

TOCKWITH WITH WILSTROP PARISH COUNCIL

Minutes of the ANNUAL MEETING OF THE TOCKWITH with WILSTROP PARISH COUNCIL held on WEDNESDAY 21st MAY 2008

Prior to the first meeting following the elections in May, the Clerk received signed Declaration of Acceptance of Office forms from all Cllrs. Everyone's attention was drawn to the need to sign the attendance register to comply with Fire Regulations.

1. Election of Chairman

Proposed Cllr Ward-Campbell, seconded Cllr Pick – resolved that Cllr Saunders be elected as Chairman for the coming year. Cllr Saunders signed his Declaration of Acceptance of Office form and took the Chair.

He made a short acceptance speech, thanking Cllrs for their support and confidence in him to continue for another year. He welcomed the new Cllrs to their first meeting.

“As we are about to embark on another term of office and with new Cllrs present I believe the time is right to remind ourselves of some of our duties.

The first one is attendance – Cllrs have a duty to attend PC Meetings. Apologies and the reasons for absence should be made known to the Clerk before meetings. The importance of this is that if a Cllr fails to attend meetings for six months without genuine, acceptable reasons he/she is then disqualified by law from being a Cllr.

The second point is Register of Interests – remember if you might gain personal advantage from a Council decision you have a personal interest in the matter, which must be declared as soon as it is known about and this is then entered in the Minutes. The big question is whether that personal interest is a prejudicial interest and will prejudice your judgement of the public interest. If so, you must leave the meeting for that item.

The third point is confidentiality – occasionally matters are discussed under Exempt Matters. As all Minutes are sent to Cllrs before meetings they are obviously open to other people with access to your computers to read so it is timely to remind Cllrs of the need for exempt matters to remain confidential.

Finally, Cllrs are reminded that the only person who should speak to the media or other parties on issues relating to Council business is the Chairman, unless delegated authority has been given to another Cllr to be a spokesperson.”

2. Apologies for absence were received from Cllr Trenchard.

3. Election of Vice-Chairman

Proposed Cllr Saunders, seconded Cllr Pick – resolved that Cllr Waller be elected as Vice-Chairman for the coming year. Cllr Waller signed his Declaration of Acceptance of Office form.

4. Election of Representatives to serve on outside bodies

The following were elected to serve:

Tockwith Village Hall Management Committee – Mrs G Firth, the Clerk, to continue in this position

Tockwith Sportsfield Trust – Cllr S Trenchard

Youth Club Advisory Committee – this appointment to be left until next month.

WARDEN – Cllr P Pick

YLCA Branch meetings – Cllrs Saunders, Ward-Campbell, Mrs Wardman

Community and Police Group – Cllr M Algar, with Cllr N Waller as the deputy

Ainsty Conservation Society – Cllr Mrs Wardman is prepared to act as representative regarding the Sandhole Wood Conservation Project and will liaise with Mr Harris.

5. Appointment of Responsible Financial Officer.

Resolved that Mrs Firth, the Clerk, continue in this position.

6. Appointment of Internal Auditor

Resolved that Mrs Bygate continue in this position. Mrs Bygate was thanked for her work during the year.

The Chairman declared the Annual Meeting of the Parish Council closed.