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# Tockwith with Wilstrop Parish Council

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Minutes of the ordinary meeting of Tockwith with Wilstrop Parish Council (TWWPC) Finance Committee held at 6pm on Thursday 3 November 2022 at Tockwith Village Hall, Marston Road, Tockwith, York YO26 7PR.

**Present:** Cllr Graeme McBride, Cllr Simon Blake, Cllr Stuart McHenry, Cllr Kriston Wright.

Cllr Ray Clark joined the meeting at 6.45pm.

**Apologies:** None

**In attendance:** Deborah Marshall, Clerk to the Parish Council.

Cllr Arnold Warneken attended the meeting. No members of the public were in attendance.

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## MINUTES

<b>1</b>	<b><u>To elect the Chairman and Vice Chairman</u></b>
i.	<b>To elect the Chairman of the Finance Committee for the current Municipal Year</b> Cllr McHenry nominated Cllr Blake, seconded by Cllr McBride. <b>RESOLVED:</b> There being no objections or further nominations Cllr Blake was elected as Chairman.
ii.	<b>To elect the Vice Chairman of the Finance Committee for the current Municipal Year</b> Cllr Blake nominated Cllr McHenry, seconded by Cllr Wright <b>RESOLVED:</b> There being no objections or further nominations Cllr McHenry was elected as Vice Chairman.
<b>2</b>	<b><u>Apologies</u></b>
i.	<b>To note any apologies received</b> None
ii.	<b>To approve any reasons for absence submitted for consideration</b> None.
<b>3</b>	<b><u>To Note any Declarations of Interest</u></b>
i.	<b>To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests in the business to be transacted at this meeting</b> None.
ii.	<b>To approve any dispensation requests received</b> None.
<b>4</b>	<b><u>Public Open Forum</u></b> No matters raised.

<b>5</b>	<b><u>Terms of Reference:</u></b>
i.	<b>To review the proposed terms of reference and agree of any changes to be put forward for consideration by the full Parish Council</b>
	A draft Terms of Reference had been circulated. It was asked how often the Committee should meet. The Clerk confirmed that the minimum number of meetings per year is two and that this had been included in the Terms of Reference.
	<b>RESOLVED:</b> That the TOR be accepted and circulated for formal approval at the next full Parish Council meeting.
<b>6</b>	<b><u>To consider a draft budget for the 2023-24 financial year</u></b>
	<i>Standing orders were suspended for this item to allow the participation of Cllr Arnold Warneken.</i>
	<p>The Clerk circulated a 2022-23 end of year forecast and a 2023-24 draft budget. The 2023-24 precept calculation is based on the 2022-23 tax base as the 2023-24 tax base will not be available until 30<sup>th</sup> November.</p> <p>The follow observations and requests were made:</p> <ul style="list-style-type: none"> <li>• That the allocation of monies for the clerk’s pension was inadequate to cover the whole year. This was increased to £396</li> <li>• That the £1,000 allocated for playground repairs could be reduced as no repairs were expected in the coming year</li> <li>• That the consumables costs for defibrillators could be reduced as the PC only currently owns one defibrillator</li> <li>• That the donations to Hunsingore and Tockwith Churches from previous years be removed as it is not lawful for Parish Councils to fund religious buildings or organisations.</li> <li>• That the amount allocated to Village Hall repairs could be reduced as there are S106 monies available. Cllr Blake said he would consult the VHMC at their next meeting.</li> <li>• That the proposed donation to Tockwith &amp; District Agricultural Society be removed and that the group be asked to apply for grant funding if monies were required.</li> <li>• That £3,400 from the £4,000 allocated to the Climate Emergency Committee be dedicated to the purchase of a third Vehicle Activated Sign and £500 be retained in the budget for the Climate Emergency Committee.</li> <li>• Cllr McBride asked if £2,000 could be added to the budget for the Community Planning Working Group.</li> <li>• Cllr Clark asked about the PC’s 3 Public Works Board Loans and the purpose for which they had been taken out. The Clerk said she would circulate the loans report.</li> <li>• Cllr Warneken stated that the council tax level imposed by North Yorkshire Council would be lower than that of Harrogate Borough Council. This could offer TWWPC the opportunity to increase the precept without there being an increase in cost to the electorate.</li> </ul>

	<ul style="list-style-type: none"> <li>• Cllr Warneken said that the Village Hall Reserve had been eroded over the year and it is important that TWWPC build the reserves back up in case the building requires unexpected significant repair.</li> </ul> <p>The Clerk provided a recalculation to the budget based on the above changes. This resulted in a 12% annual increase to the precept based on the 2022-23 tax base.</p>
	<b>RESOLVED:</b> That the draft budget to taken forward to the Ordinary Meeting of TWWPC on 16 <sup>th</sup> November for comment and review.
<b>7</b>	<b><u>To confirm the date, time and venue of the next ordinary meeting of Tockwith with Wilstrop Parish Council Finance Committee.</u></b>
	<b>RESOLVED:</b> It was agreed that the Committee will reconvene in December at a date to be determined once the 2023-24 tax base is known and comments have been received by the full Parish Council.
	<b>There being no further business the Chairman declared the meeting closed at 19:00 hours.</b>

**Chairman Signature** \_\_\_\_\_ **Date** \_\_\_\_\_