



Tockwith with Wilstrop Parish Council

North Yorkshire

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Minutes of the Neighbourhood Development Plan Committee Meeting of Tockwith with Wilstrop Parish Council (TWWPC) held at 7.00pm on Monday 1 June 2026 at Tockwith Village Hall, 1 Marston Road, Tockwith, YO26 7PR.

Present: Cllr Stuart McHenery, Cllr Debbie Cumming, Cllr Simon Blake, Cllr David Cunningham, Sue Corbett, Chris Everson, Jamie Wilde from Design Yorkshire (attended online).

Apologies: Cllr Arnold Warneken, Cllr Alex Marsh.

Guests: None.

In attendance: Fiona Vicary, Clerk to the Parish Council.

Seven members of the public were present at the meeting.

MINUTES

1. Apologies

- i) To note any apologies received

Apologies had been received from Cllr Marsh and Cllr Warneken.

- ii) To approve any reasons for absence submitted for consideration

RESOLVED: That the reasons for absence submitted by Cllr Marsh and Cllr Warneken be accepted.

2. To Note any Declarations of Interest

- i) To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting

None declared.

- ii) To approve any dispensation requests received

None received.

3. Public Open Forum

No issues were raised.

4. Minutes

- i) To approve the minutes of the Neighbourhood Development Plan Committee Meeting held 20 April 2026

RESOLVED: That the minutes of the Ordinary Parish Council meeting held 20 April 2026 be approved as a true and accurate record of that meeting.

5. To consider the running of the Community Engagement Day

The draft survey was discussed.

RESOLVED: to agree to the survey as per Cllr McHenery's recommendations plus further minor amendments.

Actions:

- Jamie to make the recommended changes and to add a question to confirm if the survey has been completed on behalf of an individual or a household.
- Jamie to send a printable version of the survey to the Committee.
- Clerk to set up empty survey on Google Forms and put the link on the website.
- NDP Committee to prepare the online survey when the printable version is received.
- Sue to obtain three quotes for printing A5 posters and surveys for distribution to all households in the parish.

To give more time for the survey to be ready for distribution, it was agreed to delay the first community engagement day.

RESOLVED: to hold the first community engagement day on Friday 26th June 2026 at the village hall between 3pm and 7pm.

- The survey will go live online between 19th June 2026 and 18th July 2026.
- Aim to deliver printed copies of the survey by 19th June 2026.
- Jamie will bring A1 1:10000 scale maps to each community engagement day. Jamie will also bring digital example of other NDPs and stationery as appropriate.
- Jamie to collect all information except completed printed surveys after each event.

It was noted that at least five volunteers in addition to Jamie will be required on each day to help run the events.

The next meeting of the Neighbourhood Development Plan Committee will be held on Monday 22nd June 2026 at 6:30pm at Tockwith Village Hall.

The Chairman closed the meeting at 20:06