



# Tockwith with Wilstrop Parish Council North Yorkshire

[www.tockwith.gov.uk](http://www.tockwith.gov.uk)

Chairman - Cllr Arnold Warneken

e-mail: [arnold@selby.greenparty.org.uk](mailto:arnold@selby.greenparty.org.uk)

Clerk email: [parish.clerk@tockwith.gov.uk](mailto:parish.clerk@tockwith.gov.uk)

Notice is hereby given that an ordinary meeting of Tockwith with Wilstrop Parish Council will be held at 7.30 p.m. on Wednesday 16 March 2022 at Tockwith Village Hall, Marsden Road, Tockwith, York YO26 7PR

*The business to be transacted at this meeting is detailed on the agenda below.*

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Agenda item 231 'Public Open Forum'**. TWWPC Open Forum policy can be found [here](#)

Recording is allowed at Parish Council meetings, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, which can be found [here](#)

11/03/2022

## AGENDA

### **229. Apologies:**

1. To note any apologies received
2. To approve any reasons for absence submitted for consideration

### **230. To Note any Declarations of Interest:**

1. To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests in the business to be transacted at this meeting
2. To approve any dispensation requests received

### **231. Public Open Forum:**

### **232. County and District Councillor Reports:**

1. To receive a report from North Yorkshire County Councillor Paraskos.
2. To note vacant seat of District Councillor for this Ward will be filled; by-election on 5 May 2022

### **233. Minutes:**

1. To approve the minutes of the Ordinary Meeting held 16 February 2022 as a true and accurate record of that meeting.

### **234. Staffing Matters:**

1. To note update on vacancy for clerk/RFO to TWWPC

### **235. Finance:**

1. To approve payment of invoices as listed below:

Payee:	Description of goods/services:	Total Value:

Tockwith Village Hall	Room hire	£10.00
Nicola Moorcroft	Clerking services 12/02/22 – 11/03/22	£1200.00
One direct	2-way radios for Resilience Team	£244.62
MTS Locksmiths	Emergency lock and keys for VH	£183.00

2. To approve a bank reconciliation to 28/02 2022 (as evidenced by bank statement and ledger/cash book)
3. To note receipts and payments to date as against budget for 2021/2022
4. To approve grass cutting contract with Land and farm Services for 2022/23

**236. Planning:**

1. To consider planning applications received (listed below):

Application ref:	Address:	Description
22/00285/DVCON	Southfield Lodge South Field Lane Tockwith York North Yorkshire YO26 7PD	Deletion of condition 3 of Planning Permission 83/02489/FUL - Proposed caretaker's dwelling
22/00510/FUL	15 Crawford Close Tockwith North Yorkshire YO26 7QT	Proposed rear single storey extension and removal of conservatory

2. To note all planning decisions received
3. To consider any planning enforcement related matters
4. To consider response to Definitive Map Order Consultation: Tockwith Airfield

**237. Tockwith Parish Council Administration and Governance:**

1. To approve TWWPC Standing Orders
2. To approve TWWPC General Privacy Notice
3. To approve TWWPC Privacy Notice for Employees, Role Holders and Volunteers
4. To consider draft data audit and actions necessary for compliance with DPA and GDPR
5. To consider the formation of TWWPC Committees for the following functions:
  - a. Finance
  - b. Planning
  - c. Open spaces and allotments
6. To appoint TWWPC Councillors to the following vacancies:
  - a. YLCA Harrogate Branch
7. To approve appointment of an internal auditor for as required by Accounts and Audit Regulations 2015

**238. Matters brought to the agenda by councillors:**

1. To receive a report from Councillor Bell on highways matters and consider necessary action.
2. To receive an update from Councillor McHenery regarding dates/times for Parish Councillor Surgeries and consider necessary action.
3. To receive a report from Councillor McHenery on possible locations for an additional defibrillator.
4. To receive an update from Councillor Blake on designated TWWPC Councillor email addresses
5. To receive information from Councillor Warneken regarding Glen's Café and consider necessary action
6. To receive a report from Councillor Tomes on Community resilience Plan and consider expenditure for torches

**239. Climate Emergency declaration:**

1. To receive a report from delegated Councillors Warneken/McHenery/Marsh on the activities of the Climate Emergency Working Group.
2. To consider TWWPC insurance provision for Working Group/Volunteer litter pick

**240. Matters relating to Tockwith Village Hall and Tockwith Sportsfield Trust:**

1. To receive a report from Councillor Bell on Village Hall Committee meeting
2. To receive an update on consideration of structural inspection at the Village Hall and consider necessary action
3. To receive report from TWWPC representative on Tockwith Sportsfield Trust

4. To consider plans for tree planting as requested by Tockwith Sportsfield Trust
5. To receive a report from Councillor McBride – YLCA Harrogate Branch meeting

**241. Council land, open spaces, amenities and assets:**

1. To receive tree survey and consider necessary action
2. To receive a report on play area inspections and consider necessary action
3. To receive a report on allotment inspections and consider necessary action
4. To approve request for wildflower and crocus bulbs to HBC
5. To consider memorial bench for former Councillors and Waller, on The Green

**242. Highway Matters:**

1. To receive a report from Councillor Blake on data logger surveys and consider necessary action
2. To consider any further speeding related matters

**243. Media/Press releases:**

1. To consider any matters for press release or community news.

**244. Parish Councillor Information Exchange**

1. To receive any information from Councillors
2. To note matters for April monthly meeting agenda

**245. Correspondence:**

1. To note list of correspondence received and circulated

**246. Next Meeting:**

1. To confirm the date, time of the next ordinary meeting of Tockwith with Wilstrop Parish Council as 20 April 2022 at 7.30pm
2. To consider venue for next ordinary meeting of Tockwith with Wilstrop Parish Council
3. To consider date, time and venue for Tockwith with Wilstrop Annual Parish Meeting