



Tockwith with Wilstrop Parish Council North Yorkshire

www.tockwith.gov.uk

Clerk email: parish.clerk@tockwith.gov.uk

Notice is hereby given that an Ordinary Meeting of Tockwith with Wilstrop Parish Council will be held at 7 pm on Wednesday 15 June 2022 at Tockwith Village Hall, Marston Road, Tockwith, York, YO26 7PR.

The business to be transacted at this meeting is detailed on the agenda below.

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Agenda item 28 'Public Open Forum'**. TWWPC Open Forum policy can be found [here](#)

Recording is allowed at Parish Council meetings, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, which can be found [here](#)

10/06/2022

AGENDA

25. To elect the Chairman and Vice Chairman

1. To elect the Chairman of TWWPC for next Municipal Year
2. Chairman to sign declaration of Acceptance of Office
3. To elect the Vice Chairman of TWWPC for next Municipal Year

26. Apologies:

1. To note any apologies received
2. To approve any reasons for absence submitted for consideration

27. To Note any Declarations of Interest:

1. To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting
2. To approve any dispensation requests received

28. Public Open Forum:

29. County and District Councillor Reports:

1. To receive reports from North Yorkshire County Councillors Warneken and Paraskos.

30. Minutes:

1. To approve the minutes of the Annual Parish Council Meeting held 15 May 2022 as a true and accurate record of that meeting
2. To approve the minutes of the Extraordinary Meeting of the Parish Council held on 6 June 2022 as a true and accurate record of that meeting.

31. Finance:

1. To approve payment of invoices as listed below:

Payee:	Description of goods/services:	Total Value:
Tockwith Village Hall	Room hire	£27.00
Farm & Land Services	Bench Renovation	£126.00
Alex Marsh	6 x torches	£100.92
Deborah Marshall	Clerk's Salary and Expenses	£846.08
HMRC	PAYE & NI Q1	TBC
AJ Gallagher/Cardinus	Village Hall Desktop Valuation	£130.00

2. To approve a bank reconciliation to 31/05/2022 (as evidenced by bank statement and ledger/cash book)
3. To note receipts and payments to date as against budget for 2022/23
4. To approve a quote for mowing at Marston Road Playground
5. To approve additional cost of £750+VAT for the installation of posts for the VAS signs

32. Planning:

1. To consider planning applications received (listed below):

Application ref:	Address:	Description

2. To note all planning decisions received
3. To consider any planning enforcement related matters

33. Tockwith Parish Council Administration and Governance:

1. To consider provision of TWWPC Council and TWWPC Councillor training
2. To consider an updated Data Retention Policy
3. To consider an updated Data Protection Policy
4. To consider advice from YLCA regarding administration of Community Resilience Group funds
5. To approve a Community Resilience Group volunteer agreement form for the holding of PC owned equipment

34. Parish Councillor Surgeries:

1. To consider any issues raised by residents at the Parish Councillor Surgeries
2. To agree dates for future surgeries

35. Matters brought to the agenda by councillors:

36. Community Plan:

1. To consider dates for an Extraordinary meeting to discuss the Community Plan

37. Climate Emergency Declaration:

1. To receive a report from delegated Councillors Warneken and Marsh on the activities of the Climate Emergency Working Group

38. Matters relating to Tockwith Village Hall and Tockwith Sportsfield Trust:

1. To receive a report from Councillors Blake and Corbett from the Village Hall Committee meeting and consider any action.
2. To receive an update on the removal of honey bees (Cllr Clark)
3. To receive an update on pointing of the external walls
4. To consider the reimbursement of £3,350 to the VHMC for the damp proofing of the table store and associated electrical works
5. To consider the reimbursement of £70 to the VHMC for the servicing of the boiler
6. To consider the estimated Village Hall maintenance costs for the next five years and a list of works that are currently required
7. To consider whether the Parish Council should become a Village Hall trustee
8. To receive report from TWWPC representative on Tockwith Sportsfield Trust

39. Council land, open spaces, amenities and assets:

1. To receive a report on play area inspections and consider necessary action
2. To receive an update on allotment inspections and consider necessary action
3. To consider a draft allotment agreement
4. To receive an update on the memorial bench for former Councillors Robinson and Waller, on The Green

40. Highway Matters:

1. To receive an update on VAS signage (Cllr Blake)
2. To consider any further speeding related matters

41. HR Committee

1. To consider any changes to the HR Committee Terms of Reference

42. Media/Press releases:

1. To consider any matters for press release or community news.

43. Parish Councillor Information Exchange

1. To receive any information from Councillors
2. To note matters for July meeting agenda

44. Correspondence:

1. To note list of correspondence received and circulated

45. Next Meeting

1. To confirm the date, time of the next meeting of Tockwith with Wilstrop Parish Council to be held at 7pm on Wednesday 20 July 2022 in Tockwith Village Hall.