

TOCKWITH WITH WILSTROP PARISH COUNCIL

Minutes of a Council meeting held on Wednesday 16th June 2010 in Tockwith Church

Chairman: Councillor C Saunders

Present: Councillors N Waller, M Algar, Mrs J Wardman, Mrs L Chasney, C Billenness

In attendance: Mr Roy Firth, Ms Chloe Westerman and Ms Holly Batters – Harrogate Borough Council Mrs Audrey Unsworth (VHMC Chairman), Mrs G Firth (Clerk to the Council), 1 member of the public

The Chairman welcomed everyone to the June Council meeting.

1. Apologies for absence – were received from County/District Cllr Savage, Cllr Harrison (ill), and Officers from North Yorkshire County Council Highways at Starbeck.

2. Declarations of Interest – Cllrs Saunders, Billenness and Algar would declare a personal interest in the grant to Tockwith Residents Association.

3. Presentation by Officers from HBC on the Community Resilience Scheme

The Chairman welcomed the Officers to the meeting.

Chloe gave the presentation aided by slides.

The purpose of such a scheme was explained – in an emergency situation, how would our community respond? Power failure was a major threat which would have profound effects. Emergency planning would cover the following:

- knowing potential threats and hazards to the community
- putting in place a plan to prevent, reduce and control emergencies
- knowing how to co-ordinate an effective multi-agency response
- knowing who will respond and what happens when they can't
- minimising the impact and disturbance of a disaster on day-to-day living
- knowing what resources are available
- Being aware of what Councils can do
- A plan specific to the Parish, tailored to the needs of the community

HBC would provide a template document and a Guidance document. An emergency plan would contain:

- Information about the community
- Community areas of special vulnerability
- An ear-marked safe building
- Community resources – what is available
- Communications – who, how and where
- Useful contact details
- Action sheets – emergency tips and guidance
- Useful forms

Getting started – the scheme has 15 pages, which can be adapted to the local community. Important final notes:

- Data Protection – the vulnerable must be protected

- Copies of the Plan would need to be widely available in the community
- The Local Authority has a duty of care to its residents but a Community Resilience Scheme would assist
- Volunteers are just that – no more or less accountable
- The Plan would need to be constantly updated
- Training and Exercises are available from HBC

Questions were invited.

1. It was believed that the entire exercise would take more than the ‘small amount of time’ quoted
2. If the PC agreed to become involved in such a scheme it would have to be more than a paper exercise
3. Cllrs agreed it was better to be prepared, no matter how remote the possibility of a major emergency. Last winter’s severe weather was cited – how can good neighbourliness be equated with Health and Safety rules and regulations?

There is no simple answer because of the litigious society in which we live.

4. It was questioned why HBC had taken over from NYCC regarding emergency planning. Previously there were several different legislations based on Civil Defence. The Civil Contingencies Act 2004 created Category 1 responders. The recent fire at the Majestic Hotel in Harrogate had shown community resilience in action – the Emergency Services worked with HBC and NYCC Officers.

HBC Officers stated that resources were very limited and those communities which had an emergency plan would fare best in an emergency situation.

HBC Officers were thanked for attending and for the informative presentation.

Resolved that an agenda item for next month’s meeting would seek local volunteers to join a working party to progress an emergency plan for Tockwith. HBC will train and provide a template once the working party has been established.

4. Public Questions or Statements

Standing Orders were suspended.

A resident provided photographs of the Crawford Close ginnels. These showed the dangerously leaning fence belonging to number 14 and the overgrown state of the footpath.

Standing Orders were resumed.

Resolved that Cllr Algar would visit the resident at number 14 and ask that urgent attention is given to the fence. The PC supported the kind offer of the concerned resident, who agreed to do some strimming to clear the footpath of encroaching weeds.

5. Minutes of the last meetings

The Minutes of the Annual Meeting of the Parish Council, having been circulated and taken as read, were agreed as a correct record and signed by the Chairman. The Minutes and Exempt Minutes of the May meeting, having been circulated and taken as read, were agreed as a correct record and signed by the Chairman.

6. Matters arising from the Minutes/business remaining from the last meeting

None other than items already on the agenda.

7. Highways issues

Officers from NYCC had sent apologies for absence as no-one was able to attend tonight's meeting.

Traffic calming/highways issues – Cllr Algar had been in contact with Donna Hodgson at Starbeck. Because no Officer was available to attend tonight's meeting it had been suggested that a group of Cllrs should meet with Highways Officers to discuss Parish matters. Suggested dates were 15th or 19th July. Cllr Algar agreed to arrange this meeting and get back to Cllrs once a date had been fixed. The Clerk suggested a 'wish list' be provided to Officers before such a meeting so they would have time to prepare responses. The Clerk had prepared such a list and asked that Cllrs add their own issues to it.

8. Report from the TRA

The TRA AGM – is due to be held tomorrow night in the Church. The TRA had been in correspondence with the new MP's, asking them to contact Eric Pickles, the new Secretary of State, about the pre-coalition commitment to have new planning guidance and informatives to state that there should be community consent before major developments take place.

9. Report from the Clerk

i) **Dog fouling** – the Clerk had been in contact with the Dog Control Officers at HBC. Although no-one was available to attend tonight's meeting an invitation to the October PC meeting had been accepted. A new batch of leaflets was on order and when received some would be provided for the PC. The Clerk was asked to obtain a copy of each leaflet, which Cllr Billeness would convert into a pdf file to go on the PC website.

ii) **Code of Conduct Training** – the seminar has been arranged for Wednesday 30th June in Tockwith Village Hall starting at 6.30pm. The Clerk has forwarded to HBC details of all Cllrs who are due to attend. Other local PC's have been asked to send details of their attendees to Mr Prosser so that he can contact them direct.

iii) **YLCA Branch meeting agendas** were passed to Cllrs Saunders and Mrs Wardman.

iv) **Wilstop** – planning application for an earth banked slurry lagoon – the Clerk had been informed there was a green notice displayed about this. She had contacted HBC and asked that details be supplied to this PC for comment.

v) **Damage to wall of VH on Polling Day** – the Clerk had contacted the Returning Officer at Selby. He was most apologetic, stating that polling clerks are given a pack containing blue-tack and told not to use cellotape. An amount will be added to the hire rate for the day as compensation for damage and to allow repair and to maintain 'goodwill'. Election Notices were posted in the Selby part of the constituency but Ainsty was missed out. All details of the recent election are on the website of Selby District Council.

vi) **Ginnel footpaths, Crawford Close** – the Clerk had obtained the details of the adoption process, which she outlined to Cllrs. Resolved to go ahead with an application to modify the Definitive Map by adding the ginnels.

vii) **Village Hall new water supply** – the Clerk had completed and returned the forms. There was a slight hold-up whilst Yorkshire Water completed a survey and provided a quote for the occupiers of School House, as it was hoped all the work could be done at the same time to minimise disruption.

viii) **Commuted sums** – a reply was awaited from HBC. The Clerk had submitted quotations, as

requested, after the last meeting and detailed what projects the PC was looking to progress. It was disappointing that there were no projects put forward by other organisations as they all knew of the time constraints.

ix) **Register of Interests form** – the Clerk had obtained another from and passed it to Cllr Harrison to complete.

10. Police matters

In the absence of a Police Officer there was no report. Cllr Mrs Chasney spoke of recent incidents of anti-social behaviour involving youths at Wilstrop. The Police are aware. It was stated that it was difficult to contact PC Haydon and civilian staff at Knaresborough did not have required information about Farm Watch, when telephoning. The Clerk was asked to pass on to Cllr Mrs Chasney the contact details for Inspector Chapman.

11. Village Hall

The VHMC Chairman, Mrs Unsworth gave a report.

- Work in the back room is early finished. New furniture has arrived.
- The new curtains and blinds are due to be fitted soon. There has been a delay because the fitter has been ill.
- It is hoped this stage of the refurbishment will be completed by the end of June/early July.
- The annual clean up is underway. Tasks have been set for all user groups and work is being done at the moment. It is considered essential that the building is kept in good order.
- The May Mayhem fundraiser had been disappointing. Although all those who attended had had a good time, especially with the lovely weather, attendance had been poor and profits slim. The VHMC was discouraged at the lack of support.
- It is important that the VHMC know what people want and would support. A new initiative is being pursued next month to try and discover what would interest village residents. A coffee afternoon is being arranged for July 7th and Cllrs were invited to attend and have some input.
- It was hoped that all the village could come together, if only once a year, to have a community event with input from all village organisations.

It was suggested that the Queen's Golden Jubilee might be an idea for this.

- An Entertainment Evening is being planned for the autumn and another Quiz evening.
- The second phase of development will be the extension to provide new toilets and disabled facilities and new storage areas.
- The VHMC is disappointed at events surrounding the cessation of Youth Club meetings on a Friday night. It is believed that there has been no active support or encouragement from NYCC for the new set up. No attempt has been made to engage with the young people of Tockwith and surrounding villages.

The Chairman agreed to send a letter to NYCC expressing dissatisfaction. The Clerk to provide the Chairman with all correspondence thus far.

Mrs Unsworth was thanked for her report and attendance.

12. and 13. Report by County/District Councillor Savage In the absence of Cllr Savage, on holiday, there was no report.

14. Report back from Working Party – BCB possible Appeal

Nothing further had been heard about an Appeal. There would be nothing to report until it was known whether BCB would go the Appeal.

15. Correspondence Additional letters, e mails and planning applications/decisions were made known to Cllrs. Following debate, the following action points were resolved:

- YLCA Branch meeting – attendance of HBC Planning Officers – Cllrs were invited to submit questions to put to the Officers to the Clerk, who would pass these on to Cllr Mrs Wardman, who would attend the meeting.
- Training event on Managing Charities – to book for Cllr Mrs Chasney
- SLCC Training Day – the Clerk to attend
- NYCC – Tockwith Youth Club - the Chairman to try and arrange a meeting, as requested last month, as the reply from Mr Begley had been most unsatisfactory and ignored the main question completely.
- TAAG – a report and update had been circulated. There is to be a meeting of TAAG tomorrow evening. The response of Mr Moore is awaited to the questions put in the Planning Contravention Notice.
- YLCA – do not supply Next Meeting posters anymore. The Clerk will attempt to provide an in-house notice for succeeding meetings.
- YLCA – Big Lottery Fund - new Community Wildlife fund – information passed to ACS

Wilstrop issues – to be a future separate agenda item.

Highways issues – road surface down the Lane and reflector posts required, to be added to the 'wish list' for NYCC meeting.

Noticeboard – needs repair, backboard becoming detached and allowing water ingress. The Clerk to forward to Cllr Mrs Chasney the details of the local contractor who did the repair last time.

Static caravan at Skipbridge – to follow up with Planning Enforcement so that it is not forgotten.

Police matters – previously discussed.

16. Planning, including standing item: BCB application

BCB application – nothing further to report.

The Willows, 79, Marston Road – erection of single storey extension *The PC had no objections to this application, subject to neighbour notification.*

Wilstrop Lodge Farm, Moor Monkton – formation of earth banked slurry store lagoon. Cllr Mrs Chasney agreed to do neighbour notification and let the Clerk know of any concerns raised. Cllrs were concerned that the lagoon did not have a liner, as it was feared there would be leaching into surrounding land. The problem of potential odours was also raised.

53, Fleet Lane – erection of porch to side. *The PC had no objections subject to neighbour notification.*

22, Westfield Green – conversion of loft space to form additional living accommodation, erection of 3 dormer windows and installation of 2 roof lights. *There were no objections, subject to neighbour notification.* Both the above applications to be collected from the Clerk by Cllr Algar who would do the neighbour notification.

Planning decisions – approved with conditions

The Old Malt Kiln, Westfield Road – conversion of joiners workshop to form 6 residential units including 1 affordable unit, office accommodation, 2 workshops (Use Class B1 – offices/workshops) and 3 garages to lower ground floor and associated car parking spaces.

37, Westfield Road – erection of single storey rear extension

17. Accounts

Bank balances (as at 28.05.10)

Lloyds TSB current a/c 2,501.00

Lloyds TSB deposit a/c 8,642.10

Loan (ring fenced for specific purposes) 18,038.63

A/c's to ratify/pay

Allied Westminster (VH, additional premium)	21.39
[The contents sum insured had been increased] M J Backhouse (bees infestation)	75.00
SLCC (training day)	20.00
Thomlinsons (land valuation and report)	117.50

TRA – had e mailed about the amount of grant available to them - this to be decided once it is known whether BCB will go to Appeal.

Receipts

H M Customs & Excise (VAT reclaim) 444.03

VH

(reimbursement for Insurance premium) 1,028.35

PWLB (overpayment of D/D) 565.94

Resolved that the Bank balances be accepted, and accounts be ratified/paid as above.

Resolved that the system of Internal Audit, having been reviewed, be accepted/endorsed.

Cllrs Saunders, Waller and Mrs Wardman were asked to complete the form to alter the bank signatories. Cllr Waller would take the completed form, with personal identification, to the Bank.

18. Date of next Meeting: WEDNESDAY 21st JULY 2010 in Tockwith Church commencing at 7.30pm.

There being no further business to discuss in open session, the Chairman read out the resolution for exempt matters and thanked everyone for attending and declared the meeting closed to the public.

AT ITS MEETING ON 19 SEPTEMBER 2012, THE PARISH COUNCIL RESOLVED TO MAKE PUBLIC THE FOLLOWING MINUTES RELATING TO BUSINESS WHICH WAS DEALT WITH AT THIS MEETING AS 'EXEMPT INFORMATION' UNDER THE LOCAL GOVERNMENT ACT 1972

Land at Cowthorpe

As negotiations had stalled due to the lack of an independent valuation, the Clerk had arranged this with Thomlinsons of Wetherby.

A valuation and report had been received from Richard Waring at Thomlinsons, Wetherby. This stated that the market value of the land is £650 - £750, bearing in mind the proposed restrictive covenant and clawback clause.

Cllr Billenness proposed that the Church be offered the top figure of £750, with an additional amount of £300 to contribute towards the costs of the Church during the land sale. He stated that the DCC would grant a sum of £1,050 to the PC to acquire the land if Section 106 money was not forthcoming. He agreed to send the PC a letter from the DCC to indemnify the PC against expending a sum of up to £1,050 for the purchase of the land for the benefit of Cowthorpe residents.

The Council resolved to authorise Cllr Billenness and the Clerk to progress the matter.

The Clerk had written to Sean Wright at HBC about using the commuted sums for Cowthorpe, although the land purchase could not be completed before the 30th June deadline. A reply is awaited.

There being no further business to discuss, the Chairman declared the meeting closed.