

TOCKWITH WITH WILSTROP PARISH COUNCIL

Minutes of a Council meeting held on Wednesday 16th April 2014 in Tockwith Church

Present: Councillors, Mr N Waller (Chair) Mrs S Corbett (Vice Chair), Mrs J Wardman, Mrs A Wilson, Mrs S Pearce, Ms I Hatfield, Mr K Pope, Mrs L Gill

In Attendance: Mrs H Algar (Clerk to the Council), and 3 members of the public.

Apologies: Cllr J Savage, PC Sue Brookes

14/48.Apologies for absence

NONE

14/49 Parish Council Vacancies

14/49.1 Cowthorpe Vacancies

No interested parties had come forward.

RESOLVED to keep advertising the post on the noticeboards.

14/49.2 Wilstrop Vacancies

The Clerk reported that there had been no further interest in the vacancy.

RESOLVED to keep advertising the post on the noticeboards.

14/50. Declarations of Interest

Cllrs agreed to record interests as they came to that item on the agenda if necessary.

14/51 Minutes

Proposed Cllr Pope, Seconded Cllr Wilson.

RESOLVED that the minutes of the 19th March 2014 meeting be signed and dated as a true record, with the minor spelling amendment of steak to be altered to stake.

14/52.To receive information on ongoing issues and decide further action where necessary.

14/52.1 ref minute 14/37.3 Area 6 Highways outstanding issues particularly lack of response to issues including planting scheme Cowthorpe.

Council referred to a document of outstanding works and made comment that the response from Area 6 Highways to matters that have not been completed was unsatisfactory while they do understand that there are financial constraints on the department there is genuine concern regarding safety in some areas. Council discussed matters and ;

RESOLVED that the Clerk respond to Area 6 Highways to ask how much they have applied to central government to for pothole repairs.

RESOLVED that the Clerk inform Area 6 Highways that the sides of the roads are falling away which is a safety issues with respect to bends in particular.

RESOLVED that the Clerk keep applying pressure on all responses where works have been promised until those works are complete.

14/52.2 ref minute 14/37.5 Speed monitoring letter to commissioner.

Clerk confirmed that the letter had been sent and that she was awaiting a response.

14/52.3 ref minute 14/37.6 Tockwith Airfield correspondence with EA and HBC

Enforcement date had passed on the Earth moving equipment and the equipment had just been moved to an area outside of the enforcement area but in the field behind the site.

Harrogate Borough Council are trying to ascertain who owns the land and whether it is currently being leased to Tockwith Multidrive.

The Environment agency update was also read to Cllrs regarding the tyres which are on the site and the progress with their removal.

The Clerk also informed Council that she was awaiting a response from Wallace Sampson at Harrogate Borough Council.

RESOLVED that the Clerk keep chasing HBC planning department with respect to progress with this matter.

RESOLVED that the Clerk Invite the Environment agency case officer to the June meeting of the Parish Council.

RESOLVED that the Clerk chase the progress of removal of tyres in the west field.

14/52.4 ref minute 14/43.3 To discuss the liability implications of Councillors performing weekly playground inspections without training.

Clerk had contacted HBC and they do not provide training but gave the name of some providers who work to ROSPA standards.

The Chairman proposed and it was;

RESOLVED that the Council was happy with the level of provision it is providing for a small parish Council with respect to playground inspections.

14/52.5 ref minute 14/43.4 To look at quotations for Wheelie bin stickers which display speed calming measures and to decide whether the Parish Council wish to run a scheme within the village to make these stickers available to residents.

Council looked at all options provided by the Clerk with respect to wheelie bin stickers they went through all the quotations .

Proposed by Cllr Pearce and seconded by Cllr Gill then all

RESOLVED that the Clerk should arrange purchase of 100 stickers at a cost of £59.95

RESOLVED that the Clerk should arrange to sell these in Costcutters to residents at a cost of 60p each.

14/52.6 ref minute 14/43.14 To formulate and approve a list of items for inclusion on the Parish Council Website to put to the website subcommittee.

Cllr Wilson had circulated a proposed structure which was discussed with the working group and Cllrs discussed the format proposed.

It was proposed by Cllr Pearce and seconded by Cllr Pope and agreed by all

RESOLVED That the proposed structure for the website be approved.

14/52.7 ref minute 14/43.15 To appoint a firm to construct and manage the Parish Council Website from the three received tenders.

Cllr Waller declared an interest in the item and left the room. Cllr Corbett took over as chair.

It was proposed by Cllr Wilson from the working group that Vision ICT be appointed this is from looking at all the costs and levels of support from all three quotations in respect to the structure proposed in item 14/43.14.

Cllr Pearce proposed and Cllr Pope seconded and it was agreed by all **RESOLVED** that the council appoint Vision ICT as website provider for the new Parish Council website.

RESOLVED that the Clerk inform all parties involved of the decision to either appoint or not appoint them as supplier of the new website.

Cllr Waller returned to the room

14/53 Public Questions, Comments or Representations

A member of the public asked about commuted sums and verges reimbursement with Harrogate Borough Council and Area 6 Highways, the Clerk responded that she had contacted Area 6 Highways who confirmed that it was not on the system as being assigned to an inspector and now they had referred it to an inspector who would be in contact regarding the planting schemes.

Commuted Sums the Clerk had not had a response to any emails.

The Same member of the public wondered if volunteers were covered by the public liability insurance in light of what the council had discussed earlier in the meeting.

Council responded that volunteers were covered.

Another member of the public complained about buses going straight passed them at the spotted ox bus stop. They also noted that the bus stop sign had gone.

The Clerk would make enquiries as to where the sign had gone and to also ask Connections buses if they would remind their drivers to stop.

14/54. Police Matters

PC Brookes was not at the meeting so the Clerk read the following police report.

I've been having a look around the school at leaving time and have not seen any problems as yet. May be the school sent out a letter recently, but the bend wasn't blocked at all and you could see round with no problems.

Councillors did not agree that the problem had gone away and school had not sent out a letter. Moving forward it would be good if school sent out a letter and for people to identify the people parking there as it could be the same people.

14/55. Village Hall

Standing orders were suspended and a report was given the main points of which were;

- The AGM is to be held on 14/05/2014 at the village hall 7.30
- A guest speaker will be attending and tea and biscuits will be served.
- Looking at doing an event with Sealed Knot to highlight village history.
- Garden looks great now that it is becoming established.
- The Hall is currently being decorated inside

14/56. Report by County & District Councillor

None

14/57. Planning Responses/Enforcement

14/57.1 **73 Prince Rupert Drive Tockwith York North Yorkshire** – Erection of 2 storey & single storey extension with canopy, conversion of garage to form additional living accommodation & alterations to existing windows and doors.

Proposed by Cllr Pope and seconded by Cllr Wardman and agreed by all

RESOLVED by all that there are no issues with the proposed development and that the Parish Council respond that they have no objections.

14/57.2 Longfield House, 27 Marston Road Tockwith York North Yorkshire YO26

7PR – Erection of detached garage/workshop.

Cllr Pearce declared an interest and left the room

Proposed by Cllr Waller and seconded by Cllr Pope then by all

RESOLVED that the Council not object or approve the application but seek safeguards to prevent a Change of Use in the future for the building to become a dwelling or have an industrial use.

Cllr Pearce entered the room.

14/57.3 NY/2014/0081/FUL Tockwith CE Primary School, Southfield Lane

Tockwith York, YO26 7RP – Proposed single storey modular building with associated parking and sustainable landscaping.

Cllr Corbett and Cllr Waller declared an interest and left the room Cllr Pearce took the chair.

Cllr Pearce proposed and Cllr Gill seconded to

RESOLVED by all that the proposed planning application be supported.

Cllr Corbett and Cllr Waller returned.

14/58.Planning Responses/Enforcement - to receive the following planning Information/decisions.

14/58.1 Planning Enforcement case 14/00107/PR15 possible breach of planning

Tockwith Multidrive Centre Tockwith York North Yorkshire YO26 7QF – Goods vehicle application to operate 3 goods vehicles and 6 trailers by Suttle Services.

RESOLVED that the Clerk should highlight environmental issues to be passed onto the traffic commissioner including noise, heavy vehicles near residential developments and also restrictions on operating hours. Also to highlight planning and highways issues of the entrance to the site. Mentioning that it is an illegal entrance which has never had planning permission. The Clerk should also remind Harrogate Borough Council of the current use of the site for driver training and a bus depot. A facility for goods vehicles should be a change of use.

14/59.Matters requested by Councillors

14/59.1 To decide whether the Parish Council would be in agreement for NYCC to set up an agreement between Tockwith Primary School and the Parish Council to document the schools use of the Sportsfield.

RESOLVED to hold over until next month until the clerk clarifies the position on the original Deed of Trust with the Sportsfield Trust.

14/59.2 To decide whether to send a representative to an Emergency Planning and Winter Weather at Coronation Hall, Boroughbridge (YO51 9BL) to look at emergency planning and how to ensure your community is prepared for adverse weather situations on April 28th 2.30 – 6.00pm.

RESOLVED Cllr Waller will email the Committee and get back to the Clerk before the return date with any additional attendees.

14/59.3 To approve the purchase of a sign for Marston Road Playground in the same format as that purchased for Bert's garden showing Parish Councils details in case of emergency for contact .

Proposed by Sarah Pearce and seconded by Cllr Pope

RESOLVED by all that the purchase of a sign for Marston Road play area be approved.

14/60.Clerks Update

14/44.1 Relevant received correspondence in addition to email.

No comments.

14/61. Accounts

14/61.1 To approve payment of Clerks Salary and expenses of £14.32.

RESOLVED to approve payment of Clerks Salary and expenses of £14.32 proposed by Cllr Pope seconded Cllr Waller.

14/61.2 To approve payment of PWLB for £3791.93 paid by d/d 1/05/2014.

RESOLVED to approve payment of PWLB for £3792.93 proposed by Cllr Pope and seconded by Cllr Waller.

14/61.3 To approve and sign unaudited end of year Accounts and annual return in preparation for internal and external audit.

RESOLVED to approve and sign unaudited end of year Accounts and the annual return in preparation for internal and external audit. Proposed by Cllr Pearce and seconded by Cllr Waller. Accounts signed in presence and agreement of Full Council by Cllr Waller and the Clerk.

14/62.Information Exchange by Councillors

Cllr Pearce asked that an item be put on the Agenda for next month regarding the ongoing maintenance plan for Westfield Green.

14/63.Date of Next Meeting

Date of Next Meeting – Following the Annual Meeting of the Parish Council held On Wednesday May 21st 2014 at 7.00pm.