

TOCKWITH WITH WILSTROP PARISH COUNCIL

Minutes of a Council meeting held on Wednesday 19th March 2014 in Tockwith Church

Present: Councillors, Mr N Waller (Chair) Mrs S Corbett (Vice Chair), Mrs J Wardman, Mrs A Wilson, Mrs S Pearce, Ms I Hatfield, Mr K Pope, Mrs L Gill

In Attendance: Mrs H Algar (Clerk to the Council), and 4 members of the public.

Apologies: Cllr J Savage, PC Sue Brookes

14/33. Apologies for absence

RESOLVED that all apologies were accepted for all absences at the meeting.

14/34 Parish Council Vacancies

14/34.1 Cowthorpe Vacancies

No interested parties had come forward.

RESOLVED to keep advertising the post on the noticeboards.

14/34.2 Wilstrop Vacancies

The Clerk reported that there had been no further interest in the vacancy.

RESOLVED to keep advertising the post on the noticeboards.

14/35. Declarations of Interest

Cllrs agreed to record interests as they came to that item on the agenda if necessary.

14/36 Minutes

Proposed Cllr Pearce, Seconded Cllr Corbett.

RESOLVED that the minutes of the 12th February 2014 meeting be signed and dated as a true record.

14/37. To receive information on ongoing issues and decide further action where necessary.

14/37. To receive information on ongoing issues and decide further action where Necessary.

14/37.1 ref minute 14/11.3 Village Hall fire door.

Update from Clerk that work had been completed.

14/37.2 ref minute 14/10.3 Acorn House Cowthorpe.

Update from HBC that a planning application for the site is currently being prepared for application to HBC.

14/37.3 ref minute 14/22.2 Area 6 Highways outstanding issues particularly lack of response to issues including planting scheme Cowthorpe.

Lack of response not acceptable.

RESOLVED that the clerk contact Deborah Flowers at Area 6 Highways for progress.

14/37.4 ref minute 14/10.4 Cowthorpe Bus Routes.

Clerk read letter from Connections buses they did not wish to add Cowthorpe to their current route.

RESOLVED that the clerk write to County Hall about adding Cowthorpe to the Bilton, Hunsingore and Cattal route.

14/37.5 ref minute 14/29.1 Speed monitoring letter to commissioner.

Police and Crime commissioner may be attending a safer neighbourhood meeting in July, Cllr Gill can specifically ask for an update to our letter when it has been sent if no response by then.

RESOLVED that the Clerk write the letter to the Police and Crime commissioner.

RESOLVED that the Clerk ask Sue Brookes and any other patrolling officers to do speed checks and provide a visible presence in Cowthorpe.

14/37.6 ref minute 14/22.1 Tockwith Airfield correspondence with EA and HBC.

No responses have been received from HBC and limited information has come back from the Environment Agency.

RESOLVED that the Clerk write to Wallace Sampson to point out again the lack of response from his officers.

RESOLVED that the Clerk remind the EA that we require an update for our next meeting including an invitation to attend our next meeting.

14/37.7 ref minute 14/10.5 Scouts community schemes and litter picking.

RESOLVED that Cllr Waller will contact Mr Pick regarding the community field and fencing. Also Cllr Waller fed back to the meeting that the scouts were happy to help with this work.

14/37.8 Grants and commuted sums.

Clerk reported back that the grant awarded to the Methodist circuit for the upkeep of the graveyard contributed 100% of the upkeep costs.

RESOLVED that the clerk contact Tockwith Church to find out what percentage of total grounds upkeep that the grant we provide contributes toward.

RESOLVED that the clerk phone Sean Wright Commuted sums officer to get response to outstanding commuted sums issues regarding Bert's garden.

14/38 Public Questions, Comments or Representations

A member of the public asked why yellow steaks have appeared on the perimeter of the Spinney at the back of Prince Rupert Drive backing onto Southfield Lane. The council did not know but confirmed no planning applications had been received regarding the site.

Another member of the public complained about a neighbour leaving bins out at the side of the house on days other than collection day and asked if there was a byelaw regarding this. The member of the public was advised to contact Harrogate Borough Council on the issue.

Another member of the public complained about the large number of potholes between Tockwith and Long Marston and informed the council he had written to Nigel Adams MP about the issue. The council informed the member of the public that the Clerk was in discussions with Highways regarding this issue and that hopefully Long Marston Parish Council was doing the same.

14/39. Police Matters

PC Brookes was not at the meeting so the Clerk read the following police report.

DHC – Marston Moor Ward

200214 – [Vehicle registration](#) plates stolen – Tockwith

200214 – Theft of copper cable – Long Marston

270214 – Theft of copper cable but recovered – Long Marston

I have been monitoring the parking on Westfield Rd by the shop etc. and haven't found anything yet. I haven't had any feedback from the PCSO's either so I don't think they have found anything either.

The only incident this month so far for Tockwith is on the 060314 a company on Blind Lane had the locks cut off their containers and the building was entered but nothing stolen.

Councillors then discussed parking issues

RESOLVED that the clerk inform PC Brookes that there are a number of cars in Kendal Gardens that are parking on the footpath fully all wheels off the road blocking the path.

RESOLVED that the clerk also inform PC Brookes that there is a van which parks outside the pub causing an obstruction when looking out at the junction on an evening.

14/40.Village Hall

Standing orders were suspended and the chair of the VHMC was invited to give her report the main points of which were;

- Rubbish bins a problem in car park lots dropped rubbish.
- Hall being decorated over Easter break.
- Wedding which was booked in the hall has been postponed.
- Folk band 40 people attended good night but numbers could have been better.
- Garden party date set 27th June for official opening.
- AGM 2nd Wed in May (14th) 8pm village hall.
- Car Park still a problem with potholes waiting on Kevin Wilkes for quote.

RESOLVED that the Clerk find out how often the bins outside the village hall are emptied.

Cllr Pope also reported back to the Parish Council and suggested that some meetings be held in the village hall. He also informed all that the partition doors are being repaired at no cost due to Mrs Steed's perseverance with the company who supplied them. The committee do a brilliant job.

RESOLVED to put the use of the village hall for Parish Council meetings on a future agenda.

14/41.Report by County & District Councillor

None

14/42.Planning Responses/Enforcement

To respond to consultation of Proposed Disposal of Land at Tockwith Church of England Voluntary Controlled Primary School Section 77 Schools Standards and Framework Act 199

Cllr Corbett and Cllr Waller declared an interest and left the room Cllr Pearce took the chair. Cllr Pearce proposed and Cllr Gill seconded to

RESOLVE by all that the proposed disposal of land be approved on the basis that it is an asset to the village to have a pre-school which also acts as a feeder to the village Primary school.

Cllr Corbett and Cllr Waller returned.

St Michaels Church Oak Road Cowthorpe North Yorkshire -Display of 1 post-mounted notice board.

Proposed by Cllr Waller and seconded Cllr Hatfield and

RESOLVED by all that there are no issues with the proposed noticeboard and that the Parish Council respond that they have no objections.

Centre Park Marston Business Park Tockwith North Yorkshire – Erection of an industrial building, formation of car parking and installation of package treatment plant.

Proposed by Cllr Waller and seconded by Cllr Gill and

RESOLVED by all that there are no issues with the proposed development and that the Parish Council respond that they have no objections.

14/43.Matters requested by Councillors

14/43.1 To agree to give permission for Ainsty Conservation Society to remove a number of dead willow trees in Sand Hole woods and to replace them by planting native apple trees.

RESOLVED that the Council give permission.

14/43.2 To agree to allow the CCForum to install a Bug Hotel, and bird and bat boxes. Built as part of a community activity day. This is to encourage biodiversity at Bert's garden and the items would be cited in the space in a low risk area in would be in line with the current furniture in the space.

A discussion was had about the suitability of having bat boxes and the potential of insect stings in a play area with bug hotel.

RESOLVED – that the Council give permission for the installation bug hotel and bird and bat boxes.

14/43.3 To discuss the liability implications of Councillors performing weekly playground inspections without training.

RESOLVED to ask the Clerk to contact YLCA regarding what other PC's do and also what she would suggest.

RESOLVED to put on the agenda for next month the purchase of a sign for Marston Road Play area in line with the sign already installed at Bert's Garden.

14/43.4 To look at quotations for Wheelie bin stickers which display speed calming measures and to decide whether the Parish Council wish to run a scheme within the village to make these stickers available to residents.

RESOLVED to ask Costcutters if they would be able to co-ordinate the sale of wheelie bin stickers on behalf of the Parish Council at a cost of 60p each.

14/43.5 To formulate a response to the consultation on the Green Infrastructure Supplementary Planning Document (SPD) as part of the Harrogate Borough Council's Local District Plan consultation.

RESOLVED that the Parish Council did not want to respond to this document at not specific to our parish.

14/43.6 To decide whether to send a representative to the pre-hearing meeting and hearings for the examination of the Harrogate Borough Council Site's and Policies DPD Examination at Harrogate Borough Council Offices at 11am on Friday 21st March 2014.

RESOLVED to not send a representative to the hearing and pre-hearing.

14/43.7 To decide whether to send a representative to the Public Examination Hearings for Harrogate Borough Council Site's and Policies DPD Examination heard over 11 days during April and May commencing at Harrogate Borough Council Offices at 10am on Wednesday 23rd April 2014

RESOLVED to not send a representative to the hearing and pre-hearing.

14/43.8 To decide whether to send a representative to the Tour de France business networking event detailing traffic management on the route at The Pavilion's (Wharfe Room), Great Yorkshire Showground 1st April 2014 between 5.30-7.30pm.

RESOLVED to not send a representative to the meeting.

14/43.9 To formulate responses to the Minerals and Waste Joint Plan (NYCC, City of York Council, North York Moors National Park) – Issues and Options Consultations (February – April 2014).

RESOLVED to approve the response formulated by Cllr Wilson and to return it as the response from the Parish Council via the Clerk.

Proposed by Cllr Gill and seconded by Cllr Pope.

14/43.10 To appoint a Grounds maintenance Contractor for the coming Year.

Council looked at all the quotations received in January for tree works as a comparison of grounds maintenance costs as the four contacted for quotes this month all replied that they are not in a position to carry out the work as they are too busy. On comparison of all quotations the following was proposed by Cllr Waller and seconded by Cllr Pearce and resolved by all.

RESOLVED to appoint Farm and Land services as grounds maintenance contractor for the coming year.

RESOLVED that the Clerk write and confirm this agreement with Farm and Land services.

Cllr Pearce is also formulating a 5 year plan basic details were given out in the meeting and additional work will be identified with respect to the height of shrubs at the site etc..

14/43.11 To appoint and approve payments to a decorator and decide a potential start date for the painting of the outside of the Village Hall.

Quotations were compared it was proposed by Cllr Pearce and seconded by Cllr Gill that the cheapest quotation be accepted.

RESOLVED by all that the cheapest quotation be accepted from Dave Whitmore and that the works be completed with an invoice date after April 2014.

14/43.12 To appoint and approve payments to a decorator and decide a potential start date for the varnishing of the Parish Noticeboards.

Quotations were compared it was proposed by Cllr Pearce and seconded by Cllr Gill that the cheapest quotation be accepted.

RESOLVED by all that the cheapest quotation be accepted from Dave Whitmore and that the works be completed with an invoice date after April 2014.

14/43.13 To appoint a company to carry out Annual inspections on our Play area equipment for the coming year.

Quotations were compared it was proposed by Cllr Pearce and seconded by Cllr Gill that the ROSPA quotation be accepted but for the clerk to ask them to do it at a cost of £60 per site

(quotation was £65) plus to add an additional individual checklist for each site at an additional cost of £30.

RESOLVED by all that ROSPA be appointed and for the clerk to ask them to do each site for £60 plus £30 per site for the individual checklist, if they will not do the annual inspection for £60 then accept the quotation price of £65 per site.

14/43.14 To formulate and approve a list of items for inclusion on the Parish Council Website to put to the website subcommittee.

RESOLVED that the website working group should meet and put together a staged plan for content for the next Parish Council meeting.

14/43.15 To appoint a firm to construct and manage the Parish Council Website from the three received tenders.

RESOLVED to delay this decision until the results are received from the working group regarding the content and any increases in price based on this content.

14/43.16 To agree the format for the Annual Parish Meeting planned for 16th April 2014 and to decide whether to invite local community groups to address the electorate at the meeting.

RESOLVED to invite local community groups to address the electorate at the meeting with a time limit per group agreed to invite those that had grants Next year to send out an invitation to all groups in the village.

14/44. Clerks Update

14/44.1 Relevant received correspondence in addition to email.

Email Local community disgrace – local resident

RESOLVED that the Clerk contact NYCC and ask if they will litter pick as the rubbish is mainly from Skip lorries heading down Rudgate.

14/45. Accounts

14/45.1 To approve payment of Clerks Salary and expenses of £81.86.

RESOLVED to approve payment of Clerks Salary and expenses of £81.86 proposed Cllr Pearce seconded Cllr Waller.

14/45.2 To agree payment to Viking Direct for printer cartridges at a cost of £32.98 excluding VAT.

RESOLVED to approve payment to Viking Direct at a cost of £32.98 proposed Cllr Pearce seconded Cllr Waller.

14/45.3 To receive and approve a bank reconciliation of the accounts.

RESOLVED to approve the bank reconciliation proposed Cllr Pearce and seconded Cllr Waller.

14/46. Information Exchange by Councillors

The Clerk informed Councillors that 2 planning applications had been received that would need consideration before the next meeting and that she would ask for an extension to the dates for response until after the next meeting.

Cllr Gill asked about the noisy aeroplane heard over Tockwith the weekend of the 15th and 16th of March. Cllr Waller informed her that he had contacted RAF Linton on Ouse and that it was a civil aviation matter.

Cllr Waller also informed all that the community resilience plan response date was now

closed and he was going to pass the responses to the Clerk for collation.

14/47.Date of Next Meeting

Next Ordinary meeting April 16th 2014.following the Annual Parish Meeting commencing at 7.00pm inTockwith Church