



Tockwith with Wilstrop Parish Council
North Yorkshire

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MINUTES OF TOCKWITH WITH WILSTROP PARISH COUNCIL
ANNUAL MEETING ON WEDNESDAY 17TH MAY 2017, 7.30PM AT TOCKWITH CHURCH

PRESENT: Councillors: Norman Waller, Keith Pope, Sue Corbett, Derm Tanner, Jacqui Marsden and Arnold Warneken.

ALSO PRESENT: Clerk: Joy Richardson
District Councillor: Tim Myatt

MEMBERS OF THE PUBLIC: 3

17/96 APOLOGIES FOR ABSENCE

Cllr. Robinson and County Cllr. Paraskos sent his apologies.

17/97 DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of Pecuniary or other Interests were declared.

17/98 ELECTION OF A CHAIRMAN

17.98.1 RESOLUTION: Cllr Pope proposed that Cllr. Waller serve as Chairman for the 2017/18 term of office. Seconded by Cllr. Corbett and Full Council agreed. Cllr Waller was duly elected to serve as Chairman.

17/99 DECLARATION OF ACCEPTANCE OF OFFICE TO CHAIRMAN

17.99.1 Cllr. Waller declared his acceptance to the office of Chairman and signed the declaration. Witnessed by the Clerk.

17/100 ELECTION OF A VICE CHAIRMAN

17.100.1 RESOLUTION: Cllr. Marsden proposed that Cllr. Pope serve as Vice Chairman for the 2017/18 term of office. Seconded by Cllr. Tanner and Full Council agreed. Cllr Pope was duly elected to serve as Vice Chairman.

17/101 DECLARATION OF ACCEPTANCE OF OFFICE TO VICE CHAIRMAN

17.101.1 Cllr. Pope declared his acceptance to the office of Vice Chairman and signed his declaration. Witnessed by the Clerk.

17/102 TO ELECT A COUNCILLOR WHO WILL REPRESENT THE PARISH COUNCIL AT THE FOLLOWING COMMITTEE/MEETING

- 17.102.1 Cllr. Pope was elected as representative to the Village Hall Management Committee.
- 17.102.2 Cllr. Corbett was elected as representative to Tockwith Sportsfield Trust.
- 17.102.3 Cllr. Waller and Tanner were elected as representatives at the YLCA Branch Meetings.
- 17.102.4 Cllr. Warneken was elected as representative to the Safer Neighbourhood Group.
- 17.102.5 Cllr. Marsden was elected as representative to the Ainsty Conservation Society Meetings.
- 17.102.6 Cllr. Waller was elected as representative to the Campaign to Protect Rural England.

ALL FULL COUNCIL AGREED.

17/103 TO ELECT MEMBERS FOR THE RESOURCES COMMITTEE

17.103.1 RESOLUTION: Cllrs. Waller, Pope, Marsden and Tanner elected to serve as members on the Resources Committee.
Full Council Agreed.

Adopted:..... N R Waller..... (Chairman)

Date:..... 21/6/17.....

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Moved on to the ordinary business of the Council

17/104 MINUTES

17.104.1 RESOLUTION: Full council agreed the minutes of the meeting held on 19th April 2017, were a correct record and they were duly signed by the Chairman.

17/105 CLERKS REPORT

17.105.1 Correspondence received from HBC Head of Planning & Development, reference HBC intentions to stop sending out hard copies of planning applications, had been circulated to full council. Contents discussed. **Action: Clerk to send information to Cllr. Myatt.**

17.105.2 Council had received information of proposed alterations to the Tockwith School Keep Clear Markings. **Action: Clerk to send response as per Cllr. Wallers advice.**

17/106 COUNTY & DISTRICT COUNCILLORS REPORT

17.106.1 District Councillor Myatt reported, no news at this time regarding the new settlement. 1st June when this will be taken forward. Once announced another consultation will be in place.

17/107 PUBLIC OPEN FORUM

No matters raised.

17/108 POLICE MATTERS

17.108.1 No police report received. New Police Officer recently appointed. Clerk has sent dates for upcoming PC meetings. **Noted.**

17/109 VILLAGE HALL

17.109.1 VHMC representative reported the following to Council:

This had been a busy month at the VH. ~ May Day Festival very successful.

Safety checks had taken place. ~ Decorating to take place in the summer holidays. ~ Cllr Pope had sent a year-end report and this had been circulated to Council. A good year financially ending with a surplus. **Noted.**

Copy of year end audited accounts given to Clerk for filing.

17.109.2 Electrical work required to issue the Certification had now been completed. Clerk had the Certificate for VH files.

17.109.3 Risk Assessments and Hirers agreements/responsibilities were discussed. The VHMC were currently reviewing and updating these procedures.

17.109.4 RESOLUTION: Cllr Tanner proposed Council support a 3rd party funding application by the VHMC for £341 (11%). Seconded by Cllr. Marsden. **Full Council agreed.**

17/110 PLAY AREAS/OPEN SPACES

17.110.1 Correspondence from a resident had been circulated to council, reference broken glass at Marston Play Park.

Regular Safety checks are carried out and the latest check had shown the Park to be clear of glass/rubbish. Bins are provided within the park. Cllr Tanner did report the Platform of the Junior Multiplay which is in need of some attention. **Action: Clerk to arrange for an inspection/repair quotation of this equipment.**

17.110.2 Cllr. Tanner updated Council reference the grant application with Tesco Bags of Help. **Noted.**

17.110.3 Discussion took place regarding a letter received from the Sportsfield Trust in reference to the Parish Council Outdoor Gym Equipment Project. **Action: Clerk to reply to the Sportsfield Trust clarifying the individual points raised by them.**

17/111 COMMUTED SUMS

17.111.1 Cllr. Waller reported to Council an allotment matter which included a quotation for marking the boundaries and numbering each allotment plot. **RESOLUTION:** Cllr. Pope proposed and Cllr. Marsden seconded that Clerk make an application for Commuted Sums to carry out this work which would enhance the allotments. **Full Council Agreed.**

17.111.2 Clerk confirmed details/receipt of payment for previous Cowthorpe Commuted Sums applications. **Noted.**

17/112 AFFORDABLE HOUSING

17/112.1 Cllr Waller reported that the Consultation Event held at the Village Hall had been successful with a good attendance by members of the Parish. HBC had left some information with Council. A further roadshow would be arranged for later in the year. **Action: Clerk to upload information/details of the Affordable Housing available in Tockwith to the Website.**

Adopted:..... *N R Walker* (Chairman)

Date:..... *21/6/17*

17/113 PLANNING APPLICATIONS

17.113.1 17/01581/FUL Erection of two storey infill extension with roof light and alterations to fenestration. Cromwell House, 45 Marston Road, Tockwith. YO26 7PR **RESOLUTION: Full Council agreed NO OBJECTIONS.**
17.113.2 17/01867/LB Listed Building Consent Proposed single storey extension including demolition of Existing outbuildings. Little Manor, 12 Woodfield Road, Tockwith. **RESOLUTION: Full Council agreed NO OBJECTIONS.**

17/114 COMMUNITY SPEED WATCH

17.114.1 Cllr. Waller updated Council with figures from the Police for the Tockwith Speedwatch. The police were very pleased with the scheme. A resident has contacted Cllr. Waller with speeding concerns on Kirk Lane. Cllr Waller had completed a speed concern report for this area. Cllr. Waller had been into the school to talk to the children about the speedwatch and this would be followed up by a visit from the police plus the children being involved with a mock speedwatch. **Noted.**

17/115 PLANNING DECISIONS AND ENFORCEMENT NOTICES

17.115.1 17/01097/DVCON Millstone Granary Westfield Road Tockwith YO26 7PY. PROPOSAL: of Condition 5 (Use of Site) of Planning Permission 88/00294/OUT to allow change of use of site. **REFUSED.**
17.115.2 17/00970/FUL Demolition of existing extension and erection of single storey extension. Demolition of existing extension and erection of single storey extension. **APPROVED with conditions.**

17/116 MATTERS REQUESTED BY COUNCILLORS

17.116.1 Cllr. Waller had received a request for the Parish Council to assist with a litter pick on 19th/20th May. A risk assessment has been completed. Full Council agreed to support the Litter Pick. Litter Pick will be covered by the PC insurance.
17.116.2 Cllr. Waller confirmed a meeting had been arranged on Saturday 3rd June to review the contents of the Community Resilience Plan Battle Box, in preparation for a desktop exercise later in the year. **Noted.**

17/117 FINANCIAL REPORTS/MATTERS

17.117.1 Chairman read out Annual Governance Statement which **Full Council agreed they had complied with.** Chairman duly signed/dated
17.117.2 The Accounting Statement for the year ending 31 March 2017 had been circulated to Council. **AGREED.**
17.117.3 Bank Statements and Reconciliation as at 30th April 2017 had been circulated. **AGREED.**
17.117.4 Actual v's Budget as at 30th April 2017 had been circulated. **AGREED.**
17.117.5 The following payments had been circulated to Council. **Full Council agreed all payments.**

Payroll Software Moneysoft 25% share	£ 39.00
Robert Dawson Electrical Work VH	£705.00 (50% to be paid by VHMC)
Clerks Salary 26th April to 25th May	£716.53
HMRC 26th April to 25th May	£ 36.07
Office Expenses	£ 13.65

17/118 PARISH COUNCILLORS REPORTS/INFORMATION EXCHANGE

17/118.1 Cllr. Tanner will report the sign at the Rudgate Crossroads.

17/119 CORRESPONDENCE

Tockwith Players Ent. Society. Letter of thanks for Grant.
Emails between resident/Area6 Highways reference Rudgate Crossroads. (Circulated 08/05/2017)
Rural news digest 2nd May 17 (Circulated 08.05.2017)
Email from the Sportsfield Trust. Thank you for the Grant.
Email copy from HBC Officer James Cullen reply to resident of Tockwith reference Airfield Matters. (Circulated 10/05/2017)
ALL NOTED.

17/120 DATE OF NEXT MEETING

The next meeting of Tockwith with Wilstrop Parish Council will be held on Wednesday 21st June 2017 at 7.30pm at Tockwith Church.
MEETING CLOSED AT 9.00pm