



**Tockwith with Wilstrop Parish Council
North Yorkshire**

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**MEETING OF TOCKWITH with WILSTROP PARISH COUNCIL
WEDNESDAY 19 OCTOBER 2016 7.30PM
AT TOCKWITH CHURCH**

MINUTES

PRESENT: - Councillors: Mr K Pope (Chairman), Mrs S Corbett, Mrs J Marsden, Mr D Tanner, Mrs A Wilson & Mr A Robinson. Cllr Warneken arrived at 7.41pm and left at 8.45pm.

ALSO PRESENT: - Clerk: Ms Joy Richardson.
District Councillor: Tim Myatt

MEMBERS OF THE PUBLIC: - 3

16/353 APOLOGIES

Apologies received from Cllr. Waller.

16/354 DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

No declarations of interest.

16/355 PARISH COUNCIL VACANCIES

No interest received in the parish council vacancies.

16/356 MINUTES

RESOLVED: The minutes of the Ordinary meeting of the Council held on 21st September 2016 were a correct record. The minutes were duly signed by the Chairman.

CLLR. WARNEKEN ARRIVED AT 7.41PM

16/357 CLERKS REPORT

16/357.1 Clerk carried out a review of the Parish Council Risk Assessment. **RESOLVED:** Cllr Tanner to carry out weekly inspections of Marston Road Play area. Clerk to update Risk Assessment and bring back to the next meeting for adoption.

16/357.2 Clerk carried out a review of the Parish Council Financial Risk Assessment. **RESOLVED:** Full Council agreed to adopt the Parish Council Financial Risk Assessment.

16/357.3 Clerk updated Council on agenda matters from the YLCA Branch Meeting 3rd October 2016. Cllr. Tanner also gave comments in relation to Highways Officers matters.

16/357.4 Clerk gave Council an update of Highways Matters. Clerk to contact Area6 regarding the positioning of the 30 mph hour signs at Cowthorpe.

Adopted:.....*N.R. Waller*..... (Chairman)

Date:.....*19/11/16*.....

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16/358 TOCKWITH AIRFIELD

16/358.1 Discussion took place this included the correspondence received from James Cullen, HBC Planning Enforcement.

STANDING ORDERS WERE SUSPENDED TO ALLOW A MEMBER OF THE PUBLIC TO GIVE INFORMATION TO FULL COUNCIL.

RESUMED STANDING ORDERS.

RESOLVED: Clerk to write to HBC Planning Enforcement to ask: 1. if they consider such a significant increase of vehicles beyond the 20 vehicles (considered lawful, in the interpretation of the Inspector's Decision) being used from the Bus Depot, could be harmful? 2. do they consider that such a significant increase of vehicles could take Suttle Transport, the haulage company, and other activities located in the Bus Depot, 'outside of the physical boundaries of this use for the storage/parking of Buses' set by the Planning Inspector in February 2012? Clerk to contact the Traffic Commissioner Office in relation to point 2.

16/358.2 Discussion took place including the correspondence received from James Cullen, HBC Planning Enforcement. **RESOLVED:** Clerk to confirm with HBC Planning if the block work has been removed from the tower.

16/359 FLOODING

Council discussed outcome of flooding issues. Confirmation of work in Prince Rupert Drive by Yorkshire Water was discussed. Chairman and Clerk had contacted the Yorkshire Water representative and were awaiting a response.

16/360 VANDALISED ASH TREE

Council discussed the 3 quotations received. **RESOLVED:** Full Council agreed to accept the quotation of Farm & Land. Clerk to raise a Purchase Order for the work to be carried out.

16/361 COUNTY & DISTRICT COUNCILLORS REPORTS

16/361.1 County Cllr. Savage not present.

16/361.2 District Cllr. Myatt reported as follows:

7 residents of Tockwith had contacted him regarding the application to have more vehicles in use by Suttle Transport at Tockwith Airfield. Cllr. Myatt was in discussion with HBC Planning Enforcement.

Dates for the Local Plan consultations were confirmed and the Budget Consultation. Residents were being asked for their views.

16/362 PUBLIC OPEN FORUM

No comments or questions raised.

16/363 POLICE MATTERS

16/363.1 A crime report had been circulated by the Clerk and was discussed by Councillors.

16/363.2 Cllr. Pope updated Council on the progress of the Community Speed Watch (CSW). 12 volunteers had come forward to help. A member of the CSW team would meet with Cllr. Pope to risk assess and arrange training to take place the first two weeks in November.

16/364 VILLAGE HALL

16/364.1 Council received the following report:

Work being carried out at the Hall, including the Car Park. Resident living next door had been informed.
Flooring work needed - Grants Coordinator was looking into how this could be funded.
Pantomime preparations were now underway.
Ceilidh Band event ~ tickets selling fast.

16/365 PLANNING ENFORCEMENT

16/365.1 A planning enforcement notice received for 'possible breach of planning control at Suttle Transport Services, Tockwith Airfield. This matter was discussed by Council during Item 16/358 of this meeting.

Adopted:.....*N.R. Walker*.....(Chairman)

Date:.....*16/11/16*.....

16/366 PLANNING APPLICATIONS

16/366.1 16/03617/CLEUD Application for a Certificate of Lawfulness for the existing use of caravan as a dwelling. Discussion took place. **RESOLVED:** Full Council have 'no comments to make'.

16/367 PLANNING DECISIONS

16/367.1 15/04031/FULMAJ New farmstead to include erection of agricultural storage buildings, livestock buildings and farm workers dwelling with associated access and installation of package treatment plant. **APPROVED:** with conditions. **Noted.**

16/368 HARROGATE BOROUGH COUNCIL LDP AND SHELAA SITES.

16/368.1 A summary of the plan and how it would involve Tockwith was discussed. It was felt there would be no major impact above what was already known to Council.

16/368.2 RESOLVED: Council agreed to start the November Parish Meeting at 7.00pm to allow 30 minutes for a Public Session to discuss the Harrogate Local Plan.

16/369 MATTERS REQUESTED BY COUNCILLORS

16/369.1 Cllr Marsden proposed funds from the Cowthorpe Open Space Budget be used to purchase signs for the newly refurbished Phone Box in Cowthorpe. Seconded by Cllr. Tanner. **RESOLVED:** Purchase Order to be placed for the telephone signs and paid for from the Cowthorpe Public Open Spaces Budget.

16/370 FINANCIAL REPORTS/MATTERS

16/370.1 Council received and **agreed Bank Statements and Balances as at 4 Oct 2016.**

16/370.2 Council received and **approved the Bank Reconciliation as at 1 Oct 2016.**

16/370.3 Council received and **approved the Actual's v's Budget as at 1 Oct 2016.**

16/370.4 **Matter deferred to the November Parish Council Meeting.**

16/370.5 External Audit report was received. Concerns raised as to the Internal Audit not picking up some important issues. The role of Internal Auditor will be reviewed at the Financial year end.

16/370.6 Clerk updated Council with new Financial Regulations and proper practices for investments/ fixed asset register. **Noted.**

16/370.7 Information of the Government Plans for Parish Capping/referendums for precept were given. **Noted.**

16/371 PAYMENTS

16/371.1	Vision ICT - Website hosting Dec 16 to Nov 17	£200 plus vat (£240)
	Clerks Salary for month ending 25 October 16	£607.55
	HMRC PAYE 25th Sept to 25th October 16	£ 94.47
	Office Expenses to 30th September 2016	£ 14.96
	PKF Littlejohn. External Auditor Fees	£200 plus vat (£240) Full Council agreed.

16/372 COMMUTED SUMS

16/372.1 Village Hall Car Park. Cllr Pope updated Council of the work which had started.

16/372.2 Council received information of the Church Fencing successful application. **Clerk to raise a Purchase Order.**

16/373 PARISH COUNCILLOR REPORTS/INFORMATION EXCHANGE

16/373.1 Cllr. Tanner discussed Outdoor Gym Equipment and the funding opportunities currently available. Requested this matter become an agenda item for the November meeting. Cllr. Pope suggested Cllr Tanner speak with the Sportsfield Trust regarding possible places for siting such equipment.

16/373.2 Cllr Marsden reported to Council shelving to be placed inside the Phone Box and the Cowthorpe Notice Board refurbishment.

16/373.3 Cllr Pope confirmed the 4 Key holders for the Community Resilience Plan are Keith Pope, Sue Corbett, Fiona Stead and Audrey Unsworth.

Adopted:.....N.R Walker..... (Chairman)

Date:.....16/11/16.....

16/374 CORRESPONDENCE (Non Agenda Items)

HBC Reminder Bulbs/Wildflower Scheme.

HBC Waste & Recycling Collection Services 2017.

Northern Power request to cut back trees at Sandholes. Obstructing Power Lines. **ALL NOTED.**

16/375 DATE OF NEXT MEETING

16/375.1 The next meeting of the Council will be held on 16th November 2016 at 7.00pm.

Cllrs Marsden and Wilson gave apologies for the November meeting due to holidays.

MEETING CLOSED AT 9.14PM

Adopted..... N.R. Walker(Chairman) Date: 16/11/16