

## **TOCKWITH WITH WILSTROP PARISH COUNCIL**

### **Minutes of a Council meeting held on Wednesday 21<sup>st</sup> January 2009 in the Village Hall**

The Fire and Safety Regulations are in place and everybody was asked to sign the attendance book on arrival and departure.

The Emergency Escape Plan is placed at the Hall entrance at every meeting and attendees notice drawn to it.

**Chairman:** Councillor C Saunders

**Present:** Councillors N Waller, Mrs Wardman, Mrs Scholey, P Pick, R Ward-Campbell  
M Algar, S Trenchard, N Alliott

**In attendance:** Mrs J Bygate (Internal Auditor), Mrs G Firth (Clerk to the Council),  
Mrs Steed, 3 members of the public

The Chairman welcomed everyone to the January Council meeting and wished all a Happy New year.

**1. Apologies for absence** – were received from County Cllr J Savage, Cllr C Billenness and PC Haydon. Late arrival Cllr P Pick, early departure Cllr N Alliott.

**2. Declarations of Interest** – Cllrs Saunders and Waller declared personal, non-prejudicial interests in the planning application at Tockwith Primary School.

#### **3. Minutes of the last Meeting and Exempt Minutes**

The Minutes, having been circulated and taken as read, with an addendum of the paper relating to the Parish Precept, were agreed as a true record, and signed by the Chairman.

#### **4. Matters arising from the Minutes/business remaining from the last meeting**

**Adopt a kiosk** – the Clerk reported on the time-consuming and lengthy applications to electricity suppliers/distributors regarding this matter. A reply is awaited from npower before completion.

#### **Allotments: –**

- Only a small percentage of allotment holders had replied to the September letter regarding an allotment association/rent increase.
- An application had been received for permission to place a shed (retrospectively) and a greenhouse on one of the allotments.
- It was reported that plots had been sub-divided/sublet at Bridlepath allotments.

Resolved that the Clerk write to all tenants again, reminding them that a reply is requested before February 1<sup>st</sup>

Cllrs expressed concern that retrospective permission was being asked for. Approval was given in this case but tenants were to be reminded that, according to the terms of the tenancy agreement, all plot holders should be aware of the need to seek permission before erecting any building on an allotment

Tenants should report any concerns to the Clerk, who is the allotment administrator and is aware of the current state of tenancies, so as to be fair to people on the waiting lists.

#### **Youth Club**

Standing Orders were suspended.

- Mrs Steed had met with the new YC leader, who had apologised and accepted responsibility for the damage to the ceiling tiles and had now banned all ball games in the Hall.

Standing Orders were resumed.

**Verge marker posts** – had been erected by Cllrs Waller and Pick.

There are still problems on the verge near the children's football field. Cllr Waller informed the Council that he is now the editor of the Parish magazine and the aim is to extend the content to cover more than just Church matters. A page has been inserted about Parish Council matters and indiscriminate car parking which is destroying the verges and bulbs was mentioned. Cllr Trenchard agreed to make the Football Committee aware of the concerns.

**Cllrs responsibilities** – the Clerk had prepared a list of potential responsibilities. Cllrs were to read this, add any they could think of and the item was to be included on the agenda for the February meeting.

**Encroachment into POS** – Cllrs agreed to keep a watching brief.

**Village signs** – nothing further to report

## **5. Public Questions or Statements**

Standing Orders were suspended. Residents expressed the following concerns:-

- Cllrs were thanked for erecting verge marker posts but parking was still taking place between the 30mph sign and the first post.
- The verges opposite the School on Southfield Lane are eroded and look unsightly. Could the placement of grasscrete be looked into.
- Concern was expressed at the dangers of the entrance/exit to Marston Moor Business Park from Rudgate.  
Sight lines could be improved and trees should be removed.
- Tarmac is lifting again from the hole in the road at the junction of Kirk Lane/Westfield Road.
- Concern was expressed about the dangers at Cattal cross-roads, with vehicles from the Cattal direction not always stopping at the junction.
- Directional signs were missing from Tockwith Lane where it joined the B1224 opposite the cricket field.

Standing Orders were resumed.

Resolved:- that the Clerk write to NYCC requesting more verge marker posts; asking that the Marston Moor Business Park entrance/exit be investigated and improvements be sought; that the position of the Give Way sign on the Cattal side of the cross-roads be looked at and moved if necessary; that replacement directional signs be sought for Tockwith Lane; inform of the need for repair to the hole in the road; and ask about the possibility of grasscrete for Southfield lane verges.

## **6. Report from the Clerk**

BT Adopt a kiosk – the application is being progressed and completion awaited. The agreement with YEDL has been received and the telephony equipment removed from the kiosk. Cllr Ward-Campbell was given a sign to laminate. Allotments – recent replies from tenants were made known. There are 20 tenants, 6 have replied so far.

Youth Club – the Clerk had met with the new Leadership team and matters of concern were addressed.

The YC resumed in late November and so far appears to be working well. The boiler room is to be cleared during half-term week An attempt will be made to get young people to attend VHM meetings.

The Village Hall Lease, Counterpart and Deed of Covenant - are all being progressed. Papers

have been signed and are with the Solicitor awaiting completion. Invoice for professional fees received.

Village Hall Christmas Fair – the VHMC had decided not to have an expensive hamper as a raffle prize, as the raffle last year did not make enough profit to justify such a generous donation, but a boxed bottle of wine was provided as an alternative donation from the Parish Council.

Village Hall window repair – has been completed and the new wood primed and undercoated. All external painting will take place in the Spring.

Village Hall damp repair – is partially completed. Replacement floor boards are being sourced and the work will be completed soon.

CH Boiler – annual service finally completed, after provision of Broag maintenance kit, but not by Broag trained engineer. The reminder of annual maintenance contract renewal had been received. The Clerk was authorised to research alternative engineers willing to do the annual service, preferably more local and at a cheaper cost.

## **7. Police matters**

PC Haydon had sent an e mail report.

There have been a number of crimes of damage to motor vehicles in the village over the last three months.

Three vehicles were scratched with keys or something similar, no witnesses to the incidents. Three vehicles were damaged by breaking off wing mirrors – enquiries are ongoing with 2 suspects interviewed.

A garden shed was broken into on the Prince Rupert Drive Estate – no suspects. There are no particular trends emerging.

There is evidence of an increase in poaching across the Marston Moor Ward in the last few weeks.

It was noted in the CaP Group Minutes that the Marston Moor Ward is to be transferred to the Boroughbridge Policing Area. Resolved that the Clerk write and ask if this means there will be a new nominated Officer, if crime statistics for the Ward will now be included in CaP Group Minutes and if Marston Moor will have a nominated Officer or will an Officer still be responsible for more than one Ward.

The Police were to be informed about vehicular activity near the Marston Moor Monument – are they aware of poaching, drugs related activity.

## **8. Village Hall**

Standing Orders were suspended.

Mrs Steed was invited to report.

- Moles on the back lawn – are to be dealt with.
- Rear hedge – has been pruned by Mr Bygate
- The Show Committee will no longer hold meetings in the Hall. An alternative tenant is being sought.
- A new Energy supplier has been instructed.
- Budget plans for this year include building a small extension to the rear of the Hall to include an upgrade to the toilets, provision of disabled facilities and additional storage – all to meet access audit requirements. Draft plans were shown to Cllrs.
- Grants are being sought for new chairs, tables and curtains
- The PTA has offered to hold a joint Christmas Fair with proceeds being shared
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Standing Orders were resumed.

## **9. and 10. Report by County/District Councillor**

In the absence of the Cllr there were no reports.

## **11. Grit bins on Prince Rupert Drive**

Cllr Algar had attempted to deal with this matter but had been told by the Highway Authority that requests had to come from Parish Councils.

After discussion it was resolved that the Clerk write to NYCC and request bins, suitable locations to be investigated.

Cllrs Algar and Allott would liaise over this matter.

## **12. Road condition in Cowthorpe**

Cllr Ward-Campbell reported several recent accidents, especially on the right angled bend.

Cyclists had sustained serious injuries. The grit bin, which was empty has now been filled.

After discussion it was resolved that the Clerk write to NYCC requesting alteration to the road surface to make it 'rougher' to allow more traction, especially in bad weather.

## **13. Correspondence**

Additional items 59 to 70 were made known.

- Additional Village Hall keys – resolved that user groups could obtain one extra key on request, but they would pay the cost and sign to say the key remained the property of the Parish Council. The Clerk was authorised to purchase additional keys for the groups which had requested them.
- Grant requests were to be discussed at a later meeting.
- HBC Electoral cycles – letter to be circulated next month and discussed then.
- Safer Communities grant funding – the Clerk was authorised to reply and state the disappointment of the Council that insufficient notice had been given, (18<sup>th</sup> and 23<sup>rd</sup> December respectively, so received after Christmas), the deadlines for submission were too tight and it was an impossibility to attend a meeting week commencing 26<sup>th</sup> January prior to submission 23<sup>rd</sup> January!!
- Quad bike/Motorbike racing track development – no approval has been obtained for major earthworks, the landowner does not appear to be aware of the enterprise, the web site said a café and storage buildings are to be built, an enormous number of tyres has appeared on site, the control tower appears to have had building alterations done to it and no consultation has taken place.

Resolved that the Clerk write to HBC Planning Enforcement expressing the concerns of the Council with a copy to the Environment Agency. The Clerk was also asked to write to the landowner expressing concern and requesting answers to queries.

The Council had received an anonymous letter regarding several issues on and around the airfield.

Cllrs were concerned that anonymous letters should be given credence and expressed their strong view that residents who have concerns should speak to their local Cllrs or attend PC Meetings to put their concerns forward, when erroneous beliefs/facts could be explained.

This matter was to be included in the next Parish magazine.

Cllr Allott left the meeting, having a prior business engagement.

## **14. Planning including standing item: BCB application**

### **Applications**

**22, The Green** – erection of replacement conservatory. *No Objections.*

**164, Prince Rupert Drive** – erection of two storey rear extension. *No Objections.*

**Linden, 40, Westfield Road** – Conservation Area consent for demolition of bungalow and outbuilding

**Linden, 40, Westfield Road** – erection of replacement detached dwelling

It had been discovered that the above two applications had been submitted because the approved application to alter and extend the current bungalow could not go ahead due to damp problems.

As the previous application had been approved there was no objection to the demolition and rebuilding of the property by either the neighbour or the Parish Council.

**Tockwith C of E Primary School – provision of temporary storage container.**

Cllrs Saunders and Waller declared a non-prejudicial interest in this application as they are both on the School Governing body.

*The Parish Council had no objections to this application.*

**Tomlinson Antiques, Moorside – Reserved Matters – variation of condition 6 of planning permission 6.124.220.PA to allow Tomrods Ltd. To occupy warehouse (Use Class B8 – storage and distribution)**

An email had been received. This was to be acknowledged but the Parish Council has already submitted its response about this application.

**BCB is expected to submit a new application in April. There is no timetable as yet for progress of such an application.**

**Planning decisions – approved with conditions**

**Linden, 40, Westfield Road** – Conservation Area consent – demolition of bungalow and outbuilding

**Linden, 40, Westfield Road** – erection of replacement detached dwelling

**Westfield Green** – Protected Tree Works application

**22, The Green** – erection of replacement conservatory to rear

**164, Prince Rupert Drive** – erection of two storey side and rear extension

**Planning Enforcement notification**

**Marston Moor Airfield – earthworks to create leisure facility for quad bikes and motor cycles**

## **15. Accounts**

Bank balances (as at 21/01/09)

Lloyds TSB current a/c	2,500.00
Lloyds TSB Deposit a/c	5,374.78

A/c's to pay/ratify

Wetherby Glass Ltd.	76.38
NYCC (Deed of Covenant)	200.00
Ware & Kay Solicitors (professional fees)	2,881.00
Mrs G Firth (salary to 31/1, expenses to 21/1)	847.20

From last month:

Bartlett Tree Experts -	937.65
(expenditure approved - to be paid once invoice received)	
Ainsty Farms (Christmas hamper)	40.00
(This cheque was cancelled as a bottle of wine had been provided instead of the hamper)	
Steve Tebbutt (to be paid when VH window repair done)	750.00
BT (Adopt a kiosk)	1.00
(completion of the agreement awaited, cheque sent, not banked yet)	

Receipt

NYCC (reimbursement for locks and keys for VH)	368.18
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Resolved:- that the Bank balances be accepted, and accounts be paid/ratified as above.

Cllrs were made aware of cash flow and budget issues for the current financial year and likely expenditure before the financial year end on 31st March.

**Date of next Meeting: WEDNESDAY 18<sup>th</sup> FEBRUARY**

**An alternative venue will have to be sought as the VH will be in use for the Pantomime.**

The Chairman thanked everyone for attending and declared the meeting closed.