



Tockwith with Wilstrop Parish Council

North Yorkshire

www.tockwith.gov.uk

Clerk email: parish.clerk@tockwith.gov.uk

To all Councillors,

You are hereby summoned to the Ordinary Meeting of Tockwith with Wilstrop Parish Council, to be held on **Monday 27 November 2023 at 7pm in Tockwith Village Hall, Marston Road, Tockwith, York, YO26 7PR.**

The business to be transacted at this meeting is set out in the agenda below.

Deborah Marshall

Proper Officer to Tockwith with Wilstrop Parish Council

21/11/2023

AGENDA

120.	<u>Apologies:</u>
i)	To note any apologies received
ii)	To approve any reasons for absence submitted for consideration
121.	<u>To Note any Declarations of Interest:</u>
i)	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting
ii)	To approve any dispensation requests received
122.	<u>Public Open Forum:</u>
123.	<u>County Councillor Reports:</u>
i)	To receive reports from North Yorkshire County Councillors Warneken and Paraskos.
124.	<u>Minutes:</u>
i)	To approve the minutes of the Ordinary Parish Council Meeting held 23 October 2023 as a true and accurate record of that meeting.

ii)	To approve the minutes of the Finance Committee meeting held 13 November 2023 as a true and accurate record of that meeting.		
125.	<u>Finance:</u>		
i)	To approve a bank reconciliation to 31/10/2023 (as evidenced by bank statement and ledger/cashbook).		
ii)	To note receipts and payments against 2023-24 budget.		
iii)	To note the NJC Pay increase for 2023-24.		
iv)	To consider an initial 2024-25 draft budget and receive any funding requests		
v)	To consider quotes for the 2023-24 internal audit		
126.	<u>To approve payment of invoices as listed below:</u>		
	Payee:	Description of goods/services:	Total Value:
	Clerk/RFO	Salary, Expenses and back pay (April to October)	£1,170.69
	Village Hall	Room Hire	£41.50
	Citizens Advice Bureau	Donation	£200.00
	ICO	Annual Subscription	£35.00
	YLCA	Allotments Training Webinar	£25.00
	MTB Services	Westfield Green Strimming	£300.00
	Yorkshire Joinery	Village Hall Emergency Doors	£1,350.00
	Receipts		
	Lloyd's Bank	Bank Interest	£78.64
127.	<u>Tockwith Parish Council Administration and Governance:</u>		
i)	To consider Parish Councillor responsibilities		
ii)	To consider dates for the 2024 PC Surgeries		
128.	<u>Planning:</u>		
A	To consider planning applications received		
i)	ZC23/03899/FUL	84 Prince Rupert Drive	Creation of two storey side extension to existing two storey house
ii)	ZC23/03967/OUT	Locksley Park, Blind Lane, Tockwith	Outline Planning Application with all matters reserved apart from access for the erection of a storage unit (Use Class B8) and ancillary office (Use Class Eg-i)
iii)	ZC23/04170/FUL	Manor Farm, Oak Road, Cowthorpe	Change of use of agricultural land to domestic curtilage and erection of car port for two cars.
B)	To note all planning decisions received		
i)	ZC23/03330/FUL	1 Goosemoor Cottages War Field Lane, Cowthorpe	Change of Use of residential annexe into Holiday Let

	NYC DECISION: GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.		
ii)	ZC23/03407/PBR	Manor Farm, Oak Road, Cowthorpe	Change of use and alteration of barn to form 1no. dwellinghouse (revised scheme)
	NYC DECISION: GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.		
iii)	ZC23/03521/FUL	Trevene, 13 Kirk Lane	Modifications to existing dormer bungalow including side extension, replacement and additional dormers, fenestration alterations and rendering of the property.
	NYC DECISION: GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.		
C)	To consider any planning enforcement related matters		
i)	23/00345/PR15	Borderlescott, War Field Lane, Cowthorpe	Unauthorised Vehicle Repairs
ii)	23/00202/PR15	23A Fairfax Crescent	Dog Breeding Business and Large Kennels – case closed.
D)	To consider any other planning matters		
129.	<u>Public Open Spaces</u>		
i)	To receive an update on additional play equipment at PRD		
ii)	To consider a quote for tree works at Marston Road playground		
ii)	To consider quotes for the maintenance of Westfield Green		
130.	<u>Community Plan Working Group (CPWG)</u>		
i)	To receive an update from the CPWG		
ii)	To consider a cost of £250 for room hire, stationery and litter group consumables to be taken from the Community Planning budget.		
131.	<u>Tockwith Sportsfield Trust:</u>		
i)	To receive a report from TWWPC representative on Tockwith Sportsfield Trust (Cllr Corbett)		
132.	<u>Tockwith Village Hall:</u>		
i)	To receive a report from TWWPC representative on the Village Hall Management Committee (Cllr Blake)		
133.	<u>Highways and Transport Matters:</u>		
i)	To consider streets for inclusion in a 20mph zone		
ii)	To consider other highways and signage complaints		
134.	<u>Future Footprints</u>		
i)	To receive a report from delegated Councillors Warneken, Marsh and Clark on the activities of the Climate Emergency Working Group (Future Footprints)		

135.	<u>Parish Councillor Surgeries:</u>
i)	To consider any issues raised at PC surgeries
ii)	To agree Councillor attendance at the next surgery on Saturday 2nd December at Tockwith Church
136.	<u>Correspondence</u>
i)	To note list of correspondence received and circulated
137.	<u>Media/Press releases:</u>
i)	To consider any matters for press release or community news.
138.	<u>Next Meeting</u>
i)	To receive any items for consideration at the next meeting
ii)	To confirm the date for the next Parish Council meeting on Wednesday 13 th December.