

## **TOCKWITH WITH WILSTROP PARISH COUNCIL**

Minutes of a Council meeting held on Wednesday 19<sup>th</sup> November 2014 in Tockwith Church at 7.30 pm.

**Present:** Councillors, Mr N Waller (Chair) Mrs S Corbett (Vice Chair), Mr K Pope, Mrs A Wilson, Mrs S Pearce.

**In Attendance:** Mrs H Algar (Clerk to the Council), 4 members of the public.

**Apologies:** Mrs G Hall, Mrs J Wardman, Mrs L Gill.

Councillor Waller welcomed all and began the meeting.

### **14/185 Apologies for absence**

Cllr Wardman, Hall and Gill had sent apologies.

**RESOLVED** that the Council accept their apologies.

### **14/186 Parish Council Vacancies**

#### **14/186.1 Cowthorpe Vacancies**

No interested parties had come forward regarding the existing vacancy.

The Clerk informed the Council that an election had not been requested for the second vacancy and this could now also be advertised for co-option.

Proposed Cllr Waller seconded Cllr Pope and agreed by all

**RESOLVED** to advertise both vacant positions on the noticeboard in Tockwith and Cowthorpe.

#### **14/186.2 The Clerk to the Council and Responsible Financial Officer**

Cllr Waller explained that the Clerk had handed in her resignation and was due to serve her last day in the Councils employment on 11<sup>th</sup> December 2014. The Council thanked Mrs Algar very much for her hard work over the past few years and were sad to see her go but wished her luck in her new position at the local Primary school.

Proposed by Cllr Pearce and seconded by Cllr Pope and agreed by all

**RESOLVED** that the post be advertised on the Noticeboards within the Parish and also in the Parish News.

**RESOLVED** that the hourly rate for the post should be advertised at Spinal Point 14 £8.255 per hour.

**RESOLVED** that the interview panel be comprised of Cllr Pearce, Cllr Pope and Cllr Waller.

**RESOLVED** that Cllr Waller in the interim take responsibility for correspondence of the Council and any procedural matters.

**RESOLVED** that Cllr Pope take control of Planning matters in the interim.

**RESOLVED** that Cllr Corbett take control of anything under Parish Council ownership (Village Hall, Allotments, Sports field, Public open Spaces).

### **14/187 Declarations of Interest**

Cllrs agreed to record interests as they came to that item on the agenda if necessary.

### **14/188 Minutes**

Proposed Cllr Pope, seconded by Cllr Corbett and agreed by all

**RESOLVED** that the minutes of the 17<sup>th</sup> September 2014 be signed and dated as a true record.

Proposed by Cllr Wilson and Seconded by Cllr Corbett and agreed by all

**RESOLVED** that the minutes of the meeting of the council held on 15<sup>th</sup> October 2014 be signed as a correct record.

**14/189.To receive information on ongoing issues and decide further action where Necessary.**

14/189.1 ref minute 14/52.To receive an update on the progress of the New Parish Council website in particular to discuss a disclaimer being put on the site and to consider back up options.

Cllr Wilson explained that most of the information for the site had been uploaded. She only needed responses and consultations that the Council have worked on recently. She also needed a history of Cowthorpe for the site. Hoping that the site will go live by the end of the week.

The matter of a disclaimer for the site was discussed.

Proposed by Cllr Waller and Seconded by Cllr Wilson and agreed by all

**RESOLVED** to implement the suggested disclaimer from Vision ICT, it was agreed that it was not necessary to seek legal opinion on the standard disclaimer.

14/189.2 ref minute 14/116.1 to receive an update from defibrillator working group following the recent community meeting with the YAS.

The Clerk explained to the Council the outcome of a recent meeting with the Yorkshire Ambulance Service to get a defibrillator group up and running in the Parish. It appeared that the scheme had enough support to be run from Tockwith and that Cllr Gill was to become the co-ordinator of the scheme. The Clerk also explained that it did not appear that Cowthorpe were currently going to be part of this scheme.

Standing Orders were suspended so that residents of Cowthorpe could speak.

Cowthorpe residents were concerned that they would not reach people in the 6 minute target time, and the general feeling in the village is that this scheme is no good for them. It may well be that it is something they do decide to do in the future but they would like to meet with the Ambulance service to see how they can work something which is more appropriate for their community.

Cllr Waller asked if Cowthorpe residents could meet with YAS and then come back to the Tockwith group when they have decided what they are going to do.

Standing orders were resumed.

14/189.3 ref minute 14/159.2 To update the Council with progress on the matter of the leak in the village hall roof in the new toilet extension.

The Clerk explained that a meeting was held with the building inspector, chair of the village hall management committee, herself and the builder at the site. The building inspector and the builder inspected the roof and it was difficult to know where the water was coming in. The inspector explained that the roof needed to have a change made to the slope on the new roof by the builder as water was pooling on the new roof. The old roof also had a major problem with pooling of water and the building inspector explained that the roof was beginning to fail. The major problem is that the old roof (because of the slope) does not drain onto the new roof and pooling is occurring. This is not the responsibility of the builder as he did not touch the old roof. But the difficulty is whether the leak is from the old or the new roof into the join. The builder agreed to strip the roof back and reseal from his side and also tidy up the inside of the building by rubbing it off and making it tidy. It is now up to the Parish

Council to decide whether to fix the old roof. This will have a knock on effect as to how the builder fixes the new roof.

Council discussed the matter and agreed that it was a problem and something that with hindsight should have been considered when the extension was built.

Proposed Cllr Pearce and seconded by Cllr Pope and agreed by all

**RESOLVED** to get three new quotations from builders for the roof for two scenarios

- (i) Fix the pooling on the old roof and have it drain onto the new roof to get away.
- (ii) Completely replace both of the roof's

Standing orders were suspended and members of the public discussed retention fees maybe being made higher in the future and the Clerk of the Council who was in post at the time of the extension expressed what had happened along with members of the village hall management committee.

Standing orders were resumed.

14/189.4 To discuss and decide actions to move forward the lack of progress with the Planning department regarding Marston Moor airfield and the pending certificate for Lawful Use.

The Clerk explained that there had been no response from Harrogate Borough Council in response to letters that were sent last month.

14/189.5 To discuss and decide actions to move forward the lack of progress with the Environment agency regarding the Marston Moor airfield and the use of tyres on the site.

The Clerk explained that there had been no response from the Environment Agency in response to the letter sent but this was only sent this week so it was not suprising.

14/189.6 ref minute 14/179.2 To discuss the progress with the Ash Trees on Westfield Green POS. Namely to discuss progress with the planning applications and correspondence with other agencies regarding the trees to decide any actions moving forward in light of all information received.

The Clerk explained she had spoken with the Grounds Maintenance contractor and a tree report had been carried out on the Ash Trees which will be forwarded onto Cllrs and any interested parties. The Grounds maintenance contractor had informed the Clerk that he had applied again for planning permission to maintain the trees.

#### **14/190.Report by County & District Councillor**

Cllr Savage had not sent a report there were no issues to report back.

#### **14/191 Public Questions, Comments or Representations**

Standing orders were suspended

A member of the public asked why their comments were not written down in the minutes for the last meeting regarding the ash trees. The Clerk explained that she thought she had reported progress with the situation regarding the trees and explained that she does not have to report verbatim what is said in the meeting. The member of the public explained that they understood they were not verbatim but felt that what they had said was not recorded.

The Clerk went onto also explain that even though she does put background to items in the meeting legally she need only record resolutions of the Council. But she agreed she would take the comments on board for the future.

Standing orders were resumed.

### **14/192.Police Matters**

PC Brookes had sent apologies and a report for the meeting.

02/10/14 – Harassment - Tockwith

03/10/14 – Harassment – Long Marston

05/10/14 – Harassment – Long Marston

07/10/14 – Fraud – Bank investigating – Tockwith

12/10/14 – Stolen Motor Vehicle – Tockwith – veh recovered

13/10/14 – Burglary Dwelling – jewellery stolen – Tockwith

29/10/14 – Autocrime – vehicle scratched – Tockwith

29/10/14 – Theft From Unattended Motor Vehicle x 4 diesel stolen from 4 buses – Tockwith

### **14/193.Village Hall.**

Standing Orders were suspended and Mrs Steed gave a report the main points of which were;

- A new fridge and freezer have been installed.
- The central heating can now be remotely controlled.
- A new air release valve has also been installed and the thermostat on the radiator by the front door replaced.
- New gutters have been installed and rainwater butts on the shed in the back garden.
- Had a party held last week and were not happy with the state that the hall had been left in lots of wine stains on tables and floor and also broken glass was left behind.
- In response to an earlier item regarding the roof. The committee commented that before the new extension the old roof drained to an outlet that was working. Maybe we now need to get on the roof to siphon the water off.

Cllr Waller thanked the Village Hall Management committee for all their hard work and standing orders were resumed.

### **14/194.Planning Applications**

**14/194.1 Beck Farm 51 Marston Road Tockwith York North Yorkshire YO26 7PR -**  
**Erection of two storey rear and single storey side extensions, installation of 6 replacement windows 3 new windows 1 new rooflight, 1 replacement door and 1 new door, erection of garage and car port to replace outbuilding and installation of 5 rooflights to outbuilding (Revised Scheme).** The Parish Council approved a previous scheme a while ago and the plans were withdrawn. Cllr Wardman advised that “reservation was expressed regarding inappropriate roof lights to the outbuildings” from the neighbours to the east of the property. Cllrs discussed that from the plans they could see there would be an independent living area that in theory could be used on its’ own.

Proposed Cllr Pearce and Seconded Cllr Waller and agreed by all

**RESOLVED** that the Clerk respond D, the Parish Council supports the application.

**14/194.2 Acorn House War Field Lane Cowthorpe Wetherby North Yorkshire LS22 5EU**  
**- Erection of two dwellings and two detached garages and formation of hard standing to create new access.** Cllr Pope carried out neighbourhood notification on the site, lots of concerns were reported by residents. Mainly that the existing two properties should be completed prior to getting permission to build two more properties. There was also concern as to the sewerage provision and also access to Warfield Lane being safe.

Standing orders were suspended and two residents of Cowthorpe agreed with the previous comments regarding the site and stressed that residents were keen to get the site developed but also wanted the issues regarding Warfield lane and the sewerage provision of the site taking into account. If a soakaway was used it may not be adequate and could lead to the flooding of neighbouring properties.

Proposed Cllr Pope, seconded by Cllr Waller and agreed by all

**RESOLVED** that the Council respond to Harrogate Borough Council C, The Parish Council neither object or support the application but wish to seek the following safeguards.

1. Discussion with local residents overwhelmingly showed that development was welcomed at the site but with caution based on the sites past history.
2. Completion of the two properties already built and owned by Mr Newis adjacent to the proposed site should be carried out prior to gaining approval for this application as they have stood unfinished and empty for a very long time.
3. Sewerage and drainage provisions for the properties should be investigated prior to this application being approved.
4. The access from the driveways onto Warfield lane for one house in particular brings any cars associated with that property directly out into the bend on Warfield lane which Council see as a potential safety issue. This road is a single track road with businesses located beyond the proposed development. These businesses need to take deliveries on a regular basis. Council believe that there may be safety issues with the drive being located so close to the bend. Indeed parking on the road for deliveries to the properties themselves could also cause the single track road to become blocked. In the Parish Council's view this needs to be taken into account when considering the application so as not to disrupt local businesses and residents.

14/194.3 Moor Side Bungalow Tockwith North Yorkshire - Re-instatement of dwelling including erection of 2 single storey extensions and detached garage. Cllr Pope visited this site and explained it was a Nissan hut which is to be reinstated as a dwelling.

One neighbour was not happy with the plans as they felt it should be agricultural land but the last know use of the property was residential.

Proposed Cllr Pope and seconded Cllr Pearce and agreed by all

**RESOLVED** that the Clerk respond D, the Parish Council supports the application.

14/194.4 The Water Tower Wilstrop Lodge Farm Green Lane Moor Monkton York North Yorkshire YO26 8JN - Erection of stables. Cllr Waller looked at this application and explained to Council that it is erection of wooden stables which will not be overlooked by anyone.

Proposed by Cllr Pearce and seconded by Cllr Corbett and agreed by all

**RESOLVED** that the Clerk respond D, the Parish Council supports the application.

#### **14/195.Planning Responses/Enforcement**

14/195.1 Possible breach of planning control. Farmhouse divided into two properties – Skip Bridge Farm, Moor Monkton York North Yorkshire YO26 8EZ.

14/195.2 Possible breach of planning control. Use of property for wedding venue business – Skip Bridge Farm, Moor Monkton York North Yorkshire YO26 8EZ.

14/195.3 Possible breach of planning control. Use of site for ambulance driver training– Marston Moor Airfield Tockwith North Yorkshire.

14/195.4 Replacement of flat roof with pitched roof, erection of porch, replacement of 7 windows and 2 doors, installation of 1 new door and alterations to 5 windows. **New Farm Moor Lane Wilstrop North Yorkshire YO26 7QN– Grant Planning subject to conditions.**

Council had no comment on any of these items.

**14/196.Matters requested by Councillors**

14/196.1 To discuss progress and decide any further actions regarding the Stirling War Memorial, Cllr Waller.

Cllr Waller explained that the design had been created using a construction materials similar to the Angel of the North for the plane aspect of the design. The pillar will be constructed of York stone. Local builders have agreed to do the ground works for free. Need the monument to be ready for next October. The bishop of Selby will attend and the ATC are on board for the ceremony.

Need to get the plans in as soon as possible.

Proposed Cllr Waller and seconded Cllr Pope and agreed by all

**RESOLVED** That the plans presented to the Council be approved and that the Parish Council issue funds to pay for the associated planning fees.

The RAF are also looking into the RAF families who were involved in the crash and the relatives of Mr Carhill are very pleased that it is being recognised after all these years.

14/196.2 To discuss and decide actions relating to the issue of mud on Southfield Lane, Cllr Pearce.

Cllr Pearce explained that the recent moving of the bus depot has led cutting up of the verges leading to the spreading of mud all across the road. Side edgings and pot holes are becoming larger and cracks are appearing between some potholes.

Proposed by Cllr Pearce and seconded by Cllr Wilson and agreed by all

**RESOLVED** To write to Area 6 Highways to inform them of the problems associated with Southfield lane and to ask them to attend to the problems caused as soon as possible.

14/196.3 To decide whether to allow a volunteer to cut the hedge at Bert's garden.

Proposed by Cllr Pearce and seconded by Cllr Waller and agreed by all

**RESOLVED** to ask for a copy of their public liability insurance. If all is ok with this then Council will be happy to give the go ahead for him to cut the hedge at Bert's garden Public open space.

14/196.4 To review the outcome of the recent ROSPA playground inspections and to decide whether to action any points raised.

Proposed by Cllr Pope and seconded by Cllr Pearce and agreed by all.

**RESOLVED** To get Clerk to look at Park Lane services invoice to see if they fixed the gate buffer and if they have not then ask them to do so. Whist they are there ask them to look at the rust issue on the see saw.

14/196.5 To review the checklists provided by ROSPA and to decide whether to replace our current weekly play area inspection checklists with the ones that ROSPA have provided.

Proposed by Cllr Pearce and seconded by Cllr Wilson and agreed by all

**RESOLVED** to swap to use the ROSPA play inspection sheets designed on our behalf for the purpose of our weekly checks.

14/196.6 To decide a response to a letter from HBC Waste and Environmental services team to enquire whether the Parish Council would be interested in a chargeable option for up to two additional dog waste bins (at an estimated cost of between £420 and £500 per annum) and to indicate whether a chargeable service for additional litter bins would be of interest (indicating in the response the number of litter bins if possible).

Discussion was held between Council on this matter discussing the pro's and con's of such a scheme.

Proposed by Cllr Waller and seconded by Cllr Pearce, agreed by all

**RESOLVED** that it is too costly a scheme moving forward and the Council should not entertain the matter.

14/196.7 To decide a response to feedback to Cllr John Savage at a meeting of the business and environmental services executive members on either the 12/12/2014 or the 30/01/2015 regarding the Council's feelings on the proposed changes to the highway grass cutting service. The amount of grass cut in 2013/14 was 5407SqM and the potential area of cut under proposed standards in SqM will be 270.35. This could potentially save Area 6 approx. £800.

Councillors discussed the matter at length and agreed to respond to Cllr Savage

Proposed Cllr Waller and seconded Cllr Pope and agreed by all

**RESOLVED** to respond to Cllr Savage that as a County North Yorkshire have the most accidents per square mile and that there is an increased risk of more accidents by only cutting grass at junctions. There is also no consideration of road safety for pedestrians in imposing such a policy.

14/196.8 To decide whether to respond as individual Cllrs to the consultation on Harrogate Borough Council's statement of licencing policy.

Proposed Cllr Pearce and seconded by Cllr Waller and agreed by all

**RESOLVED** to respond to the consultation regarding licencing in their capacity as individual Parish Cllrs.

14/196.9 To discuss received correspondence relating to a barrier being erected on the Bilton Grange boundary near to the allotment entrance to prevent access to Bilton Grange land for turning vehicles.

Cllrs understood that this would be the case moving forward and await any issues that this may raise for allotment holders.

14/196.10 To agree to the purchase of a raffle prize for the Village Hall Christmas Fair up to a cost of £30.

Cllr Corbett declared an interest and left the room.

Proposed Cllr Waller 3 votes in favour and 1 abstained.

**RESOLVED** that the village hall be allowed to purchase a raffle prize for the village hall Christmas fair up to a value of £30.00 which will be reimbursed by the Parish Council.

Cllr Corbett returned to the meeting.

14/196.11 To discuss and decide any provision for outdoor Christmas decorations for Tockwith and Cowthorpe over the festive period.

Cllrs discussed the matter

Proposed Cllr Waller and seconded Cllr Pope and agreed by all

**RESOLVED** to not purchase anything for Christmas decorations.

## **14/197 Clerks update and received Correspondence**

### 14/197.1 Update on Zurich Insurance Claim Wilstrop Noticeboard

The Clerk explained that the old board had been removed and that we were awaiting delivery of the new board. Once the board has arrived the Clerk will contact the builder to erect it in the same place.

### 14/197.2 Update on Yorventure fundholding for village hall.

See item 14.193 the project is almost completed and the funds were released to Yorventure by the Parish Council as third party fund holders.

### 14/197.3 Update on verge cutting Westfield Road into Westfield Green

The Verge in question has now been cut.

### 14/197.4 Update on internal Auditor visit and outcome of his report.

Internal Audit had been carried out until the end of September 2014 accounts. The report shows that the Council have passed the internal audit and that no issues were found the only comment was that the auditor suggests holding 6 months reserves of the total precept amount. We currently hold more than this in particular if you look at the PWLoans in addition to reserves. He suggested that schemes be specified and money accounted to spend on them.

Standing orders were suspended

A member of the public wanted to point out that the PWLB loans were for specific tasks. PWLB loans can only be spent on specific items which were applied for when the loans were taken. The current Clerk responded that this was still definitely the case. Some funds had been spent on refurbishment of community buildings and central heating. But there was still some left to be spent on disabled access schemes at the village hall as well as other schemes which were specified when the loans were applied for.

The member of the public also asked if we had wondered about claiming on the Parish Insurance for the problem with the old flat roof. The Council thanked the member of the public for this suggestion and with all of their help with this matter.

Standing orders were resumed.

Cllr Pope proposed and Cllr Waller seconded and all agreed

**RESOLVED** to accept the internal Auditors report and they thanked the Clerk for all her hard work in passing the audit.

**RESOLVED** after consideration of the Internal Auditors report and a response received from YLCA the Council decided to keep as a rule of thumb 12 months reserves of their total precept.

### 14/197.5 Relevant received correspondence in addition to email.

No comments.

## **14/198. Accounts**

### 14/198.1 To formulate and approve the Parish Council Budget for 2015/16 to form the precept request to Harrogate Borough Council ready for submission in January 2015.

(Taking into account proposed expenditure, community grants applied for and planned works. In addition to also discuss grants from central government relating to the precept).

The Clerk presented the budget to the Council and each item on the budget was discussed and altered where the Council saw fit until they decided upon the budget shown below.

Proposed Cllr Waller and seconded by Cllr Pope and agreed by all

**RESOLVED** that the costs remain the same as the budget specified below and that there is a NIL increase in Precept demand.

<b><u>PRECEPT 2015/16</u></b>	Agreed	Current	Proposed
	Budget	estimate	Precept
	2014/15	2014/15	2015/16
<b><u>EXPENDITURE</u></b>			
Grants	3000	3095	3000
Salaries	6891.3	6891.3	6891.3
Expenses	700	700	700
<b>SUB TOTAL</b>	<b>10,591.30</b>	<b>10,686.30</b>	<b>10,591.30</b>
<b><u>ESTABLISHMENT CHARGES</u></b>			
Room Hire	300	250	300
Conferences & Training	250	150	250
Audit fee	700	500	600
Insurance	1000	692.87	1000
Ainsty IDB	15	12.69	15
CPRE	0	0	40
YLCA	400	400	400
Warden	10	0	0
SLCC	116	116	120
Noticeboards	400	220	150
Play Area	800	800	800
Open Spaces and POS	1600	1600	1600
Open Spaces and POS cowthorpe	350	350	350
comuted sums bench			
Professional fees	1250	150	1250
Planning fees	250	200	250
General - stationery			
posters/signs/repairs	0	59.95	0
Equipment allowance	50	0	50
VH Insurance (reimbursed)	1100	1138.85	1200
VH expenditure	1605	1605	500
Information Commissioner	35	35	35
website	750	1250	300
Sundries	300	550	500
<b>SUB TOTAL</b>	<b>11,281.00</b>	<b>10,080.36</b>	<b>9,710.00</b>
Loan repayments:			
Capital Scheme 1 (40,000)	2,999.46	2,999.46	2,999.46
Capital Scheme 2 (10,000)	719.36	719.36	719.36
Capital scheme 3 (70,000)	<u>3,865.04</u>	<u>3,865.04</u>	<u>3,865.04</u>
<b>TOTAL LOAN REPAYMENTS</b>	<b><u>7,583.86</u></b>	<b><u>7,583.86</u></b>	<b><u>7,583.86</u></b>
<b>TOTAL EXPENDITURE</b>	<b><u>29,456.16</u></b>	<b><u>28,350.52</u></b>	<b><u>27,885.16</u></b>
<b>RECEIPTS</b>			

HBC gr. maint. grant	212.78	200	200
VAT reclaim	1500	1227.21	1200
Allotment rents	247.5	247.5	247.5
Rent - Junior Football pitch	1	1	1
VH Ins.reimbursement	1100	1138.85	1200
HBC commuted sums			
<b>TOTAL RECEIPTS</b>	<b><u>3,061.28</u></b>	<b><u>2,814.56</u></b>	<b><u>2,848.50</u></b>
<b>NET REQUIREMENT</b>	<b><u>26,394.88</u></b>	<b><u>25,535.96</u></b>	<b><u>25,036.66</u></b>
From ringfenced loan /capital reserves	<b><u>1,400.00</u></b>	<b><u>1,400.00</u></b>	0
<b>NET REQUIREMENT</b>	<b>24,994.88</b>	<b>24,135.96</b>	<b>25,036.66</b>

**Parish Precept calculation 2015/2016**  
**Estimated Parish Expenditure 1.4.2015 to 31.3.2016**  
(ROUNDED TO NEAREST POUND)

<b>Running expenses</b>	£
Grants, salaries, expenses	10591
PWLB Loan repayment	7584
Establishment charges	6350
<b>Audit fee/Insurance/Subscriptions</b>	3360
Provision to increase Parish funds	500
	<b>28385</b>
Less: Parish Income (interest)	20
	<b>28365</b>
Less: Use of Parish funds	3365
(rounding adjustment)	
<b>Amount demanded (PRECEPT)</b>	<b>25,000.00</b>
For payment by HBC	

This sum will be paid in two equal instalments  
on 30th April and 30th September  
[Based on the current electorate, (1300), this works out at  
£19.23 pa = 37p per week]  
( will vary according to the rating band of individual  
properties)

**RESOLVED** that the Clerk return a Precept demand of £25,000 to Harrogate Borough Council as soon as possible.

14/198.2 To approve payment of Clerks salary and expenses.

Proposed Cllr Waller and seconded Cllr Pearce and agreed by all

**RESOLVED** To approve payment of Clerks salary and expenses and to pay the Clerk up to the end of her leaving date.

14/198.3 To approve payment to Internal Auditor for £127.95

Proposed Cllr Waller and seconded Cllr Pearce and agreed by all

**RESOLVED** to approve payment to the Internal Auditor of £127.95.

14/198.4 To approve payment of £43.70 to Viking direct.

Proposed by Cllr Waller and seconded by Cllr Pearce and agreed by all.

**RESOLVED** to approve the payment of £43.70 to Viking direct.

14/198.5 To approve payment of £66.56 to Viking direct.

Proposed by Cllr Waller and seconded by Cllr Pearce and agreed by all.

**RESOLVED** to approve the payment of £66.56 to Viking direct.

14/198.6 To receive and approve a bank reconciliation

**RESOLVED** to approve the bank reconciliation.

[Bank Reconciliation](#)

Local Council Name TOCKWITH WITH WILSTROP PARISH COUNCIL

Prepared by Mrs Helen Algar Clerk/RFO Date 19<sup>th</sup> November 2014

	£	£
Balance as per Bank Statement at 26 <sup>th</sup> September 2014		
:		
Lloyds TSB Treasurer's Account	2,501.00	
Lloyds TSB Business Instant Access Account	<u>43016.54</u>	
		45517.54

Less: outstanding cheques at 19<sup>th</sup> November 2014:

Mrs J Marsden	001038	(116.49)
Mrs Algar salary & expenses	001039	(691.03)
Church room hire	001040	(200.00)

Church room hire	001041	(20.00)
Information commissioner	001042	(35.00)
Farm & Land Services	001043	(516.00)
Mrs Algar salary & expenses	001044	(574.28)
Grant Village Hall drainage	001045	(100.00)
ROSPA	001046	(216.00)
Yorventure	001047	(152.55)
PWBL d/d	D/D	(3791.93)

(6413.28)

Net balances at 19<sup>th</sup> November 2014 39104.26

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The net balances reconcile to the Receipts and Payments account is as follows:

Opening balance both accounts 1<sup>st</sup> April 2014 33221.29

Add: Receipts in the year 27738.77

Less: Payments in the year 21855.80

Closing balance as per Receipts and Payments book at 19<sup>th</sup> November 2014 39104.26

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Minus ring fenced loan (with £1400 decorators costs removed) 15311.80

Working balance **23792.46**

14/198.7 To receive and approve current spend against budget report.

Proposed by Cllr Waller and seconded Corbett and agreed by all

**RESOLVED** that the current spend against budget report be approved.

SPEND AGAINST BUDGET AS

OF 19/11/2014

<b>PRECEPT 2014/15</b>	Agreed Precept 2014/15	Current Spend as of NOVEMBER 2014/15	Amount Available 2014/15
<b>EXPENDITURE</b>			
Grants	3000	3095	-95
Salaries	6891.3	4019.96	2871.34
Expenses	700	398.41	301.59
<b>SUB TOTAL</b>	<b>10,591.30</b>	<b>7,513.37</b>	<b>3,077.93</b>
<b>ESTABLISHMENT CHARGES</b>			
Room Hire	300	220	80
Conferences & Training	250	0	250
Audit fee	700	369.3	330.7
Insurance	1000	592.87	407.13
Ainsty IDB	15	12.69	2.31
Rural Arts Yorks.	0	0	0
YLCA	400	0	400
Warden	10	0	10
SLCC	116	0	116
Noticeboards	400	220	180
Play Area	800	798	2
Open Spaces and POS	1600	768	832
Open Spaces and POS cowthorpe	350	0	350
Professional fees	1250	36	1214
Planning fees	250	0	250
posters/signs/repairs	0	59.95	-59.95
Equipment allowance	50	0	50
VH Insurance (reimbursed)	1100	1138.85	-38.85
Yorventure (reimbursed)		152.55	-152.55
VH expenditure	1605	1400	205
Information Commissioner	35	35	0
Web domain bi-annually	750	606	144
Sundries	300	283.31	16.69
<b>SUB TOTAL</b>	<b>11,281.00</b>	<b>6,692.52</b>	<b>4,588.48</b>
Loan repayments:			
Capital Scheme 1 (40,000)	2,999.46		
Capital Scheme 2 (10,000)	719.36		
Capital scheme 3 (70,000)	<u>3,865.04</u>	-	

TOTAL LOAN REPAYMENTS	<b>7,583.86</b>	<b>7,583.86</b>	<b>0</b>
<b>TOTAL EXPENDITURE</b>	<b>29,456.16</b>	<b>21,789.75</b>	<b>7,666.41</b>

RECEIPTS			OUTSTANDING
HBC gr. maint. grant	212.78	0	212.78
VAT reclaim	1227.21	1227.21	0
Allotment rents	247.5	247.5	0
Rent - Junior Football pitch	1	0	1
VH Ins.reimbursement	1100	1138.85	-38.85
Wheelie bin stickers	59.95	0	59.95
reclaim from loan v hall			
decorating	1400	1400	0
Yorventure villgae hall			
reimbu		152.55	-152.55
HBC commuted sums		116.49	-116.49
<b>TOTAL RECEIPTS</b>	<b>4,248.44</b>	<b>4,282.60</b>	<b>-34.16</b>
<b>NET REQUIREMENT</b>	<b>25,207.72</b>	<b>17,507.15</b>	<b>7,700.57</b>

#### **14/199.Information Exchange by Councillors**

20 Westfield Green were contacted regarding grounds maintenance work to be carried out adjacent to their properties.

#### **14/200. Date of Next Ordinary Meeting – [Wednesday January 21<sup>st</sup> 2015 at 7.30pm.](#)**

Cllr Waller thanked all for coming to the meeting and explained that an exempt matter was on the agenda this evening the resolution for exempt matters was read out and all members of the public left the meeting.

**14/201. Exempt Matters** – to discuss received correspondence relating to an exempt matter.

The above matter was dealt with under exempt matters once concluded Cllr Waller declared the meeting closed.