



Tockwith with Wilstrop Parish Council

North Yorkshire

www.tockwith.gov.uk

Clerk email: parish.clerk@tockwith.gov.uk

Notice is hereby given that the Annual Meeting of Tockwith with Wilstrop Parish Council will be held at 7pm on Thursday 28 May 2026, at Tockwith Village Hall, Marston Road, Tockwith, York YO26 7PR.

Members of the public and press are welcome to attend. The Council's protocol on public open forum can be found on the [policies and procedures page](#) at tockwith.gov.uk.

Recording is allowed at Parish Council meetings, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, which can also be found on the [policies and procedures page](#) at tockwith.gov.uk.

21/05/2026

AGENDA

1. To elect a Chairman

- i) To elect a Chairman
- ii) Chairman to sign Declaration of Acceptance of Office
- iii) To elect a Vice Chairman

2. Apologies

- i) To note any apologies received
- ii) To approve any reasons for absence submitted for consideration

3. To Note any Declarations of Interest

- i) To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting
- ii) To approve any dispensation requests received

4. Public Open Forum

5. County Councillor Reports

- i) To receive reports from North Yorkshire County Councillors Warneken and Paraskos

6. Minutes

- i) To approve the minutes of the Ordinary Parish Council Meeting held 27 April 2026 and the Extraordinary Parish Council meeting held 6 May 2026

7. Finance

- i) To approve payment of invoices
- ii) To approve a bank reconciliation to 30/04/2026 (as evidenced by bank statement and ledger/cashbook)
- iii) To note receipts and payments against 2026-27 budget
- iv) To note the Internal Auditor's report for the accounts year ending 31/03/2026 and to approve any action required
- v) To consider and approve the Annual Governance Statement for the annual return 2025/2026
- vi) To consider the Accounting Statements for the annual return 2025/2026
- vii) To approve Accounting Statements for the annual return 2025/2026
- viii) The Chairman to sign and date the Annual Governance Statements and Accounting Statements for the annual return 2025/2026
- ix) To approve dates for the Exercise of Public Rights 2026
- x) To approve training requests

8. Planning

- i) To consider planning applications received
- ii) To note all planning decisions received
- iii) To consider any planning enforcement related matters
- iv) To consider any other planning related matters

9. Neighbourhood Development Plan

- i) To receive an update on the Neighbourhood Development Plan

10. To elect Councillors to represent the Parish Council at the following Working Groups and outside organisations

- i) Village Hall Management Committee
- ii) Sportsfield Trust
- iii) Future Footprints
- iv) Tockwith Together

v) YLCA Branch Meetings

11. To elect Councillors to the following Parish Council Committees

- i) Finance Committee
- ii) Public Open Spaces, Allotments and Playground Committee
- iii) Staffing Committee
- iv) Neighbourhood Development Plan Committee

12. To elect Councillors to the following responsibilities

- i) Planning – Tockwith (2), Cowthorpe (1) & Wilstrop (1)
- ii) Playground inspections
- iii) Defibrillators
- iv) Fixed Assets
- v) Highways Matters
- vi) Communications & Social Media
- vii) Payroll

13. To review the Statutory Documents, Policies, Procedures and Practices

- i) Standing Orders
- ii) Financial Regulations
- iii) Risk Assessments
- iv) Complaints Procedure
- v) IT Policy
- vi) 2025-26 Asset register
- vii) Insurance

14. Tockwith Together

- i) To receive an update from Tockwith Together

15. Tockwith Sportsfield Trust

- i) To receive a report from the TWWPC representative on the Sportsfield Trust

To consider exclusion of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed

16. Tockwith Village Hall

- i) To receive a report from the TWWPC representative on the Village Hall Management Committee

17. Highways and Transport Matters

- i) To consider any matters relating to the village gateways

18. Public Open Spaces

- i) To receive reports on play and gym equipment inspections and consider any issues
- ii) To receive an update on the community open space

19. Allotments

- i) To consider any findings from the monthly allotment inspections (Cllr Wright)

20. Future Footprints

- i) To receive an update on the Community Green Energy Project
- ii) To receive an update on the EV Chargers (Cllr Marsh)
- iii) To consider the request from Tockwith Community Energy to use the Village Hall's address

21. Media/Press releases

- i) To consider any matters for press release or community news

22. Correspondence

- i) To note list of correspondence received and circulated
- ii) To note the resignation of the Clerk

23. Next Meeting

- i) To confirm the date for the next Parish Council meeting