



Tockwith with Wilstrop Parish Council, North Yorkshire

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Minutes of the ordinary meeting of Tockwith with Wilstrop Parish Council (TWWPC) held Wednesday 19 January 2022 at Tockwith Church.

Present: Councillor Stuart McHenry (Vice Chairman), Councillor Sue Corbett, Councillor Graeme Mc Bride, Councillor Simon Blake, Councillor Mick Bell, North Yorkshire County Councillor Andy Parakos, Nicola Moorcroft 2 members of the public

In attendance: Councillor Arnold Warneken (by telephone), for information purposes only.

Councillor McHenry presided over this meeting in Councillor Warneken's absence

22/193. Apologies:

1. *To note any apologies received*

RESOLVED:

That apologies received from Councillor Warneken, Councillor Marsh and Councillor Tomes be noted.

2. *To approve any reasons for absence submitted for consideration*

RESOLVED:

That the reasons for absence submitted by Councillor Warneken, Councillor Marsh and Councillor Tomes be approved.

22/194. To Note any Declarations of Interest:

1. *To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests in the business to be transacted at this meeting*

There were none

2. *To approve any dispensation requests*

No such requests submitted for consideration

22/195. Public Open Forum:

No matters raised

22/196. County and District Councillor Reports:

1. To receive a report from North Yorkshire County Cllr. Paraskos.

Councillor Paraskos provided a verbal report on the following matters:

- NYCC annual budget to be published 15/02/22
- Consultation on location of new (increased capacity) litter and dog waste to be undertaken shortly (TWWPC to be consulted). These will be collected on usual waste collection rounds.
- Highway matters reported by TWWPC have been dealt with.

2. To receive a report from Harrogate Borough Cllr. Waller

No report available

22/197. Minutes

1. To approve the minutes of the Ordinary Meeting held 17 November 2021 as a true and accurate record of that meeting.

RESOLVED:

That the minutes of the ordinary meeting of Tockwith with Wilstrop Parish Council held 17 November 2021, be approved as a true and accurate record of that meeting.

2. To approve the minutes of the Extra Ordinary Meeting held 22 December 2021 as a true and accurate record of that meeting.

Amendment – The minutes include a list of all Councillors present at the meeting as; Councillor Arnold Warneken, Councillor Stuart McHenry, Councillor Ted Tomes, Councillor Alex Marsh, Councillor Graeme Mc Bride, Councillor Simon Blake and Councillor Mick Bell

RESOLVED:

That the minutes of the extra ordinary meeting of Tockwith with Wilstrop Parish Council held 22 December 2021, be approved, subject to the amendment noted above, as a true and accurate record of that meeting.

22/198. Clerking and Administration of Tockwith with Wilstrop Parish Council:

1. To approve the appointment of Nicola Moorcroft, on a contract for services, to provide clerking and administrative support.

RESOLVED:

That the appointment of Nicola Moorcroft, to provide clerking and administrative services to Tockwith with Wilstrop Parish Council on the following terms, be approved:

- Rate of pay - £20 per hour
- Hours - maximum of 15 per week
- Time sheet to be submitted weekly to Councillor McHenry

Signature Date

2. To approve Councillor Alex Marsh as RFO to Tockwith with Wilstrop Parish Council, for the purposes as defined in law.

RESOLVED:

That the appointment of Councillor Alex Marsh as RFO to Tockwith with Wilstrop Parish Council (TWWPC), for the purposes as defined in law, be approved.

3. To consider a review of the Resources Committee Terms of Reference

RESOLVED:

That the Resources Committee Terms of Reference be considered for review at the February meeting of TWWPC

4. To consider appointment of a Councillor to oversee Parish Council allotment site.

RESOLVED:

That Councillor Bell be appointed to oversee Parish Council allotment site and reports to TWWPC on a monthly basis.

22/199. Parish Council Vacancy:

1. To consider applications from qualifying candidates to the vacant office of parish councillor for the Cowthorpe Ward

No applications received

22/200. Matters brought to the agenda by councillors:

1. To receive a report from Cllr Bell on highways matters

Further pothole information and highways report to be presented to February meeting of TWWPC

2. To receive an update from Cllr. McHenry for monthly Parish Councillor Surgeries

Report received

RESOLVED:

That this matter be given due consideration and specifics finalised at the February meeting of TWWPC

3. To receive a report from Cllr McHenry on possible locations for a 2nd Defibrillator.

No further information available.

RESOLVED:

That this matter be given due consideration at the February meeting of TWWPC

4. To consider establishment of a community Gritting Scheme (Councillor Warneken)

Councillor Warneken provided details of the NYCC Community Gritting Partnership Scheme.

RESOLVED:

That TWWPC register interest in the NYCC Community Gritting partnership.

5. To receive a report from Cllr Blake update on Councillor email addresses

Report received

RESOLVED:

That this matter be given due consideration at the February meeting of TWWPC

22/201 Climate Emergency declaration:

1. To receive a report from delegated Cllrs. Warneken/McHenery

Report received

2. To receive any updates for the Community survey for EV installation.

- Good response received from Electric vehicle and charging point (EVCP) survey
- Four providers to quote (bid) for EVCP equipment
- Cost to be made up of 75% Energy Saving Trust, 25% from company successful from the bid.

22/202. Village hall/Sportsfield Trust

1. To receive details of repairs required at the Village Hall.

No details provided to this meeting

2. To receive a report Cllr. Bell re: VHMC meeting.

Report received

Request made from mobile pizza van for use of Village Hall car park free of charge.

RESOLVED:

That TWWPC permit use of the car park free of charge until the end of March 2022, when the matter will be given further consideration

3. To receive report for the Structural Inspection at the Village Hall.

Draft structural report received, once finalised this will be circulated and considered at February meeting of TWWPC

4. To receive quotations from VHMC for Hob in the kitchen area.

Quotations received.

RESOLVED:

That TWWPC purchase the required hob and pans to the value of £400 and gift these items to the Village Hall

5. To receive quotation for work to posts/topsoil at rear of the Village Hall.

No quotes available for consideration

6. To receive report from Sportsfield Trust.

Councillor Corbett provided a detailed report highlighting the following:

- Second defibrillator installed on the club house
- Memorial clock to be installed
- Minor holes in car park to be filled/repared
- Security lighting to be realigned
- Second (emergency entrance) to be installed.

Sportsfield Trust has been provided 300 trees and is seeking permission from TWWPC to plant them of the sports filed.

RESOLVED:

Signature Date

That TWWPC considers this matter at the February meeting, once it has been provided with a detailed planting and tree management plan.

22/203. Play parks, open spaces and highways/speeding matters:

1. To receive update for Tree Survey at Westfield Green.

No update available as Tree Survey not yet complete

2. To receive reports for speeding matters as follows:

a) To receive update from Cllr. Blake for data logger surveys.

Four speed surveys, at designated locations, to be undertaken (weather permitting) on 27 January 2022.

b) To receive report from Cllr Tomes/Bell for signage.

Report received.

RESOLVED:

That this report be forwarded to NYCC (via NYCC Councillor Paraskos) for consideration.

3. To consider action re: anti- social behaviour on play area

RESOLVED:

That no further action required at this time; situation is being monitored.

22/204. Planning

1. To consider planning applications received:

Tockwith Wilstrop Parish Council considered the under-mentioned applications, received from Harrogate Borough Council and reached the decision shown:

Application ref:	Address/ Description:	Tockwith with Wilstrop Parish Council decision:
22/00001/FUL	Broad Oak Farmhouse, Broad Oaks Farm Loop Tockwith YO26 7QQ Proposed Extension to and Sub-Division of an Existing Dwelling to form two dwelling houses.	Tockwith with Wilstrop Parish Council objects on the planning grounds set out below: - The increase of vehicular activity the development will create. -The road safety implication of such an increase in vehicular activity.
22/00017/FUL	103 Prince Rupert Drive Tockwith YO26 7PT Erection of rear dormer roof extension and alterations to fenestration	Tockwith with Wilstrop Parish Council has no objections to this planning application
22/00080/TPO	1 Bramblegate Road Tockwith YO26 7SA Felling of 1 no. Ash tree within Group 4 of 17/2010	Tockwith with Wilstrop Parish Council has no objections to this planning application

Signature Date

21/05534/FULMAJ	<p>Nethercarr Farm Blind Lane Tockwith York North Yorkshire YO26 7RQ</p> <p>Conversion of an existing agricultural building to 5 no. dwellings with associated demolition, alterations, gardens, car ports, and drives.</p>	<p>Tockwith with Wilstrop Parish Council objects on the planning grounds set out below:</p> <ul style="list-style-type: none"> -Impact of such a development on the biodiversity of the area. -The increase in vehicular activity and the negative impact on the amenity of neighbouring properties such a development will create. -The impact on road safety such a development will create.
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2. To note all planning decisions received

Proposal: Erection of detached garden annex (amended to reduce the size)
Location: 3 Fairfax Crescent Tockwith YO26 7QX

Application approved subject to conditions

Proposal: Single storey garage extension with pitched roof and fenestration alterations to the rear and dropped kerb to drive.

Location: 3 Norfolk Gardens Tockwith YO26 7QW

Application approved subject to conditions

Proposal: Crown thinning and a reduction of 2m with removal of dead branches from 1 no. Hawthorn tree within Tree Preservation Order 17/2010.

Location: 15 Bramblegate Road, Tockwith YO26 7SA

Application part approved and part refused as set out below:

Part to be approved:

Lateral reduction to the boundary line and to a height not in excess of 10 metres.

Part to be refused:

Crown thinning and a reduction of 2 metres.

Reasons for refusal:

1. The crown thinning a reduction of 1 Ash tree of Tree Preservation Order 17/2010 would have a detrimental impact to the health and amenity of the trees and therefore the character and amenity of the surrounding area. It is therefore contrary to the guidance in the National Planning Policy Framework and the Harrogate Borough Council Trees and Woodland Policy.

2. No technical justification has been submitted to justify the proposed works. This would conflict with guidance in the National Planning Policy Framework and Harrogate Borough Council's Tree and Woodland Policy.

3. To consider any planning enforcement related matters

None raised

Signature Date

22/205. Finance:**1. To note December payments as circulated****RESOLVED:**

That all December payments as circulated, be noted

2. To note Bank Statements, Bank Reconciliation Statement and Actual v Budget Circulated.**RESOLVED:**

That bank statements, as circulated, be noted.

No bank reconciliation statement available

No budget monitoring information available

3. To approve payment of invoices as listed below:

Clerks Final Salary Payment	£657.02
Village Hall Room Hire x 2	£ 10.00
Vision ICT 50% of website upgrade	£852.00
Postage of card reader by	£1.83

RESOLVED:

That the invoices listed above be approved and settled with immediate effect.

4. To consider offer of a grant from Tockwith Show to support Resilience Plan kit**RESOLVED**

That a gift of £250 towards kit required for the Resilience Plan be accepted by Tockwith with Wilstrop parish Council

22/206. Media/Press releases:**1. To consider any matters for press release or community news.**

No matters raised

22/207. Parish Councillors Reports/Information Exchange**1. To receive any information or reports from Councillors**

- YLCA Harrogate branch meeting to be held via Zoom on Monday 21/02/22
- Thank you to Councillor Alex Marsh for undertaking work of clerk/RFO over recent months.

2. To note matters for February monthly meeting agenda

- Benches at Kendal Gardens – quotes for replacement and removal

22/208. Correspondence**1. To note list of correspondence received/circulated to Councillors****RESOLVED:**

Signature Date

That the list of correspondence received and circulated to all members be noted.

22/209. Next Meeting

1. To confirm the date of the next ordinary meeting of Tockwith with Wilstrop Parish Council as Wednesday 16 February 2022 at 7.30pm

RESOLVED:

That the next ordinary meeting of Tockwith with Wilstrop Parish Council be held on Wednesday 16 February 2022 at 7.30pm

2. To consider venue for meetings of Tockwith with Wilstrop Parish Council

RESOLVED:

That the venue for the next ordinary meeting of Tockwith with Wilstrop Parish Council is Tockwith Village Hall.

Meeting closed at 9.20pm