

TOCKWITH WITH WILSTROP PARISH COUNCIL

Minutes of a Council meeting held on Wednesday 12th February 2014 in Tockwith Church

Present: Councillors, Mr N Waller (Chair) Mrs S Corbett (Vice Chair), Mrs J Wardman, Mrs A Wilson, Mrs S Pearce, Ms I Hatfield.

In Attendance: Mrs H Algar (Clerk to the Council), and 3 members of the public.

Apologies: Mr K Pope, Mrs L Gill, Cllr J Savage, PC Sue Brookes

14/18.Apologies for absence

RESOLVED that all apologies were accepted for all absences at the meeting.

14/19 Parish Council Vacancies

14/19.1 Cowthorpe Vacancies

The chairman welcomed Cllr Izzy Hatfield to the meeting as new Councillor for Cowthorpe. The remaining Cowthorpe vacancy which may be dealt with by co-option had, had no interested parties come forward.

RESOLVED to keep advertising the post on the noticeboards.

14/19.2 Wilstrop Vacancies

The Clerk reported that there had been no further interest in the vacancy.

RESOLVED to keep advertising the post on the noticeboards.

14/19.3 Two Vacancies on Audit subcommittee.

It was proposed by Cllr Waller and seconded by Cllr Corbett that Cllr Pearce and Cllr Wilson be elected into this Audit Sub-committee. It was agreed unanimously.

RESOLVED that Cllr Pearce and Cllr Wilson fill the two vacancies on the audit subcommittee.

14/20. Declarations of Interest

Cllrs agreed to record interests as they came to that item on the agenda if necessary.

14/21 Minutes

Proposed Cllr Pearce, Seconded Cllr Corbett.

RESOLVED that the minutes of the 8th January 2013 meeting be signed and dated as a true record with the removal of Cllr Pearce as sending apologies as she was present at the meeting which was also stated on the minutes, it was a typo which the Clerk removed.

14/22.To receive information on ongoing issues and decide further action where necessary.

14/22.1 REF 14/5.1 To approve a response to Harrogate Borough Council written by the Clerk regarding the Enforcement Report to Chief Planner (Development Control) in consultation with Chairman of Planning Committee received in December 2013.

Proposed Cllr Wilson, Seconded Cllr Pearce.

RESOLVED that the letter circulated be approved and it be sent to all recipients of the original report at HBC. A copy should also be sent to the Environment Agency for completeness.

14/22.2 REF 13/113.1 To formulate an update response to Highways Area 6 regarding the status of outstanding works which were agreed and promised to be actioned within the Parish on a 3 month turnaround in June 2013.

Attempts to repair Prince Rupert Drive have been substandard. All of the works discussed back in June 2013 at a meeting with Highways Area 6 have not been completed. Southfield Lane is also now a serious hazard. It was proposed by Cllr Waller and seconded by Cllr Pearce

RESOLVED that the Clerk write to Area 6 Highways and demand all the outstanding works identified last year with Highways area 6 be done as soon as possible and stress that this should not be raised as new works but as work that should have already been done.

14/22.3 REF 13/132.3 To discuss whether the Parish Council wants to send Playground inspection volunteers on a ROSPA training course at a cost of £227 per delegate.

Proposed by Cllr Waller and seconded by Cllr Wilson

RESOLVED that this training is too expensive per delegate for our budget and ask that the Clerk ask Harrogate Borough Council if they could provide any pointers or free training with respect to inspection of our equipment.

14/22.4 REF 14/15 To receive a report from Cllr Wilson from her recent attendance to the WARDEN AGM and to decide whether the Council agree to dissolve the organisation.

Proposed by Cllr Waller and seconded by Cllr Corbett.

RESOLVED unanimously that Tockwith with Wilstrop Parish Council agree to the decision to dissolve WARDEN as an organisation.

14/22.5 REF 14/10.6 To discuss and decide responses to the Harrogate district core strategy review: initial targeted survey for elected members, parish/town/city councils and neighbourhood planning teams.

Responses had been circulated prior to the meeting to the questionnaire and were discussed in the meeting.

RESOLVED to make the following changes to the response

Question 5 Add take more notice of Parish recommendations.

Question 18 To take account of differences.

Question 2 and 4 to add in Cllr Gills comments regarding agriculture.

RESOLVED with the above changes incorporated that the clerk amalgamate Cllr Waller and Cllr Wilsons responses to the questionnaire and return it to Harrogate Borough Council.

Proposed by Cllr Pearce and seconded by Cllr Wardman.

14/23 Public Questions, Comments or Representations

None

14/24. Police Matters

PC Brookes was not at the meeting so the Clerk read the following police report.

DHC – Marston Moor Ward

120114 – Theft from unattended vehicle – spare wheel stolen – Tockwith

170114 – Drugs offences – Skipbridge

220114 – Criminal Damage to vehicle – Moorside Business Park

We are still having a few village burglaries so please keep locking doors and windows and keep vigilant especially if you know neighbours are away.

14/25. Village Hall

Standing orders were suspended and the chair of the VHMC was invited to give her report the main points of which were;

- 5 Year business plan is now in place and a copy has been given to the Clerk.
- An electronic version will be provided to send around to Cllrs.
- Groups have been asked about fire safety in the hall and each group has a copy of regulations to look at and try the alarm.
- Later in meeting VHMC have asked to act as third party fund holders for a YORVENTURE project to upgrade the existing kitchen.
- Garden is almost complete just the turfing really to do looking very smart indeed.
- Decorating internally done by Easter.
- Games night great fun, pass the word to all friends and family for next one.
- Folk night 15th March same night as a PFTA event.
- Garden Party will be planned for early June.
- Entertainment Evening will be planned for September.
- Wednesday nights in the hall are now free as the Scouts have moved to a different venue.

14/26.Report by County & District Councillor

None

14/27.Planning Responses/Enforcement

J Revis and Sons South Field Lane Tockwith York North Yorkshire, YO26 7QP - Formation of vehicle storage yard. GRANTED subject to conditions.

14/28.Matters requested by Councillors

14/28.1 To discuss and decide further action based on reported problems regarding South Field Lane's pot holes and problems with ice forming within these pot holes causing dangerous driving conditions.

Discussed under item 14/22.2 Clerk to write response to Area 6 Highways.

14/28.2 To decide a response to the recent correspondence from WARDEN to the Parish Council regarding them wanting to make a complaint to HBC regarding the stored tyres on Tockwith airfield .

RESOLVED unanimously to respond to WARDEN to allow them to write a letter of complaint to Harrogate Borough Council regarding the number of stored tyres on the airfield.

14/28.3 To ask for a volunteer to perform weekly checks on Marston Road Play Equipment at the Marston Road POS following the resignation of the current volunteer.

RESOLVED that Councillor Corbett will take this task on the Clerk to send her recording forms.

14/28.4 To decide whether to allow volunteers to create a sunflower growing scheme for local children in Cowthorpe within Bert's garden POS.

Cllr Pearce confirmed that while she would not recommend eating sunflowers they are not known for being toxic to humans.

RESOLVED that volunteers are allowed to create a sunflower growing scheme for local children within Bert's garden POS subject to filling in the relevant risk assessments for planting in a Public open space.

14/28.5 To decide on a representative on behalf of the Council to attend a Planning training event held in Council Chamber, Crescent Gardens Harrogate between 6 & 8pm on Wednesday 26th February or Wednesday 26th March 2014.

RESOLVED to send Cllr Keith Pope to the Wednesday 26th March 2014 date for Planning Training Clerk to inform Cllr Pope and Harrogate Borough Council.

14/28.6 To consider the process for appointment of Grounds maintenance contractors for the coming year.

RESOLVED that the Clerk get quotes from 3 contractors on the criteria quoted for last year.
RESOLVED that Cllr Pearce draw together a long term plan for the space with a list of items that will need attention.

14/28.7 To decide whether to give the Clerk authority to investigate pricing of ROSPA safety inspections on play equipment for the September 2014 inspections.

RESOLVED that the Clerk have authority to seek quotes from 3 companies.

14/28.8 To agree to accept summons to Parish Council meetings via electronic format.

Proposed by Cllr Waller and seconded by Cllr Pearce.

RESOLVED unanimously that all Cllrs agree to accept summons to Parish Council via electronic format.

14/28.9 To agree to write a letter to YORVENTURE supporting the Village Hall Management committee in their Kitchen replacement/upgrade project within the village hall.

Proposed by Cllr Waller and seconded by Cllr Pearce

RESOLVED unanimously to agree for the Clerk to write a letter to YORVENTURE supporting the Village Hall Management committee in their Kitchen replacement/upgrade project within the village hall.

14/28.10 To agree to be third party fund holder for the Village Hall management committee for their project with YORVENTURE to replace/upgrade the kitchen in the village hall.

Proposed by Cllr Waller and seconded by Cllr Pearce

RESOLVED unanimously to agree for the Clerk to write a letter to YORVENTURE to act as third party fund holder in their Kitchen replacement/upgrade project within the village hall.

14/28.11 To decide whether to send a representative to a Tour de France meeting for all Parishes on the route in Leeds offices 20th February or to wait for details of 2 local events in March.

Proposed by Cllr Waller and seconded by Cllr Pearce

RESOLVED to wait for details of 2 local events regarding the Tour in March.

14/28.12 To discuss the results of the recent interim Internal Audit and decide how to put into place items highlighted in the report.

Proposed by Cllr Corbett and seconded by Cllr Pearce

RESOLVED that the Council were very happy with the results of the interim audit and accounts and ask that the Clerk put into place the recommendations in the report where time allows on a priority basis for the full audit.

14/29.Clerks Update

14/29.1 Update on Speeding in Cowthorpe and letter to Police Commissioner.

Still awaiting information from ex Cllr Billenness regarding this issue then the letter will be sent to the commissioner.

14/29.2 Village Hall fire door.

Still awaiting a part for the door will contact the builder again and ask when it will be available.

14/29.3 Relevant received correspondence in addition to email.

No comment on correspondence.

14/30. Accounts – to pay/ratify invoices received, bank balances and receipt of payments.

Proposed by Cllr Corbett and seconded by Cllr Wardman

RESOLVED that the bank reconciliation be approved.

14/30.1 To approve payment of Clerks Salary for February.

Proposed by Cllr Corbett and seconded by Cllr Wardman

RESOLVED that the payment of the Clerks salary be approved.

14/30.2 To agree payment to the internal auditor for recent interim internal audit of the Parish Council at a total cost of £174.30.

Proposed by Cllr Corbett and seconded by Cllr Wardman

RESOLVED that the payment to the internal auditor for the recent interim internal audit of the Parish Council at a total cost of £174.30 be approved.

14/30.3 To approve payment of up to £400 for YLCA membership for 2014.

Proposed by Cllr Corbett and seconded by Cllr Wardman

RESOLVED that payment be approved up to £400 for YLCA membership for 2014

14/31.Information Exchange by Councillors

The Clerk informed Councillors that a planning request had been received that involved the rental of a proportion of the local Primary Schools field but that there would be enough time to respond to this application at the next meeting but wanted Council to be aware of the issue.

Cllr Wardman asked that Sandhole wood be put on the agenda for next month as some of the willow trees have died and Ainsty Conservation Society wish to replace them with traditional apple varieties.

14/32.Date of Next Meeting

Next Ordinary meeting March 19th 2014.