



**Tockwith with Wilstrop Parish Council**  
**North Yorkshire**

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**TOCKWITH WITH WILSTROP PARISH COUNCIL**  
**will hold their Ordinary Meeting on**  
**WEDNESDAY 16th SEPTEMBER 2020, at 7.30pm**  
**VIA ZOOM**

***Members of the public wishing to observe the meeting can contact the Parish Clerk at email address shown above to receive the invitation link to the meeting***

**AGENDA**

**1. APOLOGIES FOR ABSENCE.**

To receive any apologies.

**2. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS.**

– to disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 15-17 of the Members' Code of Conduct. Also, to declare any other significant interests which the member wishes to declare in the public interest, in accordance with paragraphs 19 of the Members' Code of Conduct to be considered at the meeting.

- 3. PUBLIC OPEN FORUM -** An opportunity for members of the public to comment or raise questions on items within this agenda. Members of the Public have a legal right to observe Parish Council meetings, any member of the Public wishing to speak at any other time during the meeting must raise their hand and request to do so via the Chairman. The public and the press have a right to record, film or broadcast Parish Council Meetings. It would be helpful if the Clerk could be advised in advance, in order that the Parish Council provide reasonable facilities to meet the needs of the person filming.

**4. COUNTY AND DISTRICT COUNCILLOR REPORTS**

- 4.1 To receive a report from County Cllr. Paraskos  
4.2 To receive a report from District Cllr. Waller.

**5. MINUTES**

- 5.1 To agree the minutes of the 15th July 2020 Ordinary Meeting of the Council.

**6. CO-OPTION**

- 6.1 To consider applications for the Wilstrop Ward casual vacancy.  
6.2 To consider applications for the Tockwith Ward casual vacancy.

**7. CLERKS REPORT including Policies**

- 7.1 To record reply from HBC planning officer for letter sent by Clerk reference Acorn House, Cowthorpe.  
7.2 To record reply from Area6 Highways for Cattal Crossroads.  
7.3 Street Furniture: To review and delegate a Cllr. to carry out regular inspections.  
7.4 Policies: -  
7.4.1 Media/Press Release Policy: To consider reviewed policy for adoption.  
7.4.2 Code of Conduct: To consider reviewed policy.  
7.5 To consider using online banking.

## **8. UNITARY COUNCIL PROPOSALS FOR NORTH YORKSHIRE**

8.1 To consider Tockwith with Wilstrop Parish Council's viewpoint for a Unitary Council for Nth Yorkshire. (Letters from NYCC (30/07/2020) and HBC (03/08/2020) circulated to Councillors

## **9. MATTERS REQUESTED BY COUNCILLORS**

9.1 Cllr Robinson received a request from parishioners for Christmas lights in Tockwith.

9.2 Cllr. Tanner: Warfield Lane Closure.

9.3 Cllr Tanner/Warneken to consider applying for a street licence for planters on Warfield Lane, Cowthorpe.

9.4 Cllr Robinson: to consider/note accident at Rudgate Crossroads.

## **10. DECLARATION OF CLIMATE EMERGENCY**

10.1 To consider the principles of how Tockwith with Wilstrop Parish Council can achieve the Declaration of Climate Emergency resolved at their 17th June 2020 meeting. (Information circulated to Cllrs.27/08/2020)

## **11. VILLAGE HALL/SPORTSFIELD TRUST**

11.1 To receive update from VHMC including invitation to the AGM. (Circulated 08/09/2020)

11.2 To receive update from Sportsfield Trust.

## **12. PLAY PARKS AND OPEN SPACES**

12.1 To receive update for the play parks following safety checks/measures.

12.2 To consider purchasing 2 picnic bench seats for Marston Road Play Park.

Approximate costing £100 each via source [www.gardenstreet.co.uk](http://www.gardenstreet.co.uk) (Commercial use)

12.3 To adopt the Tree Management policy for Westfield Green.

12.3.1 To consider making an application to HBC for Tree Protection Orders on all trees at Westfield Green.

## **13. PLANNING APPLICATIONS**

13.1 **20/02743/KIOSK** BT consultation on the proposed removal of payphone kiosk. (01423 358688

LOCATION Telephone Kiosk Adjacent To Warehouse Montagu House 7 Marston Road Tockwith York North Yorkshire YO26 7PR (Circulated 27/07/2020) **Agreed** No Objections.

13.2 **20/02497/FUL** Erection of single storey extension. LOCATION: Garden Cottage Kendal Lane Tockwith YO26 7QN (Circulated 30/07/2020) **Agreed:** No Objections.

13.3 **20/02485/FUL** Erection of single storey rear extension. LOCATION: Fieldfare 2B Kendal Gardens Tockwith York North Yorkshire YO26 7QR (Circulated 07/08/2020) **Agreed** No Objections.

13.4 **20/02760/TPO** PROPOSAL: Crown thin by 20% and prune to give 2metres clearance from property 1 no. Ash tree of Tree Preservation Order 39/2010. LOCATION:3 Westfield Green Tockwith YO26 7RE

13.5 **20/02772/FUL** Erection of single storey extension and formation of porch. (Revised scheme)

LOCATION: 35 Westfield Road Tockwith North Yorkshire YO26 7PY **Agreed** No Objections

13.6 **20/02486/FUL** Demolition of former saddlers shop and erection of 1no. new dwelling.

LOCATION:Rose Cottage 6 Westfield Road Tockwith York North Yorkshire YO26 7PY **Agreed:** Neither support or object, however seek safeguards for parking and access.

13.7 **20/02833/FUL** Erection of gazebo and installation of roof lights. LOCATION: 3 Fleet Lane Tockwith York North Yorkshire YO26 7QD **Agreed:** Neither support or object, however seek safeguards.

13.8 **20/02912/REMAJ** Reserved matters application seeking approval of : Appearance Landscaping; Layout, including internal roads; and Scale of Outline application 18/01802/OUTMAJ for a mixed use employment development (Use Classes B1c, B2 and B8) for up to 12,000sqm with access into the site considered. The outline planning application was not an environmental impact assessment application Location: Marston Business Park Old Airfield Tockwith YO26 7QF

13.9 **20/02968/CLOPUD** Erection of single storey extension 1 Westfield Green Tockwith YO26 7RE

## **14. PLANNING DECISIONS & ENFORCEMENT NOTICES**

14.1 20/00143/PR15 Outcome for this Enforcement Enquiry circulated to Council 17/07/2020.

14.2 20/01193/FUL PROPOSAL: Formation of farm track and access. LOCATION: Manor Farm Oak Road Cowthorpe LS22 5EY Granted subject to conditions. (Circulated 27/07/2020)

14.3 20/01326/FUL Demolition of porch structure, alterations to fenestration, raise and widen existing doorway with new flat roof dormer roof over and installation of roof lights.

LOCATION: Clydemont 14 Marston Road Tockwith York North Yorkshire YO26 7PR (Circulated with agenda)

14.4 20/01913/TPO Lateral Reduction (by 1m-2m to property side) of 1 no. Ash Tree within Tree Preservation Order 17/2010 LOCATION: 23 Cowstail Lane Tockwith YO26 7SD **GRANTED** subject to conditions (Circulated with agenda)

14.5 20/01759/FUL Retention of front dormer extension. LOCATION: 25 Prince Rupert Drive Tockwith YO26 7QS **GRANTED** subject to conditions (Circulated with agenda)

14.6 20/02018/FUL Erection of first floor and part two storey extension. 89 Prince Rupert Drive Tockwith YO26 7PT **GRANTED** subject to conditions (Circulated with agenda)

## **15. FINANCIAL REPORTS/MATTERS**

15.1 To receive Bank Statements, Bank Reconciliation & Actuals v Budget as at 31st August 2020

15.2 To receive details of employee salary award. (Circulated with Agenda)

15.3 To confirm the following payments:

August <b>agreed</b> payments:	Parish Council Insurance	£546.81
	Clerks Salary 26/07 to 25/08	£895.31
	RTI 26/07 to 2/08 HMRC	£ 31.34
	Sportsfield Trust grant	£500.00
	Office Expenses	£ 18.40
	Streetscape	£246.00

15.4 To confirm the September agreed payments:

	Clerks Salary 26/08 to 25/09	£977.13
	RTI 26/08 to 25/09	£ 86.36
	Office expenses	£ 5.05

15.5 To confirm status of Commuted sums payments.

## **16. PARISH COUNCILLORS REPORTS/INFORMATION EXCHANGE**

16.1 To raise any matters or relevant information for inclusion on a future agenda.

## **17. CORRESPONDENCE (Non agenda items)**

Latest Covid-19 information from HBC (21/07/2020)

Rural News Bulletin (21/07/2020)

NYCC Unitary Bid News. (30/07/2020)

NYCC Covid-19 update (30/07/2020)

NYCC CEO Invitation to Seminar (07/08/2020)

YLCA Training bulleting (Circulated 10/08/202)

HBC Covid 19 community news (Circulated 11/08/2020)

Rural News Bulletin (Circulated 11/08/2020)

Coalfields Covid-19 Recovery & resilience Fund (Circulated 17/08/2020)

Great British September Clean (Circulated 20/08/2020)

Road Closure Notice Warfield Lane, Cowthorpe. (Circulated 20/08/2020)

Letter from Cllr. Les NYCC (Circulated 21/08/2020)

Rural Bulletin News (Circulated 08/09/2020)

## **18. DATE OF NEXT MEETINGS**

The next ordinary meeting of Tockwith with Wilstrop Parish Council is currently timetabled for Wednesday 21st October 2020 7.30pm.

To agree to hold the October and November meetings of the Council via Zoom and review in January 2021.