



**Tockwith with Wilstrop Parish Council**  
**North Yorkshire**

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**NOTICE OF MEETING**  
**THE ANNUAL MEETING OF**  
**TOCKWITH WITH WILSTROP PARISH COUNCIL**  
**TO BE HELD ON WEDNESDAY 16TH MAY 2018, AT 7.30PM**  
**IN TOCKWITH CHURCH**

**AGENDA**

**1. APOLOGIES FOR ABSENCE.**

To receive any apologies.

**2. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS.**

– to disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 15-17 of the Members' Code of Conduct. Also to declare any other significant interests which the member wishes to declare in the public interest, in accordance with paragraphs 19 of the Members' Code of Conduct to be considered at the meeting.

**3. ELECTION OF CHAIRMAN**

3.1 To elect a Chairman for the 2018/19 term of office.

**4. DECLARATION OF ACCEPTANCE OF OFFICE/CHAIRMAN**

4.1 To receive the declaration of acceptance of office by the newly elected Chairman.

**5. ELECTION OF A VICE CHAIRMAN**

5.1 To elect a Vice Chairman for the 2018/19 term of office.

**6. DECLARATION OF ACCEPTANCE OF OFFICE/VICE CHAIRMAN**

6.1 To receive the declaration of acceptance of office by the newly elected Vice Chairman

**7. COUNCILLOR RESIGNATION**

7.1 To receive the resignation of Cllr. Marsden.

**8. TO ELECT A COUNCILLOR WHO WILL REPRESENT THE PARISH COUNCIL AT THE FOLLOWING COMMITTEE/MEETINGS**

8.1 To elect a representative for the Village Hall Management Committee.

8.2 To elect a representative for the Sportsfield Trust Committee.

8.3 To elect two representatives for the YLCA Harrogate Branch Meetings.

8.4 To elect a representative for the Safer Neighbourhood Group Meetings.

8.5 To elect a representative for the Ainsty Conservation Society Meetings.

8.6 To elect a representative for the Campaign to Protect Rural England Meetings.

**9. TO ELECT MEMBERS FOR THE RESOURCES COMMITTEE**

9.1 To elect members to serve on the resources committee for the 2018/19 term of office.

**10. CHAIRMAN'S REPORT**

10.1 To receive the Chairman's report for 2017/18

**To commence the Ordinary Business of the Council**

**11. MINUTES**

11.1 To agree the minutes of the 18th April 2018 ordinary meeting of the Council.

**12. CO-OPTION**

12.1 To consider applications for Co-option to serve as a Parish Councillor.

**13. CLERKS REPORT**

13.1 To consider including the Post Office Link within the Parish Council website. (Circulated 24/04/2018)

13.2 To consider a PC response to Consultation paper - Unauthorised development and encampments. (Circulated 04/05/2018)

**14. COUNTY & DISTRICT COUNCILLORS REPORTS**

14.1 To receive a report from District Cllr. Waller.

14.2 To receive a report from County Cllr. Paraskos.

**15. PUBLIC OPEN FORUM**

An opportunity for members of the public to comment or raise questions on items within this agenda. Members of the Public have a legal right to observe Parish Council meetings, any member of the Public wishing to speak at any other time during the meeting must raise their hand and request to do so via the Chairman.

The public and the press have a right to record, film or broadcast Parish Council Meetings.

It would be helpful if the Clerk could be advised in advance, in order that the Parish Council provide reasonable facilities to meet the needs of the person filming.

**16. POLICE MATTERS**

16.1 To receive and welcome PC Marie Scott.

16.2 To receive the April 2018 Crime update. (Circulated 03/05/2018)

**17. VILLAGE HALL**

17.1 To receive a report from a VHMC representative.

17.2 To record, VHMC sent their appreciation and thanks to the Council for the recent grant award.

17.3 Cllr. Pope to present a proposal from the VHMC for a 5-year Capital Plan.

**18. PLAY AREAS/OPEN SPACES**

18.1 To receive any updates for the Outdoor Equipment from Cllr. Tanner.

**19. SOUTHFIELD LANE**

19.1 To receive updates from the Sportsfield Trust regarding recent work required for the parking bays by Linden Homes.

**20. PLANNING APPLICATIONS**

None at the time of publication of agenda.

**21. PLANNING DECISIONS & ENFORCEMENT NOTICES**

21.1 **18/00875/DVCON** Variation of Condition 1 (Approved Plans) of Planning Permission 16/05220/REM to allow for alterations to approved plans. The Paddock Kendal Lane Tockwith York North Yorkshire YO26 7QN **APPROVED** subject to conditions.

21.2 **CERTIFICATE OF LAWFUL USE OR DEVELOPMENT** Application for a Certificate of Lawfulness for a proposed for the erection of 2 no single storey extensions. Amblers Farm Whinnythwaite Lane Tockwith YO26 7RJ

21.3 **18/00465/FUL** Linden 40 Westfield Road Tockwith YO26 7PY, Removal of laurel hedge and erection of 2m high boundary wall. **APPROVED** subject to conditions.

**22. MATTERS REQUESTED BY COUNCILLORS**

None at the time of the publication of the agenda.

## **23. FINANCIAL REPORTS/MATTERS**

- 23.1 To receive the Internal Auditors Report for year ending 31st March 2018. (Circulated 25/04/2018)
- 23.2 To approve by resolution the Annual Governance Statement for year ending 31st March 2018
- 23.3 To approve the Accounting Statements for year ending 31st March 2018.
- 23.4 To record the dates of the period for the exercise of Public Rights.
- 23.5 To receive Bank Statements and Bank Reconciliation as at 30th April 2018
- 23.6 To receive Actual v's Budget as at 30th April 2018
- 23.7 To agree the following payments:

Payroll Software Moneysoft 33% share	£ 56.00
Hambleton Com. Action Internal Audit	£100.00
Clerks Salary 26th April to 25th May	£ 720.97
HMRC 26th April to 25th May PAYE	£ 28.59
Office Expenses 3 x 2nd class stamps	£ 1.68 (3 x invoices)
- 23.8 To record details of the NALC 2018 & 2019 Pay Award for Clerk (Council employees).

## **24. PARISH COUNCILLORS REPORTS/INFORMATION EXCHANGE**

- 24.1 To raise any matters or relevant information for inclusion on a future agenda.

## **25. CORRESPONDENCE (Non-agenda items)**

- Rural New Digest (Circulated 23/04/2018)
- Community First Yorkshire. (Circulated 23/04/2018)
- Parish Council Archives Letter. (Circulated 24/04/2018)
- Information about energy efficiency grant. (Circulated 24/04/2018)
- Welfare Support Strategy Consultation. (Circulated 25/04/2018)
- Rural New Digest (Circulated 30/04/2018)
- RAF Flying Noise for 4th May. (Circulated 01/05/2018)
- Appeal for North Yorkshire communities to have their say on rural crime. (Circulated 03/05/2018)

## **26. DATE OF NEXT MEETINGS**

- The next ordinary meeting of Tockwith with Wilstrop Parish Council is currently timetabled for Wednesday 20th June 2018, 7.30pm at Tockwith Church.

**Joy Richardson**

**Clerk/RFO**

**By order of the Council 5 May 2018**