



**Tockwith with Wilstrop Parish Council**  
**North Yorkshire**

Chairman – Cllr N R Waller  
Holmsdale 3 Kendal Gardens  
Tockwith  
York  
North Yorkshire  
YO26 7QR  
Tel: 01423 358588  
e-mail: [nr.waller@btinternet.com](mailto:nr.waller@btinternet.com)

Parish Clerk – Ms Joy Richardson  
2 Station Court  
Tollerton  
York  
North Yorkshire  
YO61 1RH  
Tel : 07929 372352  
email: [parish.clerk@tockwith.gov.uk](mailto:parish.clerk@tockwith.gov.uk)

[www.tockwith.gov.uk](http://www.tockwith.gov.uk)

**MEETING OF TOCKWITH with WILSTROP PARISH COUNCIL**  
**WEDNESDAY 18 JANUARY 2017 7.30PM**  
**AT TOCKWITH CHURCH**

**MINUTES**

**PRESENT: -** Councillors: Mr N Waller (Chairman), Mr K Pope, Mrs S Corbett,  
Mrs J Marsden, Mr D Tanner, Mrs A Wilson & Mr A Robinson.

**ALSO PRESENT: -** Clerk: Ms Joy Richardson.  
District Councillor: Tim Myatt

**MEMBERS OF THE PUBLIC: - 2**

**17/1 APOLOGIES**

Apologies received from Cllr. Warneken and reasons given were accepted.

**17/2 DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

No declarations of interest.

**17/3 MINUTES**

17/3/1 **RESOLVED:** The minutes of the Ordinary meeting of the Council held on 16th November 2016 were a correct record. The minutes were duly signed by the Chairman.

17/3/2 Cllr. Marsden had not been recorded as having declared an interest in the Goosemoor Nature Reserve Grant application. Clerk to check the declaration of interest book and her handwritten notes. Minutes to be brought back to the February meeting for agreement.

**17/4 CLERKS REPORT**

17/4/1 Clerk gave Council details of the newly appointed external auditors. **Noted.**

17/4/2 Clerk gave Council dates for the next YLCA Harrogate Branch Meeting as 20th February 2017. **Noted.**

17/4/3 Clerk gave Council information and procedures for the Annual Meeting of the Parish Council and the Annual Parish Meeting (Parish Assembly). **Noted.**

17/4/4 Clerk advised Council of the messages of thanks received from the groups/committees which had received grant awards. **Noted.**

17/4/5 Clerk advised Council that reviews of the Parish Council Policies were work in progress and would commence at the February ordinary meeting of council. **Noted.**

17/4/6 Clerks holiday dates of 24th/27th March and 2nd to 5th May had been agreed by the Chairman. **Noted.**

**17/5 TOCKWITH AIRFIELD**

Lengthy discussion took place including correspondence from HBC planning enforcement and the Community Development Group now being inactive. Residents are to be encouraged to report any breaches of planning restrictions to James Cullen, Planning Enforcement Officer for HBC. Cllr Myatt confirmed he is to meet with some residents of Prince Rupert Drive. Cllr Pope will attend this meeting to represent and report to full council. **Action:** Clerk to enquire if the latest application by Suttle Transport to increase the number of vehicles in use at the airfield, had been successful.

NRWaller

15/2/17

**17/6 COUNTY & DISTRICT COUNCILLORS REPORTS**

17/6/1 Cllr. Myatt's report included details of the HBC Budget Scrutiny Committee meeting. £800,000 had gone to Social Care. Parish Grass Cutting Grants have been cut. Charges for Garden Waste Collection will come into force March 2017.

17/6/2 Cllr. Savage not present.

**17/7 PARISH COUNCIL VACANCIES**

17/7/1 Two vacancies still remain on the Parish Council. The website and notice boards have been refreshed to advertise these vacancies. If anyone is interested in taking on this role, they can contact the Clerk for more information.

**17/8 PUBLIC OPEN FORUM**

17/8/1 A member of the public confirmed they had spoken with Mathew Dawson of Yorkshire Water, who had confirmed that all necessary work had been completed.

**17/9 POLICE MATTERS**

17/9/1 Crime update for November had been circulated to council. No further reports received.

**17/10 VILLAGE HALL**

17/10/1 Council received the following report from the Village Hall Committee:

A fire risk assessment had been carried out and the committee were to act upon this.

Fire Door in need of repair.

Currently seeking grants.

Energy efficiency was currently being looked at, further update to come.

Decorating of the entrance hall was now finished.

Fire Alarm/Lighting check had been carried out by contractor and the charges had been high. Charges to be checked.

17/10/2 Ware and Kay solicitors had supplied copies of the lease which show the responsibilities of each party in relation to management of the Village Hall. Chair/Vice Chair/Clerk currently reviewing all details of the agreement between Council and Committee.

Further updates when available.

17/10/3 No quotations received as yet.

**17/11 PLAY AREAS/OPEN SPACES**

17/11/1 **RESOLVED:** Council agreed to accept the quotation from Farm & Land for the repair to gate and cleaning of equipment at Marston Road Play Park. Clerk to issue PO to contractor.

17/11/2 Cllr Tanner updated Council regarding the Tesco Bags of Help grants. Cllr Tanner to attend the Sportsfield Trust meeting to discuss HSE responsibilities. **RESOLVED:** Cllr. Tanner to apply for a grant for outdoor exercise equipment.

**17/12 FLOODING**

17/12/1 A report from Mathew Dawson (Yorkshire Water) had been circulated to full council, which confirmed all repairs/issues had now been resolved. **Noted.**

**Chairman made an addition of one further planning application to the agenda.**

**17/13 PLANNING APPLICATIONS**

17/13/1 16/05154/DISCON Approval of details under condition 34 (Foul drainage) of planning permission 15/01484/FULMAJ - erection of 126 dwellings with associated access, public open space, landscaping Play area. (Site Area 5. 1ha) (revised scheme) Linden Homes. **RESOLVED:** OBJECTS on planning grounds.

Adopted:.....N.R. Waller.....

Date:.....15/2/17.....

17/13/2 16/05427/HEDGE Hedgerow Removal Notice. Wilstrop Grange, Wilstrop. Removal of 275m of Hedgerow. **RESOLVED:** Council does not object or support the application, they did make comment and seek safeguards. Council gave full support to letter submitted by Mr Wright.  
17/13/3 16/05604/DVCMVAJ Variation of condition no 2 of permission 15/01484/FULMAJ to allow changes to Approved drawings to include new house types, garages and up to date landscape proposed Linden Homes Ltd. **RESOLVED:** NO OBJECTIONS  
17/13/4 16/05220/REM Reserved matters application under outline permission 15/04730/OUT - Outline application for the erection of 5 house and package treatment plant with access and layout considered - granted by Appeal under APP/E2734/W/16/3146152 with appearance landscaping and scale considered. **RESOLVED:** Council does not object or support the application, they did submit comments seeking safeguards.

**17/14 PLANNING DECISIONS & ENFORCEMENT NOTICES**

17/14/1 15/01484/FULMAJ Land Comprising Field at 446635 452142 South Field Lane Tockwith North Yorkshire. PROPOSAL: Erection of 126 dwellings with associated access, public open space, Landscaping and play area (Site Area 5.1ha) (revised scheme). **APPROVED** with conditions. **Noted.**  
17/14/2 16/00677/BRPC Alleged breach of C2 of 15/05053/FUL, Notwithstanding the submitted details of the Flood lighting a scheme for alternative low level lighting shall be submitted to the Local Planning Authority for approval in writing and thereafter be implemented to the satisfaction of the Local Planning Authority and remain in situ for the life time of the development. The Water Tower, Wilstrop Lodge Farm, Green Lane, Green Lane, Moor Monkton. **Noted.**  
17/14/3 16/04829/FUL Erection of two storey extension, 115 Prince Rupert Drive, Tockwith. **APPROVED** with conditions. **Noted.**

**17/15 RESOURCES COMMITTEE**

17/15/1 Discussion took place regarding the responsibilities which Council wish to delegate to this committee. **Action:** Clerk to review and submit revised Terms of Reference for the February meeting of council.

**17/16 MATTERS REQUESTED BY COUNCILLORS**

17/16/1 Cllr. Marsden expressed her interest in attending the YLCA training courses/seminars for Understanding the Planning System and Neighbourhood Plans. **RESOLVED:** Council agreed Cllr. Marsden can attend both courses/seminars to be paid for from the council training budget.

**17/17 PRECEPT 2017/18**

17/17/1 Details of the HBC Council Tax Support Grant for 2017/18 had been circulated to full council. **Noted.**  
17/17/2 Cllr. Pope proposed, seconded by Cllr Waller that the precept for 2017/18 be £25,000. **RESOLVED:** Unanimously agreed the Clerk to make the demand of £25,000 precept for the financial year 2017/18.

**17/18 COMMUTED SUMS**

17/18/1 Chairman gave council an update regarding the HBC Community Infrastructure Levy(CIL) and the implications it would have on Village Halls. Discussion took place. **Action:** Clerk to write to HBC to ascertain what progress had been made in preparing the CIL document.  
17/18/2 Clerk advised council £100 had been received from the Commuted sums for the planting work at Cowthorpe.

Adopted:.....N R Waller.....

Date:.....15/2/17.....

**17/19 WORKPLACE PENSIONS**

17/19/1 **RESOLVED:** Council have completed all of their responsibilities in relation to the Workplace pension for its employee under the requirements of the Pensions Regulator, Pensions Act 2008. A declaration of compliance was filed on 26 December 2016.

**17/20 FINANCIAL REPORTS/MATTERS**

17/20/1 Bank statements and Bank balances as at 28th December 2016 were **agreed**.

17/20/2 Bank reconciliation as at 28th December 2016 were **agreed**.

17/20/3 Actuals v's Budget as at 28 December 2016 was **agreed**.

**17/21 PAYMENTS**

17/21/1 **RESOLVED:** Council agreed to make the following payments:

SLCC Subscription	£ 121.00
Clerks Salary	£ 679.88
HMRC Payment	£ 65.13
Office Expenses	£ 1.02
Commuted Sums reimbursement to Cllr. Marsden.	£ 100.00
Sam Hesselden Limited (Reclaim from Commuted Sums)	£1,116.00

**17/22 PARISH COUNCILLORS REPORTS/INFORMATION EXCHANGE**

17/22/1 Email received regarding excessive litter in the Rudgate area (near to industrial estate). Council felt this area was too dangerous for volunteers to clear. Clerk to contact HBC refuse/litter department.

**17/23 CORRESPONDENCE (Non agenda Items)**

Rural Services Newsletter. (Circulated 22/11/2016)

Tackling Flooding 2017 (Circulated 06/12/2016)

NYCC Budget Conversation Invitation (Circulated 07/12/2016)

Public Sector executive information (Circulated 15/12/2016)

Draft Public Service Ombudsman YLCA information (Circulated 15/12/2016)

No extension to Referendum Principles YLCA information (Circulated 15/12/2016)

'BATTLE'S OVER' – A NATION'S TRIBUTE AND WWI BEACONS OF LIGHT, 11 NOVEMBER 2018  
(Circulated 03.01.2017)

Tackling Flooding 2017 (Circulated 4.01.2017)

Rural Opportunities Bulletin (Circulated 4.01.2017)

Public Executive Update (Circulated 5.01.2017)

Active Sports Platform. (Funding Opportunities) (Circulated 06.01.2017)

Area6 Highways - request for ownership of hedge information. Dealt with by Chairman/Clerk.

(6/01/2017)

YLCA Planning Training events. (Circulated 9/01/2017)

**Received/Noted.**

**17/24 DATE OF NEXT MEETING**

The next ordinary meeting of the council will take place on Wednesday 15th February 2017, 7.30pm at Tockwith Church.

**Meeting closed 9.20pm**

Page 4 of 4

Adopted: N R Walker

Date: 15/2/17