauthorised gate from her property to a neighbour's garden to access the allotment site. This has since been removed. It was thought that the resident may also try to insert a right of access to the site directly from her property. The Clerk confirmed that no resident had permission to create access from their property to the allotment site and that should any gate or entrance point appear, that the resident would be sent a letter asking them to reseal it.
v	To consider water supply to the Church Row allotments Cllr Pearce confirmed that a nearby residence were kindly supplying water to the allotment holders but that this was not a long-term solution. With S106 funds available, it was suggested Yorkshire Water be contacted to undertake a survey and provide a quote for installing a water connection. RESOLVED: That the Clerk contact Yorkshire Water to undertake a survey.
vi	Other issues <ul style="list-style-type: none"> • Cllr Pearce confirmed that she had spoken to the owners of the land with trees on the boundary of the Bridlepath site and that he would cut the trees back in September 2023. It was agreed that the PC would send a reminder letter in the summer of 2023.
13	<u>Public Open Spaces</u>
i	To consider the Westfield Green maintenance The length of the grass at Westfield Green was considered. Cllr Pearce said that the edging shrubs had become very overgrown. The Clerk said that the contractor had billed next to nothing for the year and that she would contact him to see what his autumn maintenance plan would be before his final bill was submitted for payment.
14	<u>Playgrounds</u>
i	To consider the playground and outdoor gym annual inspection reports The inspection reported had been received from HBC for Bert's Garden, Gym Equipment and the Marston Road Playground. There were no issues found at Bert's Garden.

	<p>It had been found that two end caps had been lost from the gym equipment and that instruction labels had worn away. These are not issues that affect the use of the equipment.</p> <p>A few minor issues had been found at Marston Road Playground. These included some suspected trimmer damage to wooden items, algae and moss and bird droppings. Cllr McBride said he would visit the site and rectify any small issues.</p>
	<p>RESOLVED: Cllr McBride to visit Marston Road and rectify any small issues and report back on any areas that require professional attention.</p>
	<p>There being no further business the Chairman declared the meeting closed at 20:10 hours.</p>

Chairman Signature

Date
