



Tockwith with Wilstrop Parish Council North Yorkshire

www.tockwith.gov.uk

Clerk email: parish.clerk@tockwith.gov.uk

Notice is hereby given that an Ordinary Meeting of Tockwith with Wilstrop Parish Council will be held at 7pm on Thursday 29th September 2022 at Tockwith Sports Field Hall, Tockwith Lane, York YO26 7PX.

The business to be transacted at this meeting is detailed on the agenda below.

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Agenda item 91 'Public Open Forum'**. TWWPC Open Forum policy can be found [here](#)

Recording is allowed at Parish Council meetings, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, which can be found [here](#)

Please note that there is currently no disabled access to the Sportsfield Hall as the stairlift is awaiting repair.

23/09/2022

AGENDA

88.	<u>Apologies:</u>
1.	To note any apologies received
2.	To approve any reasons for absence submitted for consideration
89.	<u>To Note any Declarations of Interest:</u>
1.	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting
2.	To approve any dispensation requests received
90.	To consider any applicants for co-option.
91.	<u>Public Open Forum:</u>
92.	<u>County and District Councillor Reports:</u>
1.	To receive reports from North Yorkshire County Councillors Warneken and Paraskos.

93.	<u>Minutes:</u>		
1.	To approve the minutes of the Ordinary Parish Council Meeting held 18th August 2022 as a true and accurate record of that meeting.		
2.	To approve the minutes of the Public Open Spaces and Allotments Committee of the Parish Council held on 2 nd August 2022 as a true and accurate record of that meeting.		
94.	<u>Finance:</u>		
1.	To approve a bank reconciliation to 31/08/2022 (as evidenced by bank statement and ledger/cashbook).		
2.	To note receipts and payments to date as against budget for 2022/23		
3.	To consider the payment of the invoice V1170 for Village Hall kitchen electrical works at £433.94 + VAT.		
4.	To consider the payment of the invoice for replacement light tube for the Village Hall from the annual safety check at £2.17 + VAT.		
5.	To approve payment of invoices as listed below:		
	Payee:	Description of goods/services:	Total Value:
	Clerk/RFO	Salary & Expenses	£801.98
	Tockwith Village Hall	Room Hire	£37.00
	Harrogate Borough Council	Village Hall wasp treatment	£61.80
	Brightpay	Payroll Software (annual fee)	£70.80
	Andrew Scott Electrical Ltd	Electrical work to new village hall kitchen	£520.73
	YLCA	Councillor Training	£66.80
	YLCA	Annual Conference Fee	£120.00
	WB Garden Care & Design	Gate spring fitting	£50.00
	SECOM	Fluorescent Tube White	£2.60
	WB Garden Care & Design	Village Hall Garden Work	£3714.00
95.	<u>Planning:</u>		
1.	To consider planning applications received (listed below):		
	Application ref:	Address:	Description:
	22/03150/FUL	19 Westfield Green	Proposed Single Storey Front Extension.
	22/03317/FUL	Field View, Oak Road, Cowthorpe	Erection of single storey front extension.
	22/03457/FUL	Spruce And Hawe Ltd, Blind Lane, Tockwith	Erection of a new building providing 6 no. 90m2 unheated units (use Class B2, B8)
3.	To note all planning decisions received		

1.	22/01734/FUL	Manor Farm, Oak Road, Cowthorpe	Change of use of agricultural land to domestic curtilage and erection of car port for four cars
HBC DECISION: GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS			
2.	22/02704/FUL	Sedona, 28 Kendal Gardens	Erection of single storey rear extension with attached glazed canopy
HBC DECISION: GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.			
3.	22/02427/FUL	21 Ralph Garth	Erection of single storey porch extension and bay window to front elevation and alterations to fenestration
APPLICATION WITHDRAWN			
3.	To consider any planning enforcement related matters		
1.	22/00313/PR01	Scrubland And Disused Runway At 446456 451983 South Field Lane Tockwith North Yorkshire	
Removal of tree			
2.	22/00339/PR15	DPD Local, Rudgate, Tockwith	
Erection of advertisements			
96.	<u>Tockwith Parish Council Administration and Governance:</u>		
1.	To consider requests for Parish Councillor training		
97.	<u>Parish Councillor Surgeries:</u>		
1.	To consider any issues raised by residents at the Parish Councillor Surgeries		
2.	To agree Councillor attendance at the next surgery on Saturday 1 st October		
98.	<u>Matters relating to Tockwith Village Hall and Tockwith Sportsfield Trust:</u>		
1.	To consider quotes for the replacement of external pointing		
2.	To receive a report from TWWPC representative on Tockwith Sportsfield Trust		
99.	<u>Allotments, POS and Playground Committee</u>		
1.	To consider quotes for the rectification of matting at Marston Road playground		
2.	To consider a quote for the annual play equipment inspections		
3.	To receive an update on the memorial bench for former Councillors Robinson and Waller at the Plane Memorial.		
4.	To receive an update on tree works at Westfield Green		

100.	<u>Community Plan:</u>
1.	To confirm the rescheduled date of the Extra Ordinary Parish Council Meeting to discuss CIL/S106 monies.
101.	<u>Climate Emergency Declaration:</u>
1.	To receive a report from delegated Councillors Warneken, Marsh and Clark on the activities of the Climate Emergency Working Group (Future Footprints)
2.	To consider the nomination of Cllr Marsh to act as PC coordinator with BP Pulse for the EV Charging project
102.	<u>Highway Matters:</u>
1.	To receive an update on the proposed new position for the VAS on Fleet Lane
2.	To consider the replacement of the village entry sign at Marston Road
103.	<u>Matters brought to the agenda by councillors:</u>
1.	To receive any information from Councillors
2.	To note matters for the October meeting agenda
104.	<u>Correspondence</u>
1.	To note list of correspondence received and circulated
105.	<u>Media/Press releases:</u>
1.	To consider any matters for press release or community news.
106.	<u>Next Meeting</u>
1.	To confirm the next meeting of Tockwith with Wilstrop Parish Council to be held at 7pm on Wednesday 19 October 2022 at Tockwith Sportsfield Trust.