



Tockwith with Wilstrop Parish Council
North Yorkshire

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NOTICE OF MEETING
TOCKWITH WITH WILSTROP PARISH COUNCIL
WEDNESDAY 18TH APRIL 2018, 7.30PM AT TOCKWITH CHURCH
AGENDA

1. APOLOGIES FOR ABSENCE.

To receive any apologies.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS.

– to disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 15-17 of the Members' Code of Conduct. Also, to declare any other significant interests which the member wishes to declare in the public interest, in accordance with paragraphs 19 of the Members' Code of Conduct to be considered at the meeting.

3. MINUTES

- 3.1 To agree the amended minutes of the Ordinary meeting of Council held on 21st February 2018.
- 3.2 To agree the minutes of the Ordinary meeting of Council held on 14th March 2018.

4. CLERKS REPORT

- 4.1 To review the updated Code of Conduct brought forward from the March agenda.
- 4.2 To receive details of the Parish Consultation Meeting on 28th June. To consider PC representatives and any items for the agenda.

5. NYCC HIGHWAYS MATTERS

- 5.1 To receive updates from NYCC Area6 Highways.

6. COUNTY & DISTRICT COUNCILLORS REPORTS

- 6.1 To receive a report from District Cllr. Myatt.
- 6.2 To receive a report from County Cllr. Paraskos.

7. PUBLIC OPEN FORUM

This item is an opportunity for members of the public to comment or raise questions on items within this agenda only. Members of the Public have a legal right to observe Parish Council meetings not to speak within them, any member of the Public wishing to speak at any other time during the meeting must raise their hand and request to do so via the Chairman. If the Chairman allows the Member of the Public to speak, standing orders will be suspended and the meeting closed until standing orders are resumed. The public and the press have a right to record, film or broadcast Parish Council Meetings. It would be helpful if the Clerk could be advised in advance, in order that the Parish Council provide reasonable facilities to meet the needs of the person filming. Written permission from a parent/guardian must be sought for specific filming of people under the age of 18 and vulnerable adults, whereby the consent of a responsible adult is required, i.e. a medical professional, carer or guardian. A copy of Tockwith with Wilstrop Parish Council's full policy can be viewed on their website.

8. POLICE MATTERS

- 8.1 To receive the crime report for March 2018. (Circulated 04/04/2018)

9. VILLAGE HALL

- 9.1 To receive a report from the VHMC.

10. PLAY AREA/PUBLIC OPEN SPACES

- 10.1 To receive updates and quotations for the Outdoor Exercise Equipment from Cllr Tanner.
- 10.2 To receive details of hedges/tree cut back at Westfield Green.
- 10.3 To consider a request for work to lower the hedge at Bert's Garden, Cowthorpe.

11. DATA PROTECTION OFFICER/GDPR

11.1 To consider the information received from the YLCA and SLCC.

12. MEETING WITH LINDEN HOMES

12.1 Chair/Vice Chair to update Council following 16th April meeting with Linden Homes representative.

13. PLANNING APPLICATIONS

13.1 **18/01238/FUL** Conversion of existing single storey dwelling to an extended two storey dwelling. Green Ridge, Cowthorpe. LS22 5EZ.

13.2 **18/01233/FUL** 24 Kendal Garden – erection of single storey wrap around extension. No notification received at time of publication of agenda.

14. PLANNING DECISIONS & ENFORCEMENTS

14.1 **PLANNING ENFORCEMENT CASE NO:** 18/00129/PR15 PLANNING REF: 15/01484/FULMAJ
Land Comprising Field At 446635 452142 South Field Lane Tockwith North Yorkshire.

The nature of the complaint has been summarised as follows: - Breach of Condition Nos 8, 14, 19, 28, 30, of permission Ref 15/01484/FULMAJ.

15. MATTERS REQUESTED BY COUNCILLORS

15.1 To seek clarity and development of a written protocol on all forms of communication by Individual Councillors for research/ enquiry of local issues arising outside Parish Council meetings and specifically addressing communications with Local Authorities and other public bodies.

16. FINANCIAL REPORTS/MATTERS

16.1 To receive Bank Statements and Bank Reconciliation as at 31st March 2018 Year End.

16.2 To receive Actual v's Budget as at 31st March 2018 Year End.

16.3 To receive Balance Sheet as at 31st March 2018 Year End.

16.4 To record VAT reclaim for the period 1st April 17 to 31st March 2018 of £814.27.

16.5 To agree the following payments:

YLCA Subscription	£428.00
Berts Garden Waste Bin License	£ 39.00
Play Park Warning Sign	£ 31.20 incl. vat
Ainsty Drainage Board/Community Fld.	£ 13.08
Hunsingore District Church	£250.00 (within budget)
Tockwith & District Agri. Cult. Society	£250.00 (within budget)
Tockwith Church	£200.00 (within budget)
Marston Moor Youth Club	£500.00 S137 grant
Tockwith Players	£200.00 S137 grant
Tockwith Juniors Football Club	£500.00 S137 grant
Clerks Salary 26 Mar to 25 Apr. 18	£728.64
HMRC PAYE/NI 26 Mar to 25 Apr 18	£ 31.99
Reimbursement of Commuted Sums application to Cllr. Marsden.	£135.16

16.6 To make Council aware of correspondence regarding percentage increase of the precept for the Financial year 2018/19.

16.7 To receive the Fixed Asset Register total figure of £192,261.60 for the year ending 31st March 2018.

16.8 To advise Council of date for Internal Audit.

17. PARISH COUNCILLORS REPORTS/INFORMATION EXCHANGE

17.1 To raise any matters or relevant information for inclusion on a future agenda.

18. CORRESPONDENCE (Non-agenda items)

18.1 Election Notices for Borough and District Councillors. *

18.2 Details of Parish Briefings with Planning Officers. (Circulated 26/03/2018)

18.3 Rural Spotlight News. (Circulated 26/03/2018)

18.4 Community Rights Workshop Slides & notes from meeting. (Circulated 226/03/2018)

18.5 Rural News Digest. (Circulated 27/03/2018)

18.6 Concerns of unauthorised activity at the airfield. *

18.7 Rural News Digest. (Circulated 03/04/2018)

18.8 Knaresborough Safer Neighbourhood Meeting Agenda April. (Circulated 03/04/2018)

19. DATE OF NEXT MEETING

The next ordinary meeting of Tockwith with Wilstrop Parish Council is currently timetabled for Wednesday , 7.30pm at Tockwith Church.

