

TOCKWITH WITH WILSTROP PARISH COUNCIL

Minutes of a Council meeting held on Wednesday 21st March 2007 in the Village Hall

The new Fire and Safety Regulations are in place and everybody was asked to sign the attendance book on arrival and departure. The Emergency Escape Plan is now agreed and it is placed at the Hall entrance at every meeting and attendees notice drawn to it.

Chairman: Councillor M Kennett

Present: Councillors Mrs Wardman, Mrs Scholey, C Saunders, N Waller, R Ward-Campbell, P Kirby, I Robinson.

In attendance: Mrs G Firth (Clerk to the Council), 1 member of the public

The Chairman welcomed everyone to the March Council meeting.

- **Apologies for absence** - were received from District Cllr Sturdy, Cllrs Pick and Billenness, Mrs Bygate (Internal Auditor), Inspector Chapman and PC Ayre.

2. Police Matters

The camper van has been moved.

The traffic lights along Westfield Road/Fleet Lane, in place because of major works by the Water Board, are not working. The Clerk to notify the appropriate people and get them fixed a.s.a.p. because of the danger to road safety.

Standing Orders were suspended.

A resident spoke of damage to the rear of the VH after football ended on Saturday last. The neighbouring resident also spoke of youths being seen down the side of the VH, throwing bottles and other litter about. Standing Orders were resumed. The Clerk has already notified the Police and asked for extra attention to be given to the surroundings of the VH during routine Police patrols through the village.

3. Minutes of the last Meeting The Minutes of the last meeting, having been circulated and taken as read, were agreed as a true record and signed by the Chairman.

4. Matters arising from the Minutes

- Allotment clearance – after inspection it was decided that the amount and type of material needing moving was too much for a single person to deal with. An allotment tenant had contacted the Council to say he knew of someone who was willing to clear the allotment. The Clerk to follow this up.
- The light which was high up on the wall at the rear of the VH has been vandalised and totally destroyed. The VHMC is looking into replacement with bulk head lights.
- Tended Local Bus Services – Cllr Ward-Campbell reported that he had done some research into the bus service and routes and neither service seems suitable for diverting through Cowthorpe village. It was rumoured that the Bus Service provider may be changing. The County Cllr to be contacted about this for any information available.
- Waste bin adjacent to the School – Cllr Waller is liaising with the District Cllr.
- The Clerk had been contacted by the Lighting Dept at County Hall regarding a possible additional column for Fleet Lane. The Officer said he would liaise with HBC and report back.

- The Clerk had attended a seminar on Rural Affordable Housing and an SLCC one to do with Elections. She reported back on useful information learned.

5. Public Questions and Statements

There were none.

7. Report by County Councillor

In the absence of the Cllr there was no report. Resolved that the Clerk write to the County Cllr asking him to attend some Council meetings if possible and to send a report if he couldn't attend.

8. Report by District Councillor

In the absence of the Cllr the Clerk passed on a verbal report. The report into noise and smells from the Airfield was being looked at by the Cabinet Member for Environmental Health and a report back expected next month.

The Wilstrop Cllr wanted to know when Wilstrop would be included in the kerbside recycling scheme.

6. Village Hall

The Clerk reported.

- The Lease is progressing. A final draft has been agreed by both parties. The PC Solicitor is to be asked to progress this at the earliest opportunity in liaison with Mr Dawson, acting for the VHMC.
- Boiler room/controls – the Clerk had fixed a bolt and padlock to the outer door but this had been removed by the YC leader. After a meeting held between the YC leader, Chairman of the PC and the VHMC Chairman agreement had been reached that a partition would be arranged for the Boiler room to prevent any interference with the boiler or controls and allow access by the YC leader to confidential files. A maintenance contract for the boiler and water heater is being arranged.
- State of VH and grounds – following the letter to the Director of Education, a meeting had been held with John Collins, Senior Youth Development Officer, and a useful dialogue had opened. A letter to confirm what had been agreed had been received and a scheme of works put in motion.

Standing Orders were suspended. Mrs Steed reported.

- Planning application – although the Planning Officer and some local residents still had some concerns over the intensification of use and lack of car parking, it was considered that the amended application should be resubmitted.
- A half- million pound Lottery application is being submitted and written justification must be provided for the project.
- Other grants are being applied for, especially in connection with sustainability issues.
- The VHMC AGM will be held on Wednesday 9th May at 8pm in the VH. All are welcome.
- A schedule of joinery works required is being addressed.
- A Spring Clean-up is being organised, after which the gardener will attend to the rear garden.
- A marketing campaign is being undertaken to promote the current building.
- A meeting had been held with the YC Leader to express concerns about interference with the boiler controls, damage to the Hall, clock, ceiling and walls and the terrible state in which the back room is always left. A compromise solution had been agreed and a partition was to be arranged for the boiler room so that the boiler and controls are not accessible to other than the

Clerk. The YC Leader had sent many letters to parents stating that their children were not welcome at the YC, a backlash was expected. The YC is now aware of its' responsibilities regarding cleaning and tidying up after meetings.

Standing Orders were resumed.

The Clerk to write to Costcutter requesting permission to relocate the village noticeboard.

9. Correspondence Additional items 29 to 46 were made known

- Cllr Wardman agreed to display the 'Affordable Housing available' notice on her gatepost so that residents at the east end of the village are aware.
- Fire Service – the Clerk to investigate obtaining matrix speed signs.
- Tree survey – to request for the POS.
- Cllr Ward-Campbell raised again the issue of the dead sheep and lambs left in the ditch up Warfield Lane. The Clerk was asked to contact HBC to expedite their removal a.s.a.p.
- Contract of Employment revisions – the Clerk to circulate details in the next corries files.
- Cllrs information – the Clerk to circulate a suggested portfolio of issues to be made available to new Cllrs.

10. Planning

Larkfield, Oak Road, Cowthorpe – erection of first floor rear extension, front porch and replacement detached garage. (Revised scheme) *There were no objections to this application.*

162, Prince Rupert Drive Tockwith – erection of single and two storey side extension and two storey rear extension. *There were no objections to this application subject to comments from neighbours.*

168, Prince Rupert Drive, Tockwith – erection of two storey side and rear extensions and attached garage. *There were no objections to this application subject to comments from neighbours.*

Land to east of East House, Marston Road - concern was expressed at the state of the public footpath adjacent to this development. Resolved that the Clerk write to say, whilst understanding the problems of a restricted site, every effort must be made to keep the footpath clean and unobstructed.

Decisions – approved with conditions

Tarbert, Oak Road, Cowthorpe - erection of rear conservatory

50, Prince Rupert Drive, Tockwith - erection of rear conservatory and front porch

Prospect House, Westfield Road, Tockwith - erection of single storey side extension and pitched roof to side.

Oakdene, Cowthorpe – concern had been expressed about recent development at this location by addition of dormer windows and alterations of garage into additional accommodation. Resolved that the Clerk write and ask the Planning Enforcement Officer to investigate and report back.

11. Accounts

Bank balances (as at 21/03/07) Lloyds TSB current

a/c	2,500.00	Lloyds TSB Deposit
a/c	12,533.44	

A/c's to pay/ratify DENCO (gas boiler and controls)

780.96	Park Lane Services (Play Area)	705.00
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	Mrs Firth (salary of Clerk to 31/3, expenses of Clerk to 21/3)	780.05
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	Viking Direct (o/s invoice for stationery supplies) (84.99 + VAT)	99.86
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Delegated authority was also given to the Clerk to pay outstanding invoices to: Boiler and water heater annual maintenance contract £343.00. The contract has been agreed, awaiting confirmation from Head Office.

	<u>Receipts</u> HBC (grounds maintenance)	182.00
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In the absence of Cllr Billenness the issue of Cowthorpe churchyard maintenance was deferred until next month.

Resolved that the Bank balances be accepted, and accounts be paid/ratified as above.

Date of next Meeting: WEDNESDAY 18TH APRIL 2007 in the Village Hall, immediately following the Annual Parish Meeting which starts at 7.30pm.

Cllrs who are representatives on outside bodies were reminded that annual reports will be required for the APM next month.

The Chairman thanked everyone for attending, and declared the meeting closed.