



Tockwith with Wilstrop Parish Council North Yorkshire

www.tockwith.gov.uk

Clerk email: parish.clerk@tockwith.gov.uk

Notice is hereby given that an Ordinary Meeting of Tockwith with Wilstrop Parish Council will be held at 7 pm on Wednesday 20th July 2022 at Tockwith Village Hall, Marston Road, Tockwith, York, YO26 7PR.

The business to be transacted at this meeting is detailed on the agenda below.

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Agenda item 52 'Public Open Forum'**. TWWPC Open Forum policy can be found [here](#)

Recording is allowed at Parish Council meetings, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, which can be found [here](#)

14/07/2022

AGENDA

50.	<u>Apologies:</u>
1.	To note any apologies received
2.	To approve any reasons for absence submitted for consideration
51.	<u>To Note any Declarations of Interest:</u>
1.	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting
2.	To approve any dispensation requests received
52.	<u>Public Open Forum:</u>
53.	<u>County and District Councillor Reports:</u>
1.	To receive reports from North Yorkshire County Councillors Warneken and Paraskos.
54.	<u>Minutes:</u>
1.	To approve the minutes of the Ordinary Parish Council Meeting held 15 June 2022 as a true and accurate record of that meeting.

2.	To approve the minutes of the Extraordinary Meeting of the Parish Council held on 23 June 2022 as a true and accurate record of that meeting.		
3.	To approve the minutes of the HR Committee Meeting held on 15 June 2022 as a true and accurate record of that meeting.		
55.	<u>Finance:</u>		
1.	To approve payment of invoices as listed below:		
	Payee:	Description of goods/services:	Total Value:
	Clerk/RFO	Salary & Expenses	TBC
	Tockwith Village Hall	Room Hire	£30.50
	Tockwith Village Hall	Boiler Service	£70.00
	Tockwith Village Hall	Toilet Repair	£65.00
	AWP Consulting	Village Hall Maintenance Assessment- external pointing and loft glass panels.	£120.00
2.	To approve a bank reconciliation to 31/05/2022 (as evidenced by bank statement and ledger/cashbook.		
3.	To note receipts and payments to date as against budget for 2022/23		
4.	To consider the current CIL and S106 reports received from Harrogate Borough Council		
5.	To consider the adoption of Brightpay Payroll Software at £59 per year		
6.	To consider the budget for the maintenance of Public Open Spaces		
56.	<u>Planning:</u>		
1.	To consider planning applications received (listed below):		
	Application ref:	Address:	Description:
	22/02427/FUL	21 Ralph Garth	Erection of single storey porch extension and bay window to front elevation and alterations to fenestration.
	22/02506/FUL	South Garth, 18 Westfield Road	Single storey rear extension
	22/02552/DVCMAJ	Marston Business Park	Variation of Condition 2 (approved plans) and Condition 24 (parking areas) of application 20/04550/FULMAJ to allow amendments to parking layouts and amendments to Plots B, C1 and C2 (including 1m increase in height, addition of windows, and alterations to materials and internal configuration of Plots C1 and C2; and alterations to internal configuration of Plot B), and to clarify phasing of development for the purposes

			of Community Infrastructure Levy payments.
2.	To note all planning decisions received		
	22/01853/TPO	Tockwith Lane, Cowthorpe.	
	Sever ivy and remove deadwood over road of 3 no. Oak (T1,T2,T4). Crown reduction by 2-2.5m, sever ivy and remove deadwood over road of 1 no. Oak (T3). Sever ivy and remove ivy from stem of 1 no. Oak (T5). Crown lift to 5.2m, sever ivy and remove deadwood of 3 no. Oak (T6, T7, T9). Sever and remove 1m section of ivy of 1 no. Oak (T8). Within Tree Preservation Order 33/2011		
	GRANT CONSENT SUBJECT TO CONDITIONS.		
3.	To consider any planning enforcement related matters		
	22/00238/BRPC15	Scrubland And Disused Runway At 446456 451983 South Field Lane Tockwith North Yorkshire	
	Potential breach of Condition 14 (CMP) of 18/04528/FULMAJ		
57.	<u>Tockwith Parish Council Administration and Governance:</u>		
1.	To consider a Councillor Co-option policy		
2.	To consider a Councillor Application Form		
3.	To set a deadline for the receipt of applications for the Wilstrop Ward vacancy and consider the application period for future vacancies		
4.	To consider the creation of the following committees and elect Councillors to each committee		
a.	Allotments, Playgrounds and Public Open Spaces (POS)		
58.	<u>Parish Councillor Surgeries:</u>		
1.	To consider any issues raised by residents at the Parish Councillor Surgeries		
2.	To agree Councillor attendance at the next surgery on Saturday 6 th August.		
59.	<u>Matters relating to Tockwith Village Hall and Tockwith Sportsfield Trust:</u>		
1.	To receive a report from Councillors Blake and Corbett from the Village Hall Committee meeting and consider any action.		
2.	To consider the outcome of the recent survey to the glass loft panels		
3.	To consider possible contractors for the replacement of external pointing and coping stones		
4.	To receive an update on recent tree works		
5.	To consider the estimated Village Hall maintenance costs for the next five years and a list of works that are currently required		
6.	To consider any feedback from the Charities Commission in regard to Cllr Blake becoming a Village Hall Trustee.		
7.	To receive report from TWWPC representative on Tockwith Sportsfield Trust		
60.	<u>Council land, open spaces, amenities and assets:</u>		
1.	To receive a report on play area inspections and consider necessary action		

2.	To receive an update on the memorial bench for former Councillors Robinson and Waller, on The Green.
61.	<u>Allotments:</u>
1.	To receive an update on the allocation of allotments
2.	To consider a quote for the trimming of the hedge at Church Row
3.	To receive an update on allotment inspections and consider necessary action
62.	<u>Community Plan:</u>
1.	To consider dates for an Extra Ordinary meeting to discuss the Community Plan
63.	<u>Climate Emergency Declaration:</u>
1.	To receive a report from delegated Councillors Warneken and Marsh on the activities of the Climate Emergency Working Group
64.	<u>Highway Matters:</u>
1.	To reconsider the position of the VAS on Fleet Lane
2.	To consider any further speeding related matters
65.	<u>Matters brought to the agenda by councillors:</u>
1.	To receive any information from Councillors
2.	To note matters for the August meeting agenda
66.	<u>Correspondence</u>
1.	To note list of correspondence received and circulated
67.	<u>Media/Press releases:</u>
1.	To consider any matters for press release or community news.
68.	<u>Next Meeting</u>
1.	To consider the location of the next meeting of Tockwith with Wilstrop Parish Council to be held at 7pm on Wednesday 17 August 2022.