



Tockwith with Wilstrop Parish Council North Yorkshire

www.tockwith.gov.uk

Clerk email: parish.clerk@tockwith.gov.uk

Notice is hereby given that an Extra Ordinary Meeting of Tockwith with Wilstrop Parish Council will be held at 6.30pm on Friday 13 September 2024 in the Back Room at Tockwith Village Hall, Marston Road, Tockwith, York, YO26 7PR.

Members of the public and press are welcome to attend. The Council's protocol on public open forum can be found on the [policies and procedures page](#) at tockwith.gov.uk.

Recording is allowed at Parish Council meetings, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, which can also be found on the [policies and procedures page](#) at tockwith.gov.uk.

09/09/2024

AGENDA

81. Apologies

- i) To note any apologies received
- ii) To approve any reasons for absence submitted for consideration

82. To Note any Declarations of Interest

- i) To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting
- ii) To approve any dispensation requests received

83. Public Open Forum

84. Employment matters

- i) To note the resignation of the Clerk and consider any future actions
- ii) To elect members to a staffing committee and consider date of next meeting
- iii) To elect a Chairman to the staffing committee
- iv) To consider any amendments to the terms of reference of the staffing committee
- v) To consider the existing job description for post of clerk/RFO
- vi) To consider the advert for the post of clerk/RFO and where it will be advertised
- vii) To consider the recruitment of a Locum Clerk for the interim period

85. Communication:

- i) To consider the use of a messaging app for communication between councillors.