

TOCKWITH WITH WILSTROP PARISH COUNCIL

Minutes of a Council meeting held on Wednesday 18th June 2014 in Tockwith Church

Present: Councillors, Mr N Waller (Chair) Mrs S Corbett (Vice Chair), Mrs J Wardman, Mr K Pope, Mrs L Gill, Cllr G Hall (joined the meeting after declaration of acceptance).

In Attendance: Mrs H Algar (Clerk to the Council), and 3 members of the public.

Apologies: Mrs A Wilson, Mrs S Pearce

14/110. Apologies for absence

Cllr Wilson and Cllr Pearce had sent apologies.

RESOLVED that the Council accept apologies for Cllrs Wilson and Pearce
No apologies were received from Cllr Hatfield.

14/111 Parish Council Vacancies

14/111.1 Cowthorpe Vacancies

No interested parties had come forward.

RESOLVED to keep advertising the post on the noticeboards.

14/111.2 Wilstrop Vacancies

The Chairman introduced Mrs Hall from Skipbridge who had written to the Council expressing interest in being co-opted. Mrs Hall introduced herself and gave a brief resume of the reasons she would like to become the Cllr for Wilstrop.

Proposed Cllr Waller, seconded Cllr Pope and agreed by all

RESOLVED that Mrs Gill Hall be co-opted as Parish Council member for Wilstrop.

Mrs Hall signed her declaration of acceptance and joined the meeting.

14/112 Declarations of Interest

Cllrs agreed to record interests as they came to that item on the agenda if necessary.

14/113 Minutes

Proposed Cllr Waller, seconded Cllr Wardman.

Cllr Wardman wanted the (s) removed from Sandhole wood as it is not plural.

RESOLVED that the minutes of the 21st May 2014 AGM meeting be signed and dated as a true record now this change has been made.

Proposed Cllr Waller, seconded Cllr Wardman.

The Clerk informed the Council that she had noted that the figures on Capital spend on the budget section of the ordinary minutes had been formatted incorrectly and had been amended prior to the meeting.

RESOLVED that the minutes of the 21st May 2014 ordinary meeting be signed and dated as a true record.

Cllr Wardman did want to make an additional comment on the minutes to state that she has visited the village Hall on a number of occasions and was a long term strong supporter of the hard work that the village hall management committee.

The Chairman proposed Council moved to item 14/116

RESOLVED that the Council move to item 14/116

14/116 Matters from received Correspondence

14/116.1 To decide whether to take the lead in forming a working group to provide a defibrillator for the village of Tockwith in conjunction with other organisations in the village.

Representatives from Bilton and Bickerton present to speak about their experiences with implementing a similar scheme.

The Chairman introduced Mr Farnworth from Bickerton who gave a summary of the reasons that they had implemented such a scheme in their Parish and how it works for them. The main points are shown below

- Mr Farnworth retired senior manager in the ambulance service.
- Nearest ambulance service Wetherby target time on category 1 call is 8 minutes.
- North Yorkshire (our area) would be unlikely to hit 8 minute target time only have to hit this target 75% of time to meet overall targets. More remote areas tend to suffer as service locate ambulances in more populated areas to hit targets.
- No sick cover for ambulance crews in the week. The service would just be a crew down.
- Irrespective of performance of ambulance 8 minute target time with a cardiac arrest 8 minutes in most cases would be too late need to ideally be on the scene within 3 minutes.
- In Bilton and Bickerton if someone calls 999 for cardiac arrest in the village then the ambulance service see from their screen that there is a defibrillator in the village and automatically trigger phone calls to be made to all trained responders at the same time. As soon as one answers the others are no longer called. That responder then goes and gets the kit and is sent onto the person's location.
- Mr Farnworth suggested that Tockwith is a very different village and has many more people and facilities. A model may be more appropriate to have a public defibrillator that is accessible to all. The ambulance service would then be able to advise people where it is when they needed it. The ambulance service would talk you through the process on the phone and give out a code to release the box.
- In Cowthorpe it may be more appropriate to have a scheme like Bilton and Bickerton.
- Batteries last approximately 4 years. Units vary in price but are approximately £2000 each.
- Cllrs asked questions and Mr Farnworth confirmed he had not as yet had to use the unit and that no liability is passed onto the individual responding.
- Mr Farnworth had just joined the PPG at the doctor's surgery and they too wanted to become involved with a scheme in the village.

Cllr Gill proposed and Cllr Corbett seconded and was agreed by all

RESOLVED that a working group be set up to look at the best way of providing defibrillators in the villages of Cowthorpe and Tockwith.

RESOLVED that the working group consist of Cllr Gill, Cllr Corbett, Mrs J Marsden and the Clerk.

RESOLVED that the Clerk make an application for funding of the scheme to Tockwith Festivals charity.

14/114.To receive information on ongoing issues and decide further action where Necessary.

14/114.1 ref minute 14/37.3 Area 6 Highways outstanding issues particularly lack of response to issues including planting scheme Cowthorpe.

Awaiting response from Highways Area 6 as to whether they approve the scheme or not. HBC commuted sums have agreed to pay for planting at Bert's garden.

Plans for the planting scheme that have been issued to Highways for approval have been queried by residents in the village as not practical in some areas. Chair suspended standing orders and a local resident co-ordinating the scheme explained that once highways approval was agreed then the planting scheme would be put out for full consultation in the village it was vital that the whole village were onboard. Standing orders were resumed.

14/114.2 ref minute 14/37.6 Tockwith Airfield correspondence with EA and HBC.

Correspondence had been received from HBC planning department and also the Environment Agency to state that matters had not moved on. The CLU had not been decided and the waste management strategy document had not been submitted to the EA.

14/114.3 ref minute 14/10.5 Scouts community schemes and litter picking.

The Clerk informed the Council that this is arranged for the evening of Wednesday 25th June with the Scouts, equipment is to be borrowed from HBC.

14/114.4 ref minute 14/104.3 To discuss and decide action for response regarding letter from local residents requesting permission to do works on property adjoining Marston Road Play area requiring closure of Play area.

The Clerk informed the Council that after discussions with YLCA directly following the last meeting the Council were advised to close the Play area for the health and safety of its users. Security fencing was arranged and a site meeting was held with the owners of 51 Marston Road. It was agreed that the works would be completed by Thursday 26th June and that the cost of the security fencing would kindly be met by the owners.

14/115 Public Questions, Comments or Representations

The Chairman suspended standing orders.

One resident asked for a copy of the Police and Crime commissioners' letter that was recently sent to the Parish Council.

Another resident asked that the Council consider writing to highways to ask them to put a traffic regulation order so that buses are not allowed through Cowthorpe village unless they are on a bus route. Buses are currently coming through the village too fast and are eroding the verges where there is already no footway for residents.

Cllr Gill also reported that the same bus company had been involved in an accident on Marston road again speed was mentioned as a factor.

A Cowthorpe resident also asked if the Parish Council could consider the state of footpaths in the Cowthorpe area there appears to have been no maintenance of the paths, the path for the fishermen has been cleared but the public path has not been maintained.

Standing orders were resumed.

14/117. Clerks Update

14/117.1 Update on Wheelie bin sticker sales since implementation of scheme.

Clerk confirmed that approximately £15 had been raised in sales.

14/117.2 Relevant received correspondence in addition to email.

- *Tour de France Grand Depart Sat 5th & 6th July road closures.*
- *VAT reclaim of £1227.21*

14/117.3 Health & Safety Issue Bert's garden requiring emergency work to remove metal drum from hedge.

Clerk informed the Council that she had, had to take emergency measures during the month as a health and safety issue had been raised at Bert's Garden public open space a sharp edged metal drum was found covered in ivy in the back of the hedge. Even though this was behind a fence children had been found taking the fence down and climbing into the drum. The Clerk arranged for the grounds maintenance contractor to remove it.

14/118. Police Matters

PC Brookes was not at the meeting so the Clerk read the following police report.

Crime figures are shown below for the month;

9/5 - Possession of Drugs - Long Marston

10/5 - Theft of BBQ and household items - Rudgate

14/5 - Theft from Unattended Motor Vehicle - vehicle parts – Tockwith

14/5 – Theft of temporary road signs – Wighill

16/5 – Theft of fuel – Bilton-In-Ainsty

21/5 – Shed burg – mountain bike stolen – Tockwith

23/5 – Theft of batteries – Bickerton.

14/119.Village Hall

Standing orders were suspended and a report was given the main points of which were;

- The chair firstly wanted to state that Cllr Wardman as mentioned earlier in the evening was a great supporter of the VHMC and had regularly given her help and support to the village hall over the years.
- Guttering had tennis balls in it causing a vast amount of water to back up and sit on the flat roof of the new extension. The builders have cleared the gutter and put mesh over the top so balls cannot go down and cause a blockage in future.
- CCTV is working the VHMC would like a lesson on how to use it if the Clerk could arrange a training session.
- The sign on the side of the house next to the village hall needs to be investigated as to the original terms of the agreement for parking and access. The Clerk agreed to have a look at the deeds and to speak to the previous clerk.
- Garden gathering is set for Friday 27th June a really good opportunity to showcase the facilities available at the village hall. Would be fantastic to see some of the Cllrs at the event.

Standing orders were resumed.

14/120.Report by County & District Councillor

None

14/121.Planning Applications

14/121.1 74 Prince Rupert Drive Tockwith – Erection of 1 single storey extension and 1 two storey extension, erection of porch and alterations to 1 window

Proposed by Cllr Waller, Seconded by Cllr Gill

RESOLVED that the Parish Council had no objections.

14/121.2 59 Westfield Road Tockwith York North Yorkshire YO26 7PY- Change of use of outbuilding to form holiday cottage.

Proposed by Cllr Pope and seconded by Cllr Corbett

RESOLVED that the Parish Council does not object to or support the application but wishes to make comments or seek safeguards as set below.

1. Consideration should be given to ensure that there is off road parking for the holiday cottage due to existing congestion on the road approaching the bend.

2. Conditions should also be sought regarding holiday cottage to limit rental periods to ensure that it cannot be extended to the general rental market.

14/121.3 J Revis And Sons South Field Lane Tockwith York North Yorkshire YO26 7QP

-Conversion of part of building to form offices and installation of mezzanine floor and first floor to form office accommodation and installation of 9 windows.

Proposed by Cllr Wardman and seconded by Cllr Gill

RESOLVED that the Parish Council does not object to or support the application but wishes to make comments or seek safeguards as set below.

1. The Council neither supports nor objects the proposal but wishes to request the safeguard that the building only be able to be used for wholesale customers only. No retail or showroom for the general public allowable from the building.

14/122.Planning Responses/Enforcement

14/122.1 **3 Westfield Green Tockwith York North Yorkshire YO26 7RE** -Lateral reduction of eastern limb of 1 Ash of tree T1 of Tree Preservation Order 39/2010 -Part Approved and Part Refused

14/122.2 **Industrial Building South Field Lane Tockwith North Yorkshire** -Change of use of warehouse from joinery workshop (Use class B2) to bus maintenance and storage facility (Use Class Sui Generis) - Application Permitted.

Proposed by Cllr Pope and seconded by Cllr Waller

RESOLVED that the Clerk write to NYCC to ask them why they did not respond in the available timeframe with respect to highways issues on the application.

14/122.3 **63 Westfield Road Tockwith York North Yorkshire YO26 7PY** - Erection of single storey and two storey extensions and detached garage, alterations to existing window, formation of patio and felling of 1 tree.- Application Refused.

14/122.4 **Cromwell House 45 Marston Road Tockwith York North Yorkshire YO26 7PR** - Erection of single storey extension - Application Permitted.

14/122.5 **Longfield House 27 Marston Road Tockwith York North Yorkshire YO26 7PR** - Erection of detached garage/workshop- Application Permitted

14/123.Matters requested by Councillors

14/123.1 To formally acknowledge YLCA's provision of service.

Proposed Cllr Waller and seconded Cllr Gill

RESOLVED to formally acknowledge YLCA's provision of service.

14/123.2 To decide whether to participate in HBC's bulb scheme to receive 500 crocus corm to be collected between 20th October & 10th November.

Proposed Cllr Wardman and seconded Cllr Pope

RESOLVED that the Clerk ask if the order can be changed to daffodil bulbs instead of crocus corms.

14/123.3 To discuss and decide response regarding HBC's request for response to changes in Parish Footway lighting.

Proposed Cllr Waller and seconded Cllr Pope

RESOLVED to approve response for changes in Parish footway lighting but to mention concerns with respect to the angling of lights which may cause glare.

14/123.4 To discuss and decide response to HBC's review of polling districts and polling places.

Proposed Cllr Pope and seconded Cllr Waller

RESOLVED that Cllrs fill in this consultation online as individuals.

14/123.5 To discuss and decide response to HBC's Office Accommodation consultation.

Proposed Cllr Pope and seconded Cllr Gill

RESOLVED to agree to HBC's preferred option to build a purpose built accommodation as it is a pragmatic decision in terms of finances. It was noted that it will be a shame to see the Crescent Gardens offices no longer in use.

14/123.6 To decide whether the Parish Council should become a member of the Campaign for Rural England at a minimum donation cost of £36 per year.

Proposed Cllr Pope and seconded Cllr Gill

RESOLVED to join CPRE at a cost of £36 per year and to take the cost out of professional fees in the budget. It appears to be good value in light of the assistance already received from CPRE already with respect to the airfield.

14/123.7 To discuss and decide a response to VHMC and local residents regarding problems with Parking at the Village Hall.

See item 14/119 Village Hall.

14/124. Accounts

14/124.1 To approve payment of Clerks salary and expenses of £30.06.

Proposed Cllr Corbett and seconded Cllr Waller

RESOLVED to approve payment of Clerks salary and expenses of £30.06

14/124.2 To ratify payment of Village Hall Insurance of £1138.85.

Proposed Cllr Pope and seconded Cllr Waller

RESOLVED to ratify the payment of Village Hall Insurance of £1138.85.

14/124.3 To approve a payment of £252 to grounds maintenance contractor.

Proposed Cllr Corbett and seconded Cllr Waller

RESOLVED to approve payment of £252 to grounds maintenance contractor.

14/124.4 To receive and approve a bank reconciliation

Proposed Cllr Gill and seconded Cllr Pope

RESOLVED to approve the bank reconciliation.

14/124.5 To approve a payment of up to £200 to arrange servicing of boiler and production of landlord certificates for the central heating.

Proposed by Cllr Waller and seconded by Cllr Pope

RESOLVED that payment be approved up to the value of £200 to arrange for the servicing of the boiler and production of landlord certificated for the central heating.

14/124.6 To receive and approve current spend against budget report.

Proposed by Cllr Waller and seconded by Cllr Pope

RESOLVED to approve current spend against budget report.

SPEND AGAINST BUDGET AS OF

18/06/2014

PRECEPT 2014/15	Agreed Precept 2014/15	Current Spend as of JUNE 2014/15	Amount Available 2014/15
EXPENDITURE			
Grants	3000	2245	755
Salaries	6891.3	1722.84	5168.46
Expenses	700	116.12	583.88
SUB TOTAL	10,591.30	4,083.96	6,507.34
ESTABLISHMENT CHARGES			
Room Hire	300	0	300
Conferences & Training	250	0	250
Audit fee	700	129.3	570.7
Insurance	1000	0	1000
Ainsty IDB	15	12.69	2.31
Rural Arts Yorks.	0	0	0
YLCA	400	0	400
Warden	10	0	10
SLCC	116	0	116
Noticeboards	400	0	400
Play Area	800	0	800
Open Spaces and POS	1600	252	1348
Open Spaces and POS cowthorpe	350	0	350
Professional fees	1250	0	1250
Planning fees	250	0	250
posters/signs/repairs	0	59.95	-59.95
Equipment allowance	50	0	50
VH Insurance (reimbursed)	1100	1138.85	-38.85
VH expenditure	1605	0	1605
Information Commissioner	35	0	35
Web domain bi-annually	750	0	750
Sundries	300	128.31	171.69
SUB TOTAL	11,281.00	1,721.10	9,559.90

Loan repayments:			
Capital Scheme 1 (40,000)	2,999.46		
Capital Scheme 2 (10,000)	719.36		
Capital scheme 3 (70,000)	3,865.04	-	
TOTAL LOAN REPAYMENTS	7,583.86	3,791.93	3791.93
TOTAL EXPENDITURE	29,456.16	9,596.99	19,859.17

RECEIPTS			OUTSTANDING
HBC gr. maint. grant	212.78	0	212.78
VAT reclaim	est 1500	1227.21	0
Allotment rents	247.5	247.5	0
Rent - Junior Football pitch	1	0	1
VH Ins.reimbursement	1100	0	1100
Wheelie bin stickers	59.95	0	59.95
HBC commuted sums		0	0
TOTAL RECEIPTS	1,621.23	1,474.71	1,373.73
NET REQUIREMENT	27,834.93	8,122.28	18,485.44

14/125.Information Exchange by Councillors

Cllr Waller wants to put on agenda for next month additional hours for Clerk to update website.

Cllr Pope wanted to put on the agenda for next month an update on the Memorial plan.

Cllr Waller informed Council that he was hoping to get a community resilience plan meeting together for the committee to understand their roles.

Cllrs had been approached this month in particular with respect to amenities for older children in the village and would like to put this on the agenda for next month.

Cllr Pope also asked that allotment rents and sizes be put on the agenda for next month.

14/108.Date of Next Meeting

[Wednesday July 16th 2014 at 7.30pm Tockwith Church.](#)

14/109 Exempt Matters

Cllr Waller asked that this matter be removed from exempt as the minutes could be approved in normal session. Seconded by Cllr Pope

RESOLVED to put the agreement of the minutes into normal session.

Proposed Cllr Waller and seconded Cllr Pope

RESOLVED to Agree the minutes of the May 21st Meeting were a true and accurate record.

The public were thanked for attending the meeting and the chairman declared the meeting closed.