



Tockwith with Wilstrop Parish Council North Yorkshire

www.tockwith.gov.uk

Chairman - Cllr Arnold Warneken

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Notice is hereby given that an ordinary meeting of Tockwith with Wilstrop Parish Council will be held at 7 p.m. on Wednesday 20 April 2022 at Tockwith Sports Field Hall, Tockwith Lane, York YO26 7PX

The business to be transacted at this meeting is detailed on the agenda below.

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Agenda item 249 'Public Open Forum'**. TWWPC Open Forum policy can be found [here](#)

Recording is allowed at Parish Council meetings, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, which can be found [here](#)

13/04/2022

AGENDA

247. Apologies:

1. To note any apologies received
2. To approve any reasons for absence submitted for consideration

248. To Note any Declarations of Interest:

- 2.1 To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting
- 2.2 To approve any dispensation requests received

249. Public Open Forum:

250. County and District Councillor Reports:

1. To receive a report from North Yorkshire County Councillor Paraskos.
2. To note vacant seat of District Councillor for this Ward will be filled; by-election on 5 May 2022

251. Minutes:

1. To approve the minutes of the Ordinary Meeting held 16 March 2022 as a true and accurate record of that meeting.

252. Finance:

1. To approve payment of invoices as listed below:

Payee:	Description of goods/services:	Total Value:
Tockwith Village Hall	Room hire	£20.00
Nicola Moorcroft	Clerking services 12/03/22 – 14/04/22	£1330.00

YLCA	Membership fee 2022/23	£571.00
Ainsty Drainage Board	Drainage Board Rates 2022/23	£14.03
Roger Marsden	Bert's Garden waste licence	XXXX
Vision ICT	Councillor email addresses	£216.00

2. To approve a bank reconciliation to 31/03/2022 (as evidenced by bank statement and ledger/cash book)
3. To note receipts and payments to date as against budget for 2020/21 – end of fiscal year
4. To note PWLB Lending Facility Audit Statement 2021/22
5. To approve cost of garden work at Tockwith Village Hall
6. To consider quotes for electrical testing work required at Tockwith Village Hall and approve preferred contractor
7. To approve to approve budget for purchase of all equipment required by new clerk/RFO
8. To consider purchase of payroll software or provision of payroll provider.

253. Planning:

1. To consider planning applications received (listed below):

Application ref:	Address:	Description
22/01166/DVCON	Spruce And Hawe Ltd., Blind Lane, Tockwith YO26 7QJ	Deletion of condition 8 (submission of a Design Stage Certificate) under planning permission 20/04792/FUL Erection of a new commercial building providing 6 units each providing 90m2 of floor space for uses falling within Class E (previously B1c), B2 or B8 use class and associated parking

2. To note all planning decisions received
3. To consider any planning enforcement related matters
4. To consider response to Wildlife and countryside act 1981 (NYCC The former West Riding of Yorkshire area 2) - Public footpath 15.135-22 Tockwith Modification Order 2022

254. Tockwith Parish Council Administration and Governance:

1. To approve TWWPC Financial Regulations
2. To approve appointment of an internal auditor for 2021/22, as required by Accounts and Audit Regulations 2015
3. To consider use of Amazon for purchase of goods by TWWPC
4. To consider provision of TWWPC Council and TWWPC Councillor training
5. To consider advice from YLCA regarding administration of Community Resilience Group funds

255. Matters brought to the agenda by councillors:

1. To receive a report from Councillor Bell on highways matters and consider necessary action.
2. To receive an update from Councillor McHenery regarding dates/times for Parish Councillor Surgeries and consider necessary action.
3. To receive a report from Councillor McHenery on possible locations for an additional defibrillator.
4. To receive a report from Councillor Tomes on Community resilience Plan and consider expenditure for torches.
5. To consider support for Ukraine charity effort being carried out by the village (Councillor Wright)
6. To consider statement re: The territorial integrity and sovereignty of Ukraine (Councillor Warneken)

256. Climate Emergency declaration:

1. To receive a report from delegated Councillors Warneken/McHenery/Marsh on the activities of the Climate Emergency Working Group.

257. Matters relating to Tockwith Village Hall and Tockwith Sportsfield Trust:

1. To receive a report from Councillor Bell on Village Hall Committee meeting
2. To receive report from Village Hall Committee and consider necessary action.
3. To receive report from TWWPC representative on Tockwith Sportsfield Trust

258. Council land, open spaces, amenities and assets:

1. To receive tree survey and consider necessary action (focussing primarily on the immediate implications for trees at Tockwith Village Hall)
2. To receive a report on play area inspections and consider necessary action
3. To receive a report on allotment inspections and consider necessary action
4. To consider memorial bench for former Councillors Robinson and Waller, on The Green

259. Highway Matters:

1. To consider action to address speeding issues (VAS signage)
2. To consider any further speeding related matters

260. Media/Press releases:

1. To consider any matters for press release or community news.

261. Parish Councillor Information Exchange

1. To receive any information from Councillors
2. To note matters for May meeting agenda

262. Correspondence:

1. To note list of correspondence received and circulated

To consider exclusion of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed (agenda item 263 (2) and (3) only)

263. Staffing Matters:

1. To approve minutes of TWWPC HR Committee meetings held 23/03/22 and 08/04/2022
2. To receive an update from TWWPC HR Committee on vacancy for clerk/RFO to TWWPC
3. To approve establishment of NEST workplace pension and consider relevant employer contributions
4. To consider handover period/support for new clerk/RFO and final date of working for locum clerk.

264. Next Meeting

1. To confirm the date, time of the next meeting of Tockwith with Wilstrop Parish Council as the annual Meeting of the council to be held at 7pm on Wednesday 18 May 2022 in Tockwith Village Hall
2. To consider date, time and venue for Tockwith with Wilstrop Annual Parish Meeting